CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● APRIL 25, 2023

City Commission Chamber	Regular City Commission Meeting	6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by City Commissioner John Danio
Commissioner Danio led the invocation.

c. Pledge of Allegiance
Mayor Via led the pledge of allegiance to the flag.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

1.

Minutes - April 11, 2023 Workshop and April 11, 2023 Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 25th day of April, 2023, in Holly Hill

4. CONSENT AGENDA - ITEMS (1 - 3)

Mayor Via asked if anyone in the audience wished to speak on any item on the Consent Agenda or if anyone from the Commission wished to pull an item for further discussion.

Heidi Heller, Holly Hill spoke on Resolution 2023-R-25 agenda item.

1. 2023-R-24 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Piggyback of Volusia County Contract 22-B-41Ho, Approving the Proposal from Inliner Solutions, LLC in the Amount of $158,798, and Authorizing the City Manager to Execute the Same; and Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2023-R-24
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF VOLUSIA COUNTY CONTRACT 22-B-41HO, APPROVING THE PROPOSAL FROM INLINER SOLUTIONS, LLC IN THE AMOUNT OF $158,798, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF VOLUSIA COUNTY CONTRACT 22-B-41HO, APPROVING THE PROPOSAL FROM INLINER SOLUTIONS, LLC IN THE AMOUNT OF $158,798, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, there are identified multiple areas within the City of Holly Hill where stormwater pipes are failing; and

WHEREAS, Volusia County has an active Contract Number 22-B-41HO with Inliner Solutions, LLC to provide for pipelining; and

WHEREAS, Inliner Solutions, LLC has submitted a proposal in the amount of $158,798.00 to reline stormwater pipes in identified areas throughout the City; and to the City of Holly Hill that is consistent with their awarded contract with Volusia County not to exceed $158,798.00 to reline the stormwater pipes; and

WHEREAS, The proposal received from Inliner Solutions, LLC has pricing consistent with their Volusia County awarded Contract 22-B-41HO.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City desires to have the stormwater pipes in various areas of the City of Holly Hill lined.

SECTION 2. Volusia County has an active Contract with Inliner Solutions, LLC. for the lining of pipes.

SECTION 3. Inliner Solutions, LLC has submitted proposals in an amount not to exceed $158,798.00 for this project.

SECTION 4. The City desires to piggyback Volusia County Bid Number 22-B-41HO for the Stormwater Pipe Lining in various locations in Holly Hill, FL.

SECTION 5. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 25th day of APRIL, 2023.

Enacted and approved this 25th day of April, 2023, in Holly Hill

2. –2023-R-25 Resolution

A Resolution of the City of Holly Hill, Florida, Authorizing the City Manager to Execute a Contract Renewal to Piggyback the Agreement with the City of Jacksonville for Foreclosure and Vacant Land Registrations with Prochamps, 6300 North Wickham Road, Suite 130-172, Melbourne, FL 32940; Providing for Implementing Administrative Actions; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)
Heidi Heller, Holly Hill spoke on this item.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2023-R-25
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT RENEWAL TO PIGGYBACK THE AGREEMENT WITH THE CITY OF JACKSONVILLE FOR FORECLOSURE AND VACANT LAND REGISTRATIONS WITH PROCHAMPS,

6300 NORTH WICKHAM ROAD, SUITE 130-172, MELBOURNE, FL 32940; PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT RENEWAL TO PIGGYBACK THE AGREEMENT WITH THE CITY OF JACKSONVILLE FOR FORECLOSURE REGISTRATIONS WITH PROCHAMPS, 6300 NORTH WICKHAM ROAD, SUITE 130-172, MELBOURNE, FL 32940; PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill desires to enter into a like contract with PROCHAMPS, under the same terms and applicable conditions as that prior agreement entered into by the City of Jacksonville, FL; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form inter-governmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, the City of Holly Hill desires to continue to retain the services of PROCHAMPS, in accordance with the pricing established in the City of Jacksonville, FL contract the purpose of registering foreclosed and vacant properties; and

WHEREAS, pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts; and

WHEREAS, the City Commission of the City of Holly Hill now desires to (i) authorize and approve the form of the renewal contract between the City of Jacksonville and PROCHAMPS, any exhibits attached thereto, and any other related documents and, (ii) the execution and delivery of the documents and (iii) provide additional limited general authority effective September 8, 2022 through September 30, 2023, with two (2) renewal options remaining; and

WHEREAS, the City has determined that in this circumstance, piggybacking onto an agreement entered into by PROCHAMPS, is the most economically advantageous way to procure these goods and services; and

WHEREAS, the City has performed all acts, conditions, and things relating to the acquisition of the software as are required by the Constitution and Laws of the State of Florida, and the Charter and Code of Ordinances of the City; and

WHEREAS, PROCHAMPS, has previously entered into a contract with the City of Jacksonville, FL to provide these services on August 18, 2020 (attached) and has renewed its contract with the City of Jacksonville, FL effective November 5, 2020 through September 30, 2025, with no renewal options remaining, with all other provisions, terms, and conditions of said contract remaining unchanged and shall continue in full force (attached).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. AUTHORITY FOR RESOLUTION. This Resolution is adopted pursuant to Article VIII, Section 2, of the Constitution of the State of Florida and Chapter 166, Florida Statutes, (collectively, the "Act"), as well as, the City Charter and Code of Ordinances.

SECTION 2. DEFINITIONS. As used herein:

(a). "City" means the City of Holly Hill, Florida.

(b). "City Manager" means the City Manager of the City or designee.

(c). "Clerk" means the Clerk of the City or designee.

(d). "Finance Director" means the Finance Director of the City.

(e). "Mayor" means the Mayor of the City or in the Mayor's absence or unavailability the Vice-Mayor.

(f). "City Attorney" means the City Attorney of the City or designee.

SECTION 3. FINDINGS AND AWARDS.

(a). The findings and declarations of the City contained in the above WHEREAS clauses are hereby incorporated as a part of this Resolution.

(b). It is in the best interest of City and its inhabitants to contract with Prochamps, 6300 North Wickham Road, Suite 130-172, Melbourne, FL 32940.

SECTION 4. AUTHORIZATION OF CONTRACT. The forms of the scope of services and contract documents attached hereto, or as may be required to be modified are hereby approved.

SECTION 5. SEVERABILITY. If any provision of this Resolution shall be held or deemed to be or shall, in fact, be illegal, inoperative or unenforceable in any context, the same shall not affect any other provision herein or render any other provision (or such provision in any other context) invalid, inoperative or unenforceable to any extent whatever.

SECTION 6. CONFLICTS. All resolutions of the City or parts thereof in conflict herewith, if any, are hereby repealed to the extent of such conflict.

SECTION 7. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 25th day of APRIL, 2023.

Enacted and approved this 25th day of April, 2023, in Holly Hill

3.

Volusia County - JAG FY21-22 Grant Funding - FOR INFORMATIONAL PURPOSES ONLY

(Requested by Valerie Manning, City Clerk)

RESULT:	**INFORMATION ONLY**

Enacted and approved this 25th day of April, 2023, in Holly Hill

5. REGULAR AGENDA

1.

Bus Bench Agreement with Creative Outdoor Advertising (COA)

(Requested by Joseph Forte, City Manager)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 25th day of April, 2023, in Holly Hill

2.

Request for a Lien Reduction - 1609 Ridgewood Avenue

(Requested by Joseph Forte, City Manager)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John Penny, District 1 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 25th day of April, 2023, in Holly Hill

3.

Request for Lien Reduction - 1574 Hammock Drive

(Requested by Joseph Forte, City Manager)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 25th day of April, 2023, in Holly Hill

6. PUBLIC HEARINGS - NONE

7. COMMUNICATIONS

A. City Manager Comments
Mr. Forte introduced Michele Moore as the new Finance Director who has been with the city a year and has been promoted to that position and is pleased with the work she has done and is doing; updated the Mayor and Commissioners on the Sunrise Park North improvements as it pertains to grants and the availability of them; Fish and Wild Life (FWC) will plan on doing a site visit at the park sometime in June or July; spoke about the Brazilian Pepper plants; Kayak rental kiosk at the park, Attorney Simpson and Mr. Forte have been working on an agreement and will bring it to a future meeting for approval; reminded the Mayor and Commissioners about AXON being at Sica Hall tomorrow from 10:00 am - 2:00 pm for law enforcement agencies to stop by and look at the equipment to upgrade or purchase; showed and shared with the Mayor and Commissioners the proofs of the Veterans Memorial plaque and the dedication plaque for Pictona.

B. City Attorney Comments
None.

C. City Commission Comments
Commissioner Penny mentioned business signs that are still up with no business there; spoke about insurance polices and the wind-pool issue/concerns that people are experiencing and was wondering if it’s something the city wants to include and remembered that many years the city had spoken briefly about this; reminded everyone about the upcoming Volusia League of Cities dinner and to RSVP soon before the deadline; had some suggestions about getting more people to attend the concerts at Pictona.

Commissioner Currie mentioned the Paddle Battle Chamber of Commerce event and that she enjoyed it; it was well attended with 48 teams.

Commissioner Danio enjoyed the Dueling Pianos last week.

Commissioner Johnson mentioned that he will be attending the Transportation Planning Organization (TPO) meeting tomorrow and that he attended a Florida Metropolitan Planning Organization Advisory Council (MPOAC) forum training in Orlando last weekend on his own.

D. Mayor's Comments

Mayor Via mentioned the teachers at the school and congratulated his mom for the many years of service she has worked as a teacher. Informed the Commissioners that the fire station appropriations are still going on; reminded everyone that the awards ceremony dinner is tomorrow night at the American Legion Post 120; Foreigners Journey is this coming Saturday at Pictona at 7:00 pm and the car show is taking place Saturday from 10:00 am - 2:00 pm at City Hall. Mayor Via thanked everyone that was able to donate to the school for the 4th graders to go to St. Augustine on their field trip; enough money was raised for them to go.

8. ADJOURNMENT

The meeting adjourned at approximately 6:55 PM.

Valerie Manning

Valerie Manning, City Clerk,CMC 4/25/2023

Chris Via

Chris Via, Mayor 4/25/2023