CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● APRIL 23, 2024

City Commission Chamber **Regular City Commission Meeting** **6:00 PM**

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by City Commissioner John Penny
Commissioner Penny led the invocation.

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag.

2. PUBLIC COMMENTS

The following individuals spoke to the Mayor and City Commissioners: Kimberly Dibble, Holly Hill; David Knopf, Holly Hill; Jordan Tyler Hobson, Holly Hill; Gabriel Varga, Daytona Beach; Jim Legary, Holly Hill; and George Clark, Daytona Beach.

3. APPROVAL OF MINUTES

1.

Minutes - April 9, 2024 - Regular City Commission Meeting and April 16, 2024 Special Called City Commission Meeting

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 23rd day of April, 2024, in Holly Hill

4. **CONSENT AGENDA - ITEMS (1 - 5)**

Mayor Via asked if there was anyone from the audience that wished to speak on any item on the Consent Agenda or if any member of the City Commission wished to pull an item for further discussion. There was no one.

1. –2024-R-21 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the Agreement with Mead & Hunt, Inc., to Provide Professional Services for the FY2024 Roadway Resurfacing Program Not to Exceed $90,947.95; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-21
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE AGREEMENT WITH MEAD & HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE FY2024 ROADWAY RESURFACING PROGRAM NOT TO EXCEED $90,947.95; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE FY2024 ROADWAY RESURFACING PROGRAM NOT TO EXCEED $90,947.95; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has planned for a City-wide multi-year resurfacing program; and

WHEREAS, the City desires to proceed with the work required for the FY2024 portion of the program; and

WHEREAS, the scope of services includes design, permitting, bidding services, construction administration, and inspection; and

WHEREAS, Mead and Hunt, Inc., have also established an allowance for a geotechnical sub-consultant effort.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION

OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into an agreement with Mead and Hunt, Inc., to provide professional services for the FY2024 Roadway Resurfacing Program not to exceed $90,947.95.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

2. –2024-R-22 Resolution

A Resolution of the City of Holly Hill, Florida, Approving the Piggyback of City of Daytona Beach Concrete Construction Services 2222461-SCC, Awarding Sidewalk Repairs in an Amount Based on the Available Funding in Project 24-ST-05 to Sanderson Concrete Construction, Inc., Authorizing the City Manager or Designee to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-22
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF CITY OF DAYTONA BEACH CONCRETE CONSTRUCTION SERVICES 2222461-SCC, AWARDING SIDEWALK REPAIRS IN AN AMOUNT BASED ON THE AVAILABLE FUNDING IN PROJECT 24-ST-05 TO SANDERSON CONCRETE CONSTRUCTION, INC., AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF CITY OF DAYTONA BEACH CONCRETE CONSTRUCTION SERVICES 2222461-SCC, AWARDING SIDEWALK REPAIRS IN AN AMOUNT BASED ON THE AVAILABLE FUNDING IN PROJECT 24-ST-05 TO SANDERSON CONCRETE CONSTRUCTION, INC., AUTHORIZING THE

CITY MANAGER OR DESIGNEE TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City staff has completed a sidewalk damage inventory; and

WHEREAS, City staff now desires to piggyback under City of Daytona Beach Concrete Construction Services 2222461-SCC with Sanderson Concrete Construction, Inc., to begin sidewalk repairs within schools area as a top priority; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form inter-governmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts; and

WHEREAS, the City has determined that in this circumstance, piggybacking onto an agreement entered into by the City of Daytona Beach, is the most economically advantageous way to procure these goods and services; and

WHEREAS, a long term capital project to complete sidewalk repairs and replacements has been adopted by the City Commission under project 24-ST-05; and

WHEREAS, City staff now desires the City Commission to authorize the City Manager or designee to issue purchase orders for sidewalk installation based on the available funding in project 24-ST-05.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts.

SECTION 2. It is hereby ascertained, determined and declared that it is in the best interest of the City to enter into a contract with Sanderson Concrete Construction, Inc.

SECTION 3. That the City Commission of the City of Holly Hill does hereby authorize the City Manager or designee to issue purchase orders with Sanderson Concrete Construction, Inc., to provide sidewalk repair and replacement services in an amount not to exceed the available budged funds under project 24-ST-05.

SECTION 4. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

3. 2024-R-23 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving a Budget Amendment Request in the Amount of $39,967 to Fully Fund the School Zone Improvements Project, Awarding the School Zone Improvements Project to Traffic Control Devices, LLC at a Cost of $137,286 and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-23
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT REQUEST IN THE AMOUNT OF $39,967 TO FULLY FUND THE SCHOOL ZONE IMPROVEMENTS PROJECT, AWARDING THE SCHOOL ZONE IMPROVEMENTS PROJECT TO TRAFFIC CONTROL DEVICES, LLC AT A COST OF $137,286 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT REQUEST IN THE AMOUNT OF $39,967 TO FULLY FUND THE SCHOOL ZONE IMPROVEMENTS PROJECT, AWARDING THE SCHOOL ZONE IMPROVEMENTS PROJECT TO TRAFFIC CONTROL DEVICES, LLC AT A COST OF $137,286 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 28, 2022, the City Commission approved an application for Community Development Block Grant Funds for the fiscal year 2022/2023 projects: Park Improvements - Ross Point Paving and Street Improvements - School Zone Improvements; and

WHEREAS, the Ross Point Paving Project became unfeasible due to additional requirements; and

WHEREAS, on February 6, 2024, the School Zone Improvements project was bid for a third time, with a proposal received from Traffic Control Devices, LLC in the amount of $137,286; and

WHEREAS, on April 2, 2024, the Volusia County Council approved the rolling of funds from the Ross Point Paving Project into the School Zone Improvements Project; and

WHEREAS, it was determined that the proposal received from Traffic Control Devices, LLC was competitive; and

WHEREAS, adequate funding is available in the annual paving program funds to cover the remaining $39,967 needed to fund the School Zone Improvements Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approve a budget amendment request in the amount of $39,967 to fully fund the School Zone Improvements Project.

SECTION 2. That the City Commission award Traffic Control Devices, LLC the agreement to perform the School Zone Improvements Project in the amount of $137,286.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

4. –2024-R-24 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the Task Order with Mead and Hunt, Inc., for Preparation of a Wastewater SAHFI Grant Application in an Amount Not to Exceed $45,000.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-24
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE TASK ORDER WITH MEAD AND HUNT, INC., FOR PREPARATION OF A WASTEWATER SAHFI GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED $45,000.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE TASK ORDER WITH MEAD AND HUNT, INC., FOR PREPARATION OF A WASTEWATER SAHFI GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED $45,000.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City applied for inclusion of a Florida sponsored grant program to fund wastewater treatment system resilience improvements under the Florida Supplemental Appropriations for Hurricane Fiona and Ian (SAHFI) funds; and

WHEREAS, the City's SAHFI request for inclusion was funded for up to $9.3 million dollars on February 14, 2024; and

WHEREAS, an application needs to be completed by a professional engineering firm on behalf of the City utility to the SAHFI grant program by August 12, 2024; and

WHEREAS, the City approved Professional Consultant Services Agreement for Engineering/CEI Services for wastewater plant improvement with resolution 2022-R-23 with Mead and Hunt, Inc.; and

WHEREAS, the City of Holly Hill utility has a task order from Mead and Hunt, Inc. for $45,000.00 to complete the required application for the SAHFI grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to execute the task order with Mead and Hunt, Inc., to provide application assistance for the SAHFI grant application in an amount not to exceed $45,000.00.

SECTION 2. The City Manager is hereby authorized to prepare and submit the SAHFI wastewater grant application.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. The Budget item adopted in the preceding section shall govern the expenditures relating to operations and projects for the City during the current fiscal year effective October 1, 2023 through September 30, 2024. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

5. 2024-R-25 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the Task Order with Mead and Hunt, Inc., for Preparation of a Water SAHFI Grant Application in an Amount Not to Exceed $55,500.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-25
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE TASK ORDER WITH MEAD AND HUNT, INC., FOR PREPARATION OF A WATER SAHFI GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED $55,500.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE TASK ORDER WITH MEAD AND HUNT, INC., FOR PREPARATION OF A WATER SAHFI GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED $55,500.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City applied for inclusion of a Florida sponsored grant program to fund water treatment system resilience improvements under the Florida Supplemental Appropriations for Hurricane Fiona and Ian (SAHFI) funds; and

WHEREAS, the City's SAHFI request for inclusion was funded for up to $11.25 million on February 14, 2024; and

WHEREAS, an application needs to be completed by a professional engineering firm on behalf of the City utility to the SAHFI grant program by August 12, 2024; and

WHEREAS, the City approved Professional Consultant Services Agreement for Engineering/CEI Services for water plant improvement with resolution 2024-R-20 with Mead and Hunt, Inc.; and

WHEREAS, the City of Holly Hill Utility has a task order from Mead and Hunt, Inc. for $55,500.00 to complete the required application for the SAHFI grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to execute the task order with Mead and Hunt, Inc., to provide application assistance for the SAHFI grant application in an amount not to exceed $55,500.00.

SECTION 2. The City Manager is hereby authorized to implant the budget amendment to fund the preparation and submission of the SAHFI water grant application.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. The Budget item adopted in the preceding section shall govern the expenditures relating to operations and projects for the City during the current fiscal year effective October 1, 2023 through September 30, 2024. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

5. REGULAR AGENDA

1. –2024-R-26 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Awarding a Contract to Mead and Hunt, Inc., for Water Utility Optimization and Resilience Improvement Engineering Services; Authorizing the City Manager to Negotiate Rates and Enter into an Agreement; Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)
Mayor Via opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-26
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AWARDING A CONTRACT TO MEAD AND HUNT, INC., FOR WATER UTILITY OPTIMIZATION AND RESILIENCE IMPROVEMENT ENGINEERING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE RATES AND ENTER INTO AN AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AWARDING A CONTRACT TO MEAD AND HUNT, INC., FOR WATER UTILITY OPTIMIZATION AND RESILIENCE IMPROVEMENT ENGINEERING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE RATES AND ENTER INTO AN AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City solicited for Professional Water Engineering Services through Request for Proposals RFQ-WA-02; and

WHEREAS, the City received two (2) responses to RFQ-WA-02 on March 14, 2024; and

WHEREAS, the City Commission received oral presentations on April 16, 2024 and the selection committee met on March 21, 2024 to rank the proposals for recommendation of the contract award; and

WHEREAS, the City Commission heard presentations at an advertised public meeting on April 16, 2024 and unanimously voted Mead and Hunt, Inc., as the number one ranked firm for the contract award.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approve the ranking of the survey proposals and authorize the City Manager to negotiate rates and enter into an agreement with Mead and Hunt, Inc., for Water Utility Optimization and Resilience Improvement Engineering

Services.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

2. –2024-R-27 Resolution

Amendment to the City Wide Fee Schedule Amending the Fee for Body Worn Camera Public Records Requests

(Requested by Joseph Forte, City Manager)
Mayor Via opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-27
AMENDMENT TO THE CITY WIDE FEE SCHEDULE AMENDING THE FEE FOR BODY WORN CAMERA PUBLIC RECORDS REQUESTS

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE FEE FOR BODY WORN CAMERA PUBLIC RECORDS REQUESTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Florida, has made the following determinations; and

WHEREAS, On August 23, 2022 a Citywide Fee Schedule was adopted; and

WHEREAS, Effective January 1, 2024 the amended City Wide Fee Schedule was adopted; and

WHEREAS, As part of a recent review of the fee schedule, during the interim management of the Police Department, staff identified a need to eliminate the 15 minute free period and require a deposit of $30.00 for Body Worn Camera (BWC) Public Records Requests; and

WHEREAS, The section of the Schedule of Fees (which is attached hereto and incorporated herein as "Attachment "A") is being modified to reflect the changes that have been incorporated herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Notice of the public meeting and public hearing at which this Resolution was considered was properly given, and all oral and written presentations made to and heard by the City Commission were properly considered.

SECTION 2. There is a reasonable relationship between the fees to be collected for the provision of various City services and the City's costs in providing those services.

SECTION 3. The fees which are increased, as set forth in the FY 2023-2024 Proposed City Wide Fee Schedule (Attachment "A" as amended):

1. Do not exceed the actual or estimated reasonable costs to the City of providing the services to which the fees relate;

2. Are reasonable and necessary to enable the City to provide the benefit or privilege, service or product, license or permit, use or rental, fine or penalty, or property development to which they relate;

3. Have been allocated in a manner such that the costs to a payor bear a fair and reasonable relationship to the payor's burden on, or benefits received, from the City; and

SECTION 4. The City Commission hereby approves and adopts:

1. The FY 2023-2024 Proposed City Wide Fee Schedule (Attachment "A" as amended).

SECTION 5. Any fee, rate, charge, penalty, fine, table, or schedule contained in the FY 2023-2024 Proposed City-wide Fee Schedule (Attachment "A" as amended), as adopted in this Resolution, will prevail and apply in the event of a conflict with any other fee, rate, charge, penalty, fine, table, or schedule.

SECTION 6. The newly created fees, unchanged fees, decreased fees and increased fees listed in this Resolution and set forth in the FY 2023-2024 Proposed City Wide Fee Schedule (Attachment "A") become effective on January 1, 2024.

APPROVED AND AUTHENTICATED on this 23rd day of APRIL, 2024.

Enacted and approved this 23rd day of April, 2024, in Holly Hill

3.

Daytona Climbing Incentive Agreement and Amended Escrow

(Requested by Joseph Forte, City Manager)

Mr. Forte stated the terms and conditions of the Addendum and Escrow agreement as detailed in Exhibit "B" include the following:

1. Buyer must rezone the property to a Planned Development (in progress)
2. The project building shall be a minimum of 16,000 sq ft. (the developer is proposal 8,000 sq ft in Phase I and 6,000 sq ft in a future Phase II)
3. Building construction is consistent with the original proposal. (However, the requirement of a second floor outdoor patio space and additional seating at the ground level is not proposed for Phase I.)
4. Fifty percent (50%) of the space is to be used for the rock climbing operations. The remaining space may be designated and constructed of leasing the space to other businesses whose uses shall be consistent with the CC1 and Overlay District and approved in the P.D. (This will not be part of Phase I.)

Based on the discussion amongst the Mayor, City Commission, Attorney Simpson and staff, there was ***consensus to give staff direction*** to bring the Daytona Climbing Incentive Agreement back at the next regular City Commission meeting on Tuesday, May 14, 2024 and to be included in the Incentive Agreement no longer than 24 months to get the Certificate of Occupancy (CO). Before second reading, staff and Attorney Simpson will amend the Incentive Agreement and staff will have spoken to the applicant by that time, and hopefully he will come back with a date, staff will put his date in there. He may say six months, he may say six years. Whatever the date is he offers, staff will put it in there and then at the second reading the Commission will either agree or change it. This amendment to the Incentive Agreement will be on the same night as the second reading for the BPUD. Those four (4) elements that he read earlier will be included in the Incentive Agreement.

Mayor Via opened public participation. No one spoke.

(A copy of this meeting in its entirety is available on CD upon request in the City Clerk's Office or available online on the city's YouTube channel).

RESULT:	**CONSENSUS TO BRING BACK TO CC**	**Next: 5/14/2024 6:00 PM**

6. PUBLIC HEARINGS

1. 2024-O-3076 Ordinance

SECOND READING - an Ordinance of the City of Holly Hill, Florida, Amending the Land Development Regulations, by Rezoning the Parcel Described in Exhibit "A" from CC-1 (Commercial Corridor District) to BPUD (Business Planned Unit Development); Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.

(Requested by Brian Walker, Board of Planning and Appeals)

Brian Walker, City Planner/Asst., City Manager went through his staff report for the Mayor and City Commissioners at this time. This is to consider Route 1 Climbing PD Rezone from CC-1 (Commercial Corridor District) to BPUD (Business Planned Unit

Development) with the associated Development Agreement and Preliminary Plan, for approximately 1.85 acres (82,328 square feet) located near the north east corner of the intersection of Ridgewood Avenue and 6th Street and more specifically known as 627 Ridgewood Avenue. The subject property is zoned CC-1 (Commercial Corridor District) and has a future land use of General Commercial. The applicant is requesting a rezone to BPUD (Business Planned Unit Development) in order to build an 8,000 square foot, 46 foot high building, that will serve as a rock-climbing facility. The south and west sides of the building will provide glassed portions as shown on the attachment titled, Elevations. The overall finish will be metal siding. The site proposes an area of future expansion, to the east of the current proposed building. The future expansion proposes a building up to 6,500 square feet in size. The property is currently vacant. The development of the property will be guided by a development agreement that list the permitted uses as well as development standards such as enhanced buffers and landscaping. The proposed project will occur in two phases. The applicant requests that Phase II be handled and approved as a minor amendment. This means that Phase II would be approved at staff level and not return to the City Commission for approval. In conclusion of the staff report, the rezoning request is consistent with the goals, objectives and policies of the City's Comprehensive Plan and Land Development Regulations, as well as the pattern of development in the area. Staff recommends the City Commission adopt the Ordinance enacting a Rezone from CC-1 (Commercial Corridor District) to BPUD (Business Planned Unit Development) with the associated Development Agreement and Preliminary Plan, for approximately 1.85 acres located near the north east corner of the intersection of Ridgewood Avenue and 6th Street and more specifically known as 627 Ridgewood Avenue.

Spencer Kershaw with Zev Cohen & Associates and Bob Ball, PE, with Zev Cohen were present representing the applicant, Matthew Smith and mentioned he was here to answer any questions the Mayor and City Commissioners may have.

Mayor Via asked if there were any ex parte communications with the applicant. There was none from any member of the City Commission.

Mayor Via opened public participation.

David Knopf, Holly Hill; Kimberly Dibble, Holly Hill; and Arthur Byrnes.

Mayor Via closed public participation.

Commissioner Currie made a motion to include signage within the BPUD, seconded by Commissioner Johnson.

There was discussion about a sign monument amongst the Mayor and City Commissioners. After hearing from Mr. Ball from Zev Cohen, the Commission decided to not make that a requirement with the BPUD since the building itself will act as the sign itself.

Commissioner Currie withdrew her motion for the signage, and Commissioner Johnson withdrew his second.

Commissioner Currie made a ***new motion with no restrictions to the BPUD, approve the Ordinance as written by staff,*** *seconded by Commissioner Johnson.*

PASSED, 5-0.

(A copy of this meeting in its entirety is available on CD upon request in the City Clerk's Office or available online on the city's YouTube channel).

RESULT:	**APPROVED AT 1ST READING [UNANIMOUS]**	**Next: 5/14/2024 6:00 PM**
MOVER:	Penny Currie, District 2 - Commissioner	
SECONDER:	Roy Johnson, District 4 - Commissioner	
AYES:	Via, Penny, Currie, Danio, Johnson	

2. –2024-O-3077 Ordinance

SECOND READING - an Ordinance of the City of Holly Hill, Florida, Amending Chapter 2 (Administration), Section 2-30 (Salary, Health and Life Insurance; Expenses) Increasing the Expense Allowance and Honorarium for the Mayor from $12,000 to 17% that of the Salaries of Elected Constitutional Officers and School Board Districts Each Fiscal Year, Pursuant to the Salary Formula in Chapter 145, Florida Statutes and for City Commissioners from $8,000 to 11.5% that of the Salaries of Elected Constitutional Officers and School Board Districts Each Fiscal Year, Pursuant to the Salary Formula in Chapter 145, Florida Statutes; Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.

(Requested by Joseph Forte, City Manager)
Mayor Via opened public participation.
Kimberly Dibble, Holly Hill; and Gabriel Varga, Daytona Beach.
Mayor Via closed public participation.
Mayor Via stated they will vote on the amendment first. There's a motion on the floor to approve this Ordinance as written by staff then there was an amendment made to that so now they have to vote on the amendment first, which says that we're taking out the dependents health care. That's what this amendment is on. If you agree with that, you vote yes, if you disagree with it, you vote no and then after that then we'll have a motion (on the original motion as amended).
AMENDED MOTION TO APPROVE THE ORDINANCE AS WRITTEN:

Commissioner Currie made a motion to amend her motion to ***APPROVE ORDINANCE 3077 AS WRITTEN BY STAFF,*** *seconded by Commissioner Danio.*
ROLL CALL VOTE: Currie - Yes, Danio - Yes, Penny - Yes, Johnson - Yes, Mayor Via - No.
PASSED: 4-1.

THE ORIGINAL MOTION AS AMENDED WITHOUT THE DEPENDANT COVERAGE - (THEY ARE VOTING ON THE PAY RAISE WITHOUT DEPENDANT COVERAGE):
Commissioner Currie made a motion to ***APPROVE AMENDING CHAPTER 2 (ADMINISTRATION), SECTION 2-30 (SALARY, HEALTH AND LIFE INSURANCE; EXPENSES) INCREASING THE EXPENSE ALLOWANCE AND HONORARIUM FOR THE MAYOR FROM $12,000 TO 17% THAT OF THE SALARIES OF ELECTED CONSTITUTIONAL OFFICERS AND SCHOOL BOARD***

DISTRICTS EACH FISCAL YEAR, PURSUANT TO THE SALARY FORMULA IN CHAPTER 145, FLORIDA STATUTES. AND FOR CITY COMMISSIONERS FROM $8,000 TO 11.5% THAT OF THE SALARIES OF ELECTED CONSTITUTIONAL OFFICERS AND SCHOOL BOARD DISTRICTS EACH FISCAL YEAR, PURSUANT TO THE SALARY FORMULA IN CHAPTER 145, FLORIDA STATUTES, ~~ADDING A HEALTH INSURANCE BENEFIT TO COMMISSION MEMBERS FOR DEPENDANT COVERAGE,~~ *seconded by Commissioner Johnson.*

ROLL CALL VOTE: Currie - Yes, Johnson - Yes, Penny - No, Danio - Yes, Mayor Via - No.

PASSED: 3-2.

RESULT:	**APPROVED AT 1ST READING [3 TO 2]**	**Next: 5/14/2024 6:00 PM**
MOVER:	Penny Currie, District 2 - Commissioner	
SECONDER:	Roy Johnson, District 4 - Commissioner	
AYES:	Currie, Danio, Johnson	
NAYS:	Via, Penny	

7. COMMUNICATIONS

A. City Manager Comments

Mr. Forte mentioned the concerts at Pictona, which the attendance is very poor. Mr. Forte suggested bleacher seats (general admission) be free, floor seats $5, box seats $20 and eliminate the parking fee of $5 to see if that will help with the attendance for these concerts. There was ***consensus*** from the Mayor and City Commissioners to do that.

B. City Attorney Comments

None.

C. City Commission Comments

Commissioner Penny reminded everyone about the Holly Hill School having it's fishing clinic at Sunrise Park on May 11th from 9:00 AM - 11:00 AM; Race for Reading at Copper Bottom on May 11th from 12:00 PM - 4:00 PM, which benefits Kiwanis Reads and Holly Hill School; and the reading at the school on June 10th and August 1st. Reminded the Commissioners about the upcoming Volusia League of Cities dinner annual service awards banquet on May 30th in Deltona; and the Ribbon Cutting at the Aetna Gardens at Pictona on May 11th from 4:00 PM - 5:00 PM.

Commissioner Currie enjoyed the CRA workshops; well attended by the community; 618 Flomich drug bust was assisted by many agencies and appreciated everyone's help.

Commissioner Johnson mentioned the TPO meeting tomorrow.

D. Mayor's Comments

Mayor Via asked for an update from Mr. Walker on the car wash property off of Nova Road; an update on 618 Flomich; reminded everyone about the Veterans Memorial Monument dedication on May 8th at 6:00 PM.

8. ADJOURNMENT

The meeting adjourned at approximately 8:40 PM.

Valerie Manning, City Clerk,CMC 4/23/2024

Chris Via, Mayor 4/23/2024