

CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

REVISED AGENDA • MARCH 28, 2023

City Commission Chamber

Regular City Commission Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
Chris Via

District 1 - Commissioner
John Penny

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Roy Johnson

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. CALL TO ORDER

- a. Roll Call
- b. Invocation by City Commissioner John Penny
- c. Pledge of Allegiance

2. PRESENTATION

- 1. FY2022 Annual Comprehensive Financial Report Presentation Presented by James Halleran, James Moore & Co., CPAs.
(Requested by Susan Lincoln, Finance)

3. PUBLIC COMMENTS**4. APPROVAL OF MINUTES**

- 1. Minutes - March 14, 2023 Offsite Workshop at Sunrise Park North and March 14, 2023 Regular City Commission and CRA Meeting
(Requested by Valerie Manning, City Clerk)

5. CONSENT AGENDA - ITEMS (1 - 4)

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. Is there anyone in the audience who wishes to speak on any item on the Consent Agenda?

- 1. Resolution -2023-R-22 A Resolution of the City of Holly Hill, Florida, Establishing Maximum Charges for Nonconsensual Tows, Including Trespass Tows and Storage Rates; Providing for Severability; Providing for Conflicting Resolutions; and Providing for an Effective Date.
(Requested by Valerie Manning, City Clerk)
- 2. Pitney Bowes Renewal Contract - New Sendpro C425 Series Digital Mailing System
(Requested by Valerie Manning, City Clerk)
- 3. Addendum to the Non-Ad Valorem Assessments (NAVA) Agreement with the Volusia County Property Appraiser
(Requested by Valerie Manning, City Clerk)
- 4. Memorandum of Understanding (MOU) for Participation in the FINDER Data Sharing Network (Florida - Region 5)
(Requested by Jeff Miller, Police)

6. REGULAR AGENDA

- 1. Request for Lien Reduction - 1684 Ridgewood Avenue

(Requested by Joseph Forte, City Manager)

7. PUBLIC HEARINGS - NONE

Please silence any cell phone, pager or noise making device as not to interrupt the meeting. Staff will introduce each item for consideration, with comments and recommendations. The applicant or appellant and supporters will be heard first. Those in opposition to the request will be heard next. Comments should be restricted to pertinent information regarding the agenda item under discussion. Out of courtesy to others, we ask that speakers keep their comments brief and try to limit these comments to information not previously discussed. Speakers should state their name and address clearly for the record. The City Clerk's office is required to retain any documents, photographs, drawings, etc. that are shown to the City Commissioners in support of a position. The City Commission may ask questions of speakers or of staff members. The Mayor will then ask the City Commission to make a recommendation or motion. Once a motion has been made and seconded, discussion will be closed to the floor. Following City Commission discussion, a vote will be taken. During voting, Commissioners who do not cast objecting votes are considered to have voted in support of the motion.

8. COMMUNICATIONS

- A. City Manager Comments
- B. City Attorney Comments
- C. City Commission Comments
- D. Mayor's Comments

9. ADJOURNMENT

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

PRESENTATION (ID # 4047)

Meeting: 03/28/23 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Susan Lincoln

Initiator: Susan Lincoln

Sponsors:

DOC ID: 4047

2.1

**FY2022 Annual Comprehensive Financial Report
Presentation Presented by James Halleran, James Moore &
Co., CPAs.**

Annual Audit 2022

Presentation to: City of Holly Hill, Florida
Presented by: James Halleran, CPA



888-387-6851

www.jmco.com

INDEPENDENT AUDITORS' REPORTS

Independent Auditors' Reports

Financial Statement Report (p 9 – 12)

- » **Unmodified opinion – New format**
- » **Emphasis of matter for adoption of GASB 87 *Leases* and GASB 96 *Subscription-Based IT Arrangements***
- » **Emphasis of matter for change in accounting principle related to pension and OPEB plan measurement date (one year in arrears of financial statement year-end)**

Report on Internal Control and Compliance (p 125 – 126)

- » **2 material weaknesses in internal control over financial reporting**
- » **No repeat comments – 3 prior year significant deficiencies were corrected**
- » **No comments regarding compliance and other matters**

Management Letter Required by Chapter 10.550 (p 127-129)

- » **1 new recommendation related to pension accounts**

Independent Accountants' Examination Report (p 130)

- » **In compliance with specified investment statutes**



Government Wide Activities (Page 28)

History of Net Position of Governmental Activities

<u>Net Position</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Capital, net	\$ 18,987,233	\$ 12,698,272	\$ 11,247,689
Restricted	6,559,586	6,638,390	5,493,954
Unrestricted	<u>7,097,005</u>	<u>4,156,559</u>	<u>1,660,966</u>
Total	<u>\$ 32,643,824</u>	<u>\$ 23,493,221</u>	<u>\$ 18,402,609</u>

General Fund (Page 30)

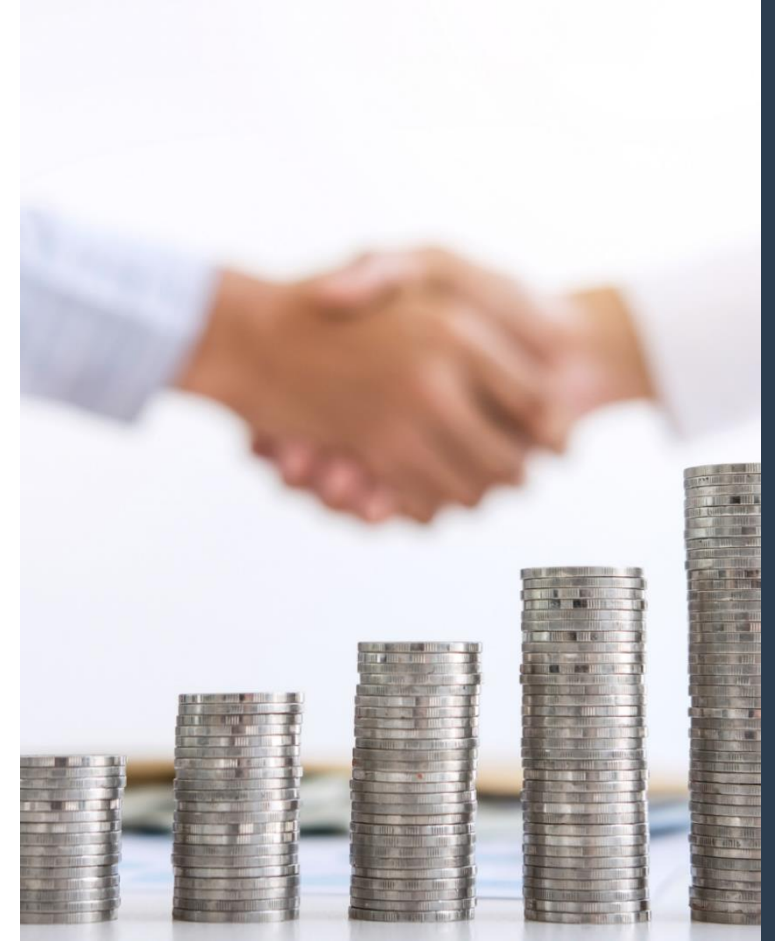
2.1.a

<u>Fund Balance</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Nonspendable	\$ 223,864	\$ 225,872	\$ 121,522
Restricted	161,911	80,135	26,280
Committed	-0-	-0-	-0-
Assigned	1,422,551	1,316,184	925,645
Unassigned	<u>5,136,815</u>	<u>6,789,224</u>	<u>5,725,279</u>
Total	<u>\$ 6,945,141</u>	<u>\$ 8,411,415</u>	<u>\$ 6,798,726</u>

Attachment: Holly Hill Audit Presentation - UPDATED 3.28.2023 (4047 : FY2022 Annual

General Fund (Continued)

» Total Assigned/Unassigned Fund Balance:	\$ 6,559,366
» Current Year Expenditures & Transfers Out:	\$14,093,332
» % Assigned/Unassigned Fund Balance as a % of Expenditures and Transfers Out:	47%
» City's Min. Fund Balance Policy	20%-25%
» GFOA Min. Rec. = 2 Months	At least 16.7%

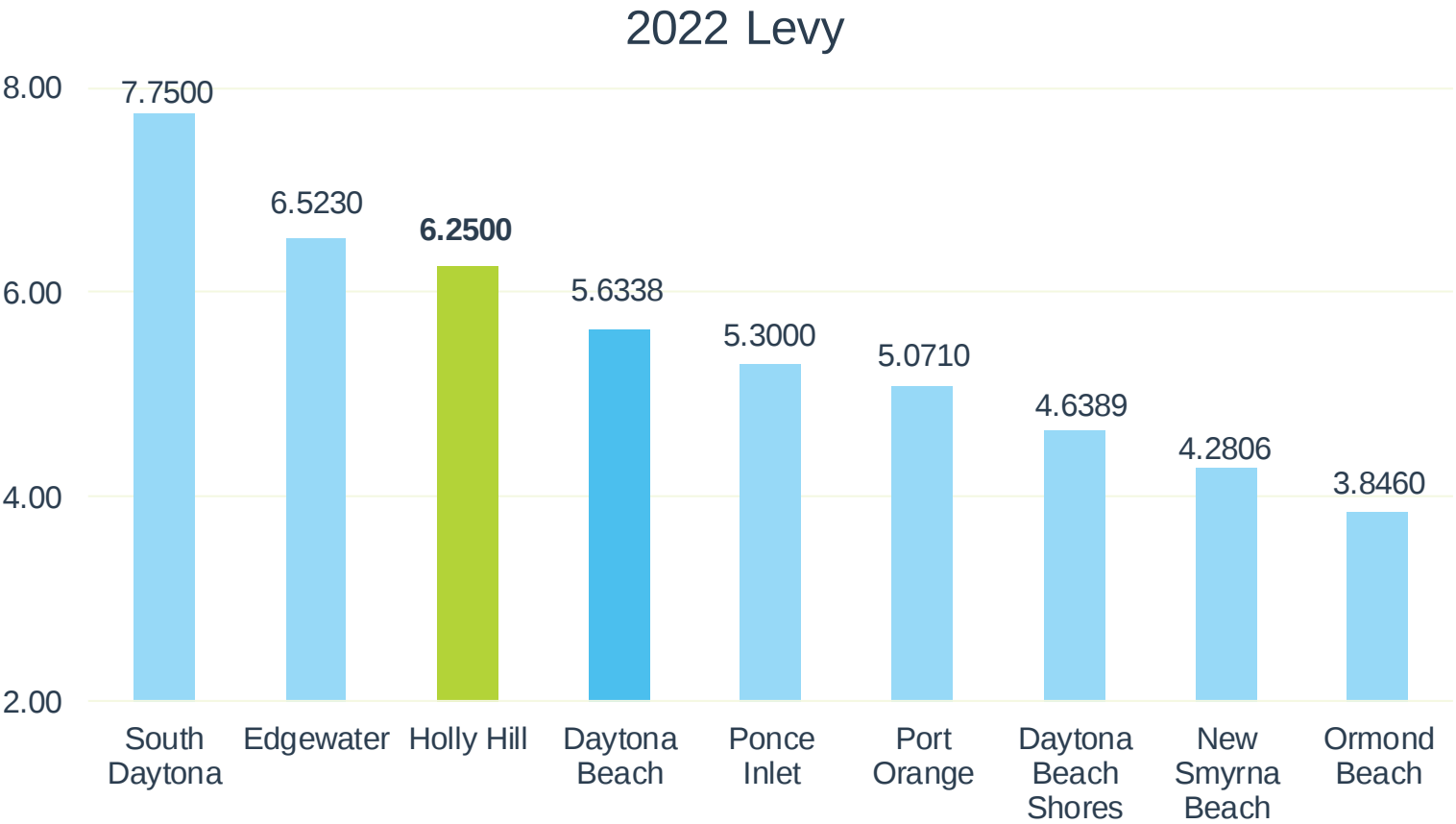


City's Fund Policies

Based on Budgeted Expenditures and Transfers Out

<u>Fund</u>	<u>Minimum %</u>	<u>Maximum %</u>	<u>Actual FY22</u>
General	20%	25%	47%
Water & Sewer	20%	25%	96%
Solid Waste	20%	100%	110%
Stormwater	20%	25%	157%

Comparable Millage Rates



Other Governmental Funds

2.1.a



Community Redevelopment Agency (Major Fund)

- » **\$6,101,708 restricted fund balance**
- » **\$128,555 decrease from prior year**
- » **Separate audit issued (3rd year)**

Capital Projects Fund (Major Fund)

- » **\$6,004,302 committed fund balance**
- » **\$4,257,905 increase from the prior year**
(expenditures: \$1,183,270 and transfers in: \$5,543,226)

Nonmajor Funds

- » **Impact Fees Trust: \$289,635 restricted fund balance**
 - **\$35,599 net decrease in fund balance**
(expenditures: zero and transfers out: \$47,200)
- » **Law Enforcement Trust: \$41,217 restricted fund balance**
 - **\$1,499 net decrease in fund balance**
(expenditures: zero and transfers out: \$15,900)

Government Wide Activities (Page 29)

History of Net Position of Business Type Activities

<u>Net Position</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Capital, net	\$ 17,811,459	\$ 16,731,566	\$ 14,513,974
Restricted	1,570,554	1,536,516	1,569,336
Unrestricted	<u>13,717,037</u>	<u>14,377,130</u>	<u>13,353,438</u>
Total	<u>\$ 33,099,050</u>	<u>\$ 32,645,212</u>	<u>\$ 29,436,748</u>

Proprietary-Type Funds (Page 34)

History of Unrestricted Net Position in Proprietary Funds:

<u>Fund</u>	<u>9/30/2022</u>	<u>9/30/2021</u>	<u>9/30/2020</u>
Water & Sewer	\$ 8,276,410	\$ 7,126,780	\$ 5,890,470
Stormwater	2,285,664	2,358,243	2,655,632
Solid Waste	3,154,963	4,892,107	4,798,280
Internal Service	-	-	9,302*

» Internal service funds closed out in FY21

Pension Funds

Net Pension Liability (Asset) history (pages 89-94)

<u>Year</u>	<u>General (FRS)</u>	<u>Police</u>	<u>Fire</u>	<u>Total</u>
2022	\$ 4,358,385	\$ 74,719	\$ 433,282	\$ 4,866,386
2021	\$ 1,687,920	\$ 74,719	\$ 433,282	\$ 2,195,921
2020	\$ 4,697,281	\$ 983,692	\$ 932,549	\$ 6,613,522

Funded % with Net Pension Liability measurement:

<u>Year</u>	<u>General (FRS)</u>	<u>Police</u>	<u>Fire</u>
2022	82.89%	99.50%	93.45%
2021	96.40%	99.50%	93.45%
2020	78.85%	92.67%	85.21%

- » General City Contribution Rates: 13.3% CY & 2023 13.3% estimated
- » Police City Contribution Rates: 23% CY & 2023 23%
- » Fire City Contribution Rates: 41.8% CY & 2023 41.4%

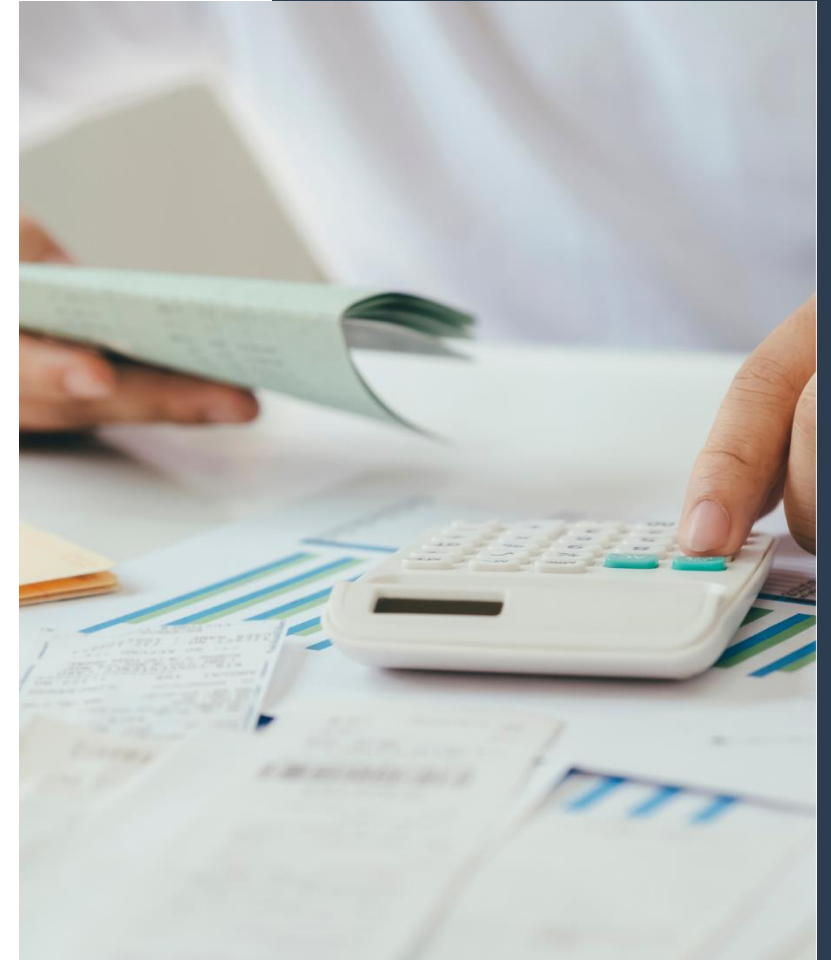
Other Items

Note 8 – Long-Term Liabilities

- » **Governmental activities: \$3.2 million (CRA); no new debt**
- » **Business-type: \$8.0 million; no new debt – includes Subscription-Based IT Arrangement of \$1.1 million**

Note 14 – Hurricane Ian \$2 million

ARPA funds – Received \$6.2 million, zero spent



Government Services

James Moore is a full-service firm that provides all the traditional accounting, auditing, and tax services.

- » **Audit & Assurance**
- » **ACFR & Audit Preparation**
- » **Peace of Mind Services**
- » **Revenue Enhancement Services**
- » **Technology Solutions**
- » **HR Solutions**
- » **Retirement Plan Advisory Services**
- » **Operational Excellence**
- » **Strategic Planning**
- » **Transition Planning & Leadership Development**
- » **Business Advisory**

QUESTIONS

Contact

2.1.a



**James Halleran, CPA,
Partner**
James.Halleran@jmco.com

 **JAMES
MOORE**
888-387-6851
www.jmco.com



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

4.1

MEETING DATE: March 28, 2023
FROM: Valerie Manning
SUBJECT: Minutes - March 14, 2023 Offsite Workshop at Sunrise Park North
and March 14, 2023 Regular City Commission and CRA
Meeting
NUMBER: (ID # 4070)
APPLICANT:
PLANNER:

DISCUSSION:

Minutes from March 14, 2023 Offsite Workshop at Sunrise Park North and March 14, 2023 regular City Commission and CRA meeting.

MOTION:

Approve both sets of minutes as submitted by staff.

- Minutes - March 14, 2023 - Offsite Workshop at Sunrise Park North (PDF)
- Minutes - March 14, 2023 - Regular City Commission and CRA meeting (PDF)



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • MARCH 14, 2023

Offsite Workshop - Sunrise Park North Offsite Workshop

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

2. REVIEW THE NEEDS OF SUNRISE PARK

1.

Review the Needs of Sunrise Park

(Requested by Valerie Manning, City Clerk)

OFFSITE WORKSHOP HELD AT SUNRISE PARK NORTH

The Mayor and City Commissioners met with staff at Sunrise Park North on Tuesday, March 14, 2023 at 5:00 PM to review the future needs of Sunrise Park. Each Commissioner was able to share their points of interest with everyone present. They were in agreement and consensus over the following ideas/suggestions/recommendations for the park. Mr. Forte did mention that they currently have \$600,000 in the Legacy Funds that was budgeted for the park.

Mayor Via

Repair the grass which could include a non-replacement option

Repair the irrigation system

Refurbish the pavilions and picnic tables

Clean the concrete under the pavilions

Replace the playground equipment or add to it

Replace the mulch with an alternative option

Replace the shade structures and look into a large shade structure

Add more parking spaces

Install new signage

Install low maintenance landscaping

Install a new water fountain

Commissioner Penny

Repair the grass

Clean or improve the restroom facilities

Look into a full time bathroom attendant

Paint the painted areas of the pavilions

Commissioner Currie

Improve the landscaping

Repair the irrigation system

Clean the restrooms

Clean the picnic table

Add more playground equipment

Commissioner Danio

Mulch under the playground, rubber option

Replace the picnic tables

Perform maintenance on the gym equipment / remove rust

Repair the grass

Repair sidewalks

Replace shade structures

Commissioner Johnson

Remove rust from gym equipment

Repair the grass

Improve safety throughout the park

Fertilizer may be hazardous to children

Certain artificial mulch is unsafe

Repair irrigation system

Steve Juengst, Public Works Administration Manager and Mr. Forte, City Manager

Bring water supply into the park from Riverside Drive and not from the southern park

Kayak rental station

Public in attendance: Heidi Heller and Dave

Remove Brazilian Pepper Plants

Use a spray wood preservative

SUMMARY

1. Repair the grass which could include a non-replacement option
2. Repair the irrigation system
3. Refurbish the pavilions and picnic tables, paint the painted areas of the pavilions, use a spray wood preservative
4. Clean the concrete under the pavilions
5. Replace the playground equipment or add to it
6. Replace the mulch with an alternative option
7. Replace the shade structures and look into a large shade structure
8. Add more parking spaces
9. Install new signage
10. Install low maintenance landscaping

11. Install a new water fountain
12. Clean or improve the restroom facilities, look into a full-time bathroom attendant
13. Perform maintenance on the gym equipment / remove rust
14. Repair sidewalks
15. Replace shade structures
16. Improve safety throughout the park
17. Fertilizer may be hazardous to children, certain artificial mulch is unsafe
18. Bring water supply into the park from Riverside Drive and not from the southern park
19. Remove Brazilian Pepper Plants



3. ADJOURNMENT

The workshop adjourned at approximately 5:45 PM.



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • MARCH 14, 2023

City Commission Chamber

Regular City Commission Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by Mayor Chris Via Mayor Via led the invocation.

c. Pledge of Allegiance Mayor Via led the Pledge of Allegiance to the flag.

2. RECESS THE CC MTG & CONVENE AS THE CRA

The City Commission meeting was recessed at approximately 6:05 PM to convene as the Community Redevelopment Agency (CRA) for the CRA meeting.

3. CRA AGENDA

1. -2023-R-19

A Resolution of the Community Redevelopment Agency of the City of Holly Hill, Florida, Authorizing the City Manager or Designee to Execute an Agreement with Charter-Spectrum to Move Forward with Phase III Utility Overhead to Undergrounding Along Ridgewood Avenue from Walker Street to the Northern City Limits; Providing for Severability; and Providing for an Effective Date.

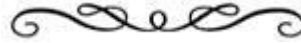
(Requested by Antoine Khoury, Public Works)

Mayor Via opened public participation. No one spoke.

Attachment: Minutes - March 14, 2023 - Regular City Commission and CRA meeting (4070 : Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 14th day of March, 2023, in Holly Hill



4. ADJOURN AS THE CRA & RECONVENE THE CC MTG

The Community Redevelopment Agency (CRA) meeting adjourned at approximately 6:06 PM. The City Commission regular meeting reconvened at that approximate time.

5. PUBLIC COMMENTS

The following individual spoke to the Mayor and City Commissioners:

Jim Legary, Holly Hill.

6. APPROVAL OF MINUTES

1.

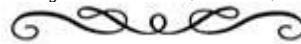
Minutes - February 28, 2023 - Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

Mayor Via opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 14th day of March, 2023, in Holly Hill



7. CONSENT AGENDA - ITEMS (1 - 3)

Mayor Via asked if there was any member from the audience that wished to speak on any item on the Consent Agenda.

Heidi Heller, Holly Hill spoke on Resolution 2023-R-21 looking for clarification on the list of roads for paving.

Mayor Via asked if any member of the Commission wished to pull an item from the Consent Agenda for further discussion. There was no one.

1. -2023-R-20 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager or Designee to Execute an Agreement with Charter-Spectrum to Move Forward with Phase III Utility Overhead to Undergrounding Along Ridgewood Avenue from Walker Street to the Northern City Limits; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2023-R-20

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH CHARTER-SPECTRUM TO MOVE FORWARD WITH PHASE III UTILITY OVERHEAD TO UNDERGROUNDING ALONG RIDGEWOOD AVENUE FROM WALKER STREET TO THE NORTHERN CITY LIMITS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH CHARTER-SPECTRUM TO MOVE FORWARD WITH PHASE III UTILITY OVERHEAD TO UNDERGROUNDING ALONG RIDGEWOOD AVENUE FROM WALKER STREET TO THE NORTHERN CITY LIMITS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has authorized staff to move forward with Phase III of the utility overhead to undergrounding along Ridgewood Avenue from Walker Street to the northern City limits; and

WHEREAS, Charter-Spectrum has submitted a cost estimate to convert their aerial fiber and coax cables to underground as part of the Phase 3 Overhead to Underground Project at a cost of \$580,388.21; and

WHEREAS, staff recommends that City Commission authorize the City Manager or designee to execute the agreement with Charter-Spectrum in the amount of \$580,388.21.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

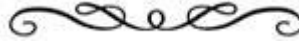
SECTION 1. That the City Commission of the City of Holly Hill authorize the City Manager or designee to execute the agreement with Charter-Spectrum in the amount of \$580,388.21.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 14th day of MARCH, 2023.

Enacted and approved this 14th day of March, 2023, in Holly Hill



2. -2023-R-21 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Awarding the “Roadway Resurfacing Program FY2022/2023” to P&S Paving, Inc., in the Amount of \$801,072.21 and Authorize the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

**RESOLUTION
2023-R-21**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AWARDING THE “ROADWAY RESURFACING PROGRAM FY2022/2023” TO P&S PAVING, INC., IN THE AMOUNT OF \$801,072.21 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AWARDING THE “ROADWAY RESURFACING PROGRAM FY2022/2023” TO P&S PAVING, INC., IN THE AMOUNT OF \$801,072.21 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has planned for a “Roadway Resurfacing Program FY2022/2023”; and

WHEREAS, Mead & Hunt, Inc., has received two (2) bids for this program; and

WHEREAS, the low bidder is P&S Paving, Inc., with a bid of \$801,072.21; and

WHEREAS, Mead & Hunt, Inc., and staff recommend awarding the “Roadway Resurfacing Program FY2022/2023” to P&S Paving, Inc.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

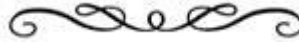
SECTION 1. That the City Commission of the City of Holly Hill approve the award of the “Roadway Resurfacing Program FY2022/2023” to P&S Paving, Inc., in the amount of \$801,072.21 and authorize the City Manager to execute the same.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 14th day of MARCH, 2023.

Enacted and approved this 14th day of March, 2023, in Holly Hill



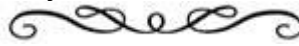
3. -DOC-2023-2

The City of Holly Hill and Coastal Florida Police Benevolent Association Sergeant Promotional Examination Agreement

(Requested by Jeff Miller, Police)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 14th day of March, 2023, in Holly Hill



8. **REGULAR AGENDA - NONE**

9. **PUBLIC HEARINGS - NONE**

10. **COMMUNICATIONS**

A. City Manager Comments

Mr. Forte mentioned that the workshop was good at Sunrise and that he will combine his notes with the City Clerk’s notes and come back to them for another workshop in the future to further discuss their suggestions, recommendations and ideas.

B. City Attorney Comments

Attorney Simpson introduced his son Skyler Simpson who has been attending some meetings with him lately to see how the meetings are run and go; just for information for himself.

C. City Commission Comments

The Mayor and Commissioners all mentioned that they enjoyed meeting at Sunrise Park for the workshop earlier to review and discuss the park and what could be done to it to improve it.

Commissioner Penny shared all the upcoming events that is taking place in Holly Hill, which includes the events at Pictona.

Commissioner Currie enjoyed Pictona's event last week; over 1100 competitors attended; parking lot over at Public Works was full and thanked the Public Works staff for getting that together.

Commissioner Danio reminded everyone about the car show this Saturday at City Hall.

Commissioner Johnson mentioned that the TPO is pushing hard on the traffic issues and concerns with the transportation along LPGA Blvd.; the Volusia Sports Center is open for summer camps and there will be a ribbon cutting ceremony on April 1st, which he is looking forward to.

D. Mayor's Comments

Mayor Via informed the Commissioners that he attended the Elected Officials Roundtable and let them know that they are forming three (3) committees that he had mentioned a couple of meetings back; Volusia League of Cities will be talking about upcoming Bills (Financial Disclosure forms and Home Rule); hearing good reports about Pictona and the events taking place over there; shared his thoughts about Holly Hill being mentioned for Pictona events and stressed the importance and insisted that Holly Hill be mentioned somehow during the tournaments and advertising for them. The Commissioners agreed with him.

11. ADJOURNMENT

The meeting adjourned at approximately 6:40 PM.



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

5.1

**City Commission
Resolution**

MEETING DATE: March 28, 2023
FROM: Valerie Manning
SUBJECT: A Resolution of the City of Holly Hill, Florida, Establishing
Maximum Charges for Nonconsensual Tows, Including
Trespass Tows and Storage Rates; Providing for Severability;
Providing for Conflicting Resolutions; and Providing for an
Effective Date.
NUMBER: 2023-R-22
APPLICANT:
PLANNER:

-DISCUSSION:

On April 22, 2003 the City Commission adopted Resolution 2003-R-21 establishing rates and charges for non-consensual tows, including trespass tows, storage and no parking signs - Code of Ordinance, Chapter 74; Article III Wreckers; Division 2 Towing and Storage Regulations; Section 74-132 Establishment of Rates (Trespass/Non-consensual Tow).

A review of the aforementioned resolution found the fees and rates needed to be updated to match the County of Volusia fee structure regarding non-consensual tows, including trespass tows, and storage.

FISCAL ANALYSIS:

There is no fiscal impact to the City.

STAFF RECOMMENDATION:

Approve the Resolution as submitted by staff.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

APPROVE THE RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ESTABLISHING MAXIMUM CHARGES FOR NON-CONSENSUAL TOWS, INCLUDING TRESPASS TOWS AND STORAGE RATES.

Resolution No. 2023-22

**A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA,
ESTABLISHING MAXIMUM CHARGES FOR NONCONSENSUAL TOWS,
INCLUDING TRESPASS TOWS AND STORAGE RATES; PROVIDING FOR
SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND
PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY OF HOLLY HILL,
FLORIDA, ESTABLISHING MAXIMUM CHARGES FOR
NONCONSENSUAL TOWS, INCLUDING TRESPASS
TOWS AND STORAGE RATES; PROVIDING FOR
SEVERABILITY; PROVIDING FOR CONFLICTING
RESOLUTIONS; AND PROVIDING AN EFFECTIVE
DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

WHEREAS, strikethroughs are removing language.

SECTION 1. The City Commission of the City of Holly Hill hereby adopts the following rates and charges for nonconsensual tows, including trespass tows, storage and no parking signs.

(a) The maximum rates for towing a vehicle when the point of origin of the tow is within the City limits of the City or for the storage of a non-consensually towed vehicle, including trespass tows, regardless of where the tow originated shall be as follows:

1. Class A vehicles

Towing of vehicles with a gross vehicle

weight rating of up to and including

9,999 pounds ~~or a vehicle carrying a vessel 15 feet or less~~

~~in length~~ \$75.00

a. ~~Trespass Tow (flat rate)~~ \$125.00

b. ~~Nonconsensual tow~~
~~\$125.00~~

c. ~~Nonconsensual tow, per mile over initial~~
~~ten miles, per full extra mile~~ \$3.00

- d. Nonconsensual tow, time beyond initial
30 minutes at scene, 15-minute block \$25.00
- e. Trespass or nonconsensual tow daily
storage per day, inside storage \$25.00
- f. Immobilization \$75.00
- g. Outside storage, per day \$20.00

~~Maximum daily storage (after 12 hours) \$ 20.00~~

2. Class B Vehicles

Towing of vehicles with a gross
vehicle weight rating of more than
9,999 pounds and up to and including
19,500 or a vehicle carrying a vessel more than
15 feet, but less than 22 feet in length):
~~\$200.00~~

~~Maximum daily storage (after 12 hours) \$30.00~~

- a. Trespass tow (flat rate) \$250.00
- b. Nonconsensual tow \$250.00
- c. Nonconsensual tow, per mile over initial
ten miles, per full extra mile \$4.00
- d. Nonconsensual tow, time beyond initial
30 minutes at scene, per 15-minute block \$50.00
- e. Trespass or nonconsensual tow daily storage
per day, inside storage \$30.00
- f. Immobilization \$75.00
- g. Outside storage, per day \$25.00

3. Class C Vehicles

Towing of vehicles with a gross

vehicle weight of more than 19,500
pounds but less than 25,000 GVWR
(which are upright and in a towable
condition) or a vehicle carrying a vessel more than 22

feet in length \$300.00

~~Maximum daily storage (after 12 hours) \$ 60.00~~

~~Towing of vehicles with a GVWR of
over 25,000 pounds (which are upright
and in a towable condition) \$400.00~~

~~Maximum daily storage (after 12 hours) \$60.00~~

a. Trespass tow (flat rate) \$375.00

b. Nonconsensual tow \$375.00

c. Nonconsensual tow, per mile over initial
ten miles, per full extra mile \$5.00

d. Nonconsensual tow, time beyond initial 30
minutes at scene, per 15-minute block \$75.00

e. Trespass or nonconsensual tow daily storage
per day, inside storage \$60.00

f. Outside storage, per day \$55.00

4. Class D vehicles (gross vehicle weight rating at more than 25,000 pounds):

a. Trespass tow (flat rate) \$500.00

b. Nonconsensual tow \$500.00

c. Nonconsensual tow, per mile over initial ten
miles, per full extra mile \$6.00

d. Nonconsensual tow, time beyond initial 30
minutes at scene, per 15-minute block
\$100.00

e. Trespass or nonconsensual tow daily storage

- per day, inside storage \$60.00
- f. Outside storage, per day \$55.00
- (b) An additional daily storage fee, as set forth above, may be charged for any vessel, trailer or other mobile item, whether motorized or not, which is mounted on wheels and attached to a towed vehicle.
- ~~(b)~~ (c) The maximum rates established in Section 1, subsection paragraph (a) above shall be a flat fee that shall be all-inclusive and, by way of illustration, no additional charges shall be made for:
- (1) Any fees for special equipment or services such as double hook-up, vehicle entry when locked, dropping transmission linkage, axle or drive shaft removal, dollies, trailer or flat bed, lifts, slim jims, go jacks, removing bumpers, airing up brakes, and mileage;
 - (2) Time spent at the scene of the tow; ~~other than those specified in the rate schedule;~~
 - (3) Release fees ~~regardless of the time of day;~~ during normal business hours (Monday - Friday, 8:00 am - 6:00 pm).
 - ~~(4) Storage for the first 12 hours.~~
 - (4) Access fees to allow the owner or the owner's representative to remove personal property or examine the vehicle;
 - (5) Yard fees, set-out fees, or gate fees for allowing the owner or any tow company designated by the owner or his insurance company to take custody of and remove the vehicle from the impound area;
 - (6) Fuel surcharge fees;
 - (7) Storage for the first six (6) hours.
- (d) No other fees of whatever kind may be charged for services rendered during the first 12 hours that the vehicle is in the possession of the wrecker, beginning from the time the vehicle is delivered to the storage facility, except as specifically provided herein. Storage fees as set forth above may be assessed after the initial 12 hour period based on twenty-four (24) hour increments and not on calendar days. ~~An administrative fee not to exceed \$35.00 may be charged after the first forty eight (48) hours so long as the wrecker has actually complied with the requirements of Section 713.78, Florida Statutes, including execution and mailing of the lien notice.~~ An administrative fee for compliance with statutory notice requirements may be charged after the first 48 hours so long as the wrecker service has actually complied with the requirements of F.S. § 713.78, including execution and mailing of the lien notice. The fee must be based on actual costs for such compliance. Further, a "tarpaulin fee" in the amount of \$15.00 may be

assessed when the towing service reasonably finds it necessary to install and maintain tarpaulin coverage on any class A stored vehicle in order to protect the interior accessories or upholstery of such vehicle from damage by inclement weather. Tarpaulin fees for coverage of any other class vehicle must be reasonable and based on actual costs.

- (e) An after-hours (Monday-Friday, 6:00 p.m.-8:00 a.m., Saturday and Sunday and national holidays) release fee not to exceed \$35.00 may be charged.

~~(d)~~ (f) Prior to commencement of a tow, if a wrecker is hooked to a vehicle when the owner arrives, a “hook-up” fee not to exceed \$25.00 may be charged. For purposes of this resolution, a tow commences when a vehicle has been removed from the tow site and is en route to a storage site.

~~(e)~~ (g) No fee shall be charged by a wrecker to an owner who arrives at his/her vehicle prior to “hook-up” of the vehicle. The definition of “hook up” is the attachment of a towing device or equipment to a vehicle prior to the commencement of the tow.

~~(f)~~ (h) The initial application/permit fee for a No Parking sign shall be twenty five dollars (\$25.00). The annual inspection fee for a No Parking sign shall be five dollars (\$5.00) and shall be due on October 1 of each year.

~~(g)~~ (i) The maximum fees set forth herein may be changed from time to time by a resolution adopted by the City Commission.

SECTION 2. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of MARCH, 2023.



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

5.2

**City Commission
Agenda Item**

MEETING DATE: March 28, 2023
FROM: Valerie Manning
SUBJECT: Pitney Bowes Renewal Contract - New Sendpro C425 Series Digital Mailing System
NUMBER: (ID # 4068)
APPLICANT:
PLANNER:

DISCUSSION:

The current agreement with Pitney Bowes will be expiring at the end of March 2023.

Pitney Bowes is the city's mailing and postage machine that is used by all city departments. Staff has been in touch with its representative and has been able to reach an agreement to lower the rates that were originally sent to renew, along with replacing the current Pitney Bowes postage machine and returning the inserter machine.

The city will be provided with a new Pitney Bowes machine called Sendpro C425 Series Digital Mailing System.

The proposed renewal agreement offers the city lower rates, which staff is recommending for approval.

Previously, with the current mailing machine and inserting machine monthly and quarterly fees were as follows: monthly - \$87.96 / billed quarterly - \$263.88.

With the new Sendpro C425 Series Digital Mailing System the fee would be: monthly - \$72.52 / billed quarterly - \$217.56.

The term of the agreement is for 60 months (5 year agreement), expiring in March 2028.

FISCAL ANALYSIS:

Staff will continue to utilize an existing contract with Municode Corp., to provide bulk mailing for Business Tax Receipt Renewals and other required mailings. This is budgeted under the following account number 001-1306-516-4400.

STAFF RECOMMENDATION:

Authorize the City Manager to enter into an agreement with Pitney Bowes and to approve the proposed agreement for the new Sendpro C425 Series Digital Mailing System for 60 months (5 year agreement), expiring in March 2028 and authorize the City Manger to execute the agreement.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

APPROVE THE SENDPRO C425 SERIES DIGITAL MAILING SYSTEM AGREEMENT AS SUBMITTED BY STAFF AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT.

- Holly Hill Agreement - Sendpro C425 - Signed By PB (PDF)
- Sendpro C425 - New Color Touch Screen Machine (PDF)
- Sendpro C Auto (PDF)

**State of Florida Contract #44102100-17-1 Order Form**

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

Tax ID # (FEIN/TIN)

CITY OF HOLLY HILL FLA

596000337

Sold-To: Address

1065 RIDGEWOOD AVE, HOLLY HILL, FL, 32117-2807, US

Sold-To: Contact Name

Sold-To: Contact Phone #

Sold-To: Account #

Valerie Manning

3862489441

0011583115

Bill-To: Address

1065 RIDGEWOOD AVE, HOLLY HILL, FL, 32117-2807, US

Bill-To: Contact Name

Bill-To: Contact Phone #

Bill-To: Account #

Bill-To: Email

Valerie Manning

3862489441

0011583115

vmanning@hollyhillfl.org

Ship-To: Address

1065 RIDGEWOOD AVE, HOLLY HILL, FL, 32117-2807, US

Ship-To: Contact Name

Ship-To: Contact Phone #

Ship-To: Account #

Valerie Manning

3862489441

0011583115

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROC SERIES4	SendPro C Series - Version 4
1	1E47	SP100 Label Printer with Lifter Base
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APB2	Cost Accounting Devices (10)
1	APKN	Account List Import/Export
1	C425	SendPro C425
1	CAAB	Basic Cost Accounting
1	COVER-SPC	Protective Dust Cover - SendPro C
1	DM2RKL	Return Kit for DM200/225 - Large
	F90I	Basic Installation and Training

1	F9PG2	PowerGuard LE Service Package
1	HZ80001	SendPro C Series Drop Stacker
1	ME1A	Meter Equipment - C Series
1	MP81	C Series Integrated Scale
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	STDsla	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH27	HZ02 65 LPM Speed
1	ZHC425	SendPro C425 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 72.52	\$ 217.56

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

- () Tax Exempt Certificate Attached
 () Tax Exempt Certificate Not Required
 () Purchase Power® transaction fees included
 (X) Purchase Power® transaction fees extra

Your Signature Below

By your signature below or Purchase Order, you are entering into a Lease Agreement pursuant to the terms and conditions of the Florida STC No. 44102100-17-1. If software is included in the Order, additional terms apply. Please refer to <http://www.pb.com/state-and-local-government-solutions/states/florida> for the applicable software terms.

44102100-17-1

State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Lynn Harrington

Pitney Bowes Signature

Lynn Harrington

Print Name

Senior Account Manager

Title

March 13, 2023

Date

Sales Information

Lynn Harrington

lynn.harrington@pb.com

Account Rep Name

Email Address

PBGFS Acceptance

Commerce solutions,
from the Craftsmen of Commerce.

pitney bowes 



Shipping and Mailing

SendPro®C

Mailing made simple with SendPro®C



Sending mail and small packages has never been easier.

SendPro®C is designed to simplify mail processing, quickly send parcels and help you take advantage of exclusive savings. You'll eliminate trips to the post office and get time back to do business-critical tasks.





Process, print and save more with SendPro®C.

- Process daily mail and print postage quickly, at up to 65 letters per minute.
- Weigh small parcels accurately with the integrated 5 pound scale.
- Automatically save 5¢ on every letter and up to 40.4% on Priority Mail.*

*As of January 27, 2019.





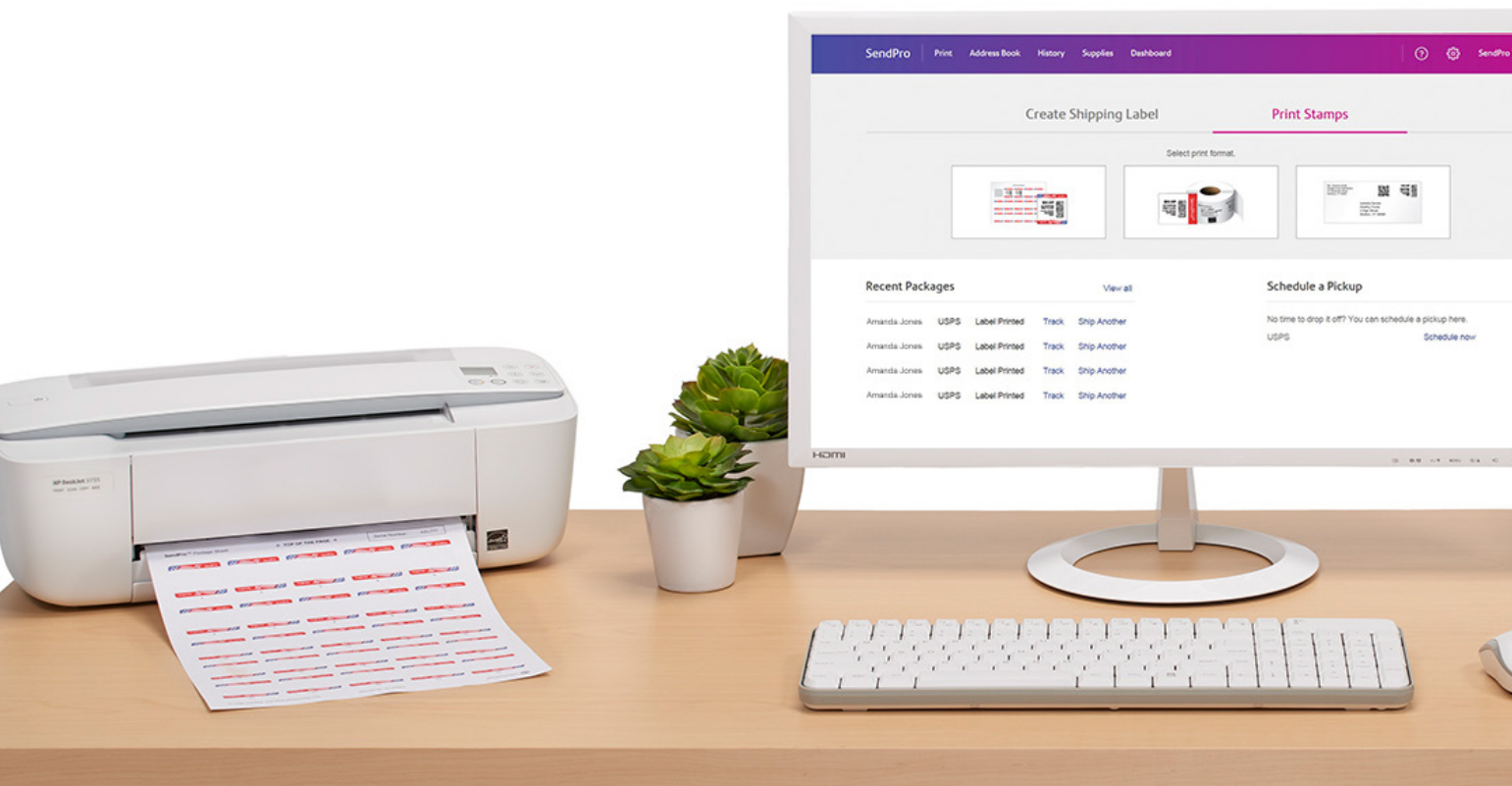
Send and track with ease.

- The easy-to-use, integrated address book accurately verifies addresses before you send.
- Automatically track USPS packages to ensure on-time delivery.
- Access to precise mailing and USPS shipping history gives users complete spend information.

6.16 billion

There were over 6.16 billion undeliverable-as-addressed USPS mailings in fiscal year 2018.

Source: USPS



Stay connected and stay in control.

- Get access to SendPro Online from any PC. You'll be able to mail and ship via USPS anytime, anywhere.
- Our exclusive, integrated apps help you optimize your end-to-end shipping and mailing processes.
- Shipping alerts and reports provide near real-time information on all mailing and postage activity.
- Informed Delivery enables you to preview and manage incoming mail and deliveries.



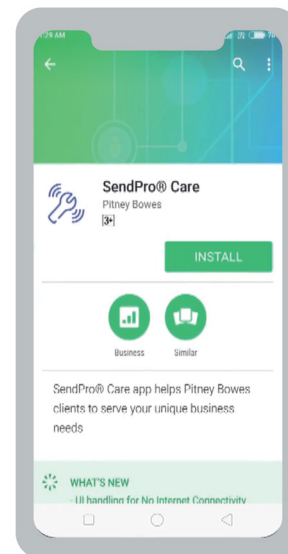
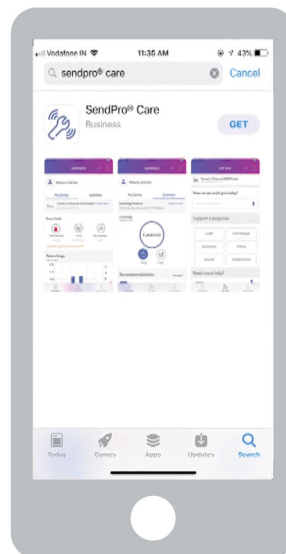


Support right at your fingertips.

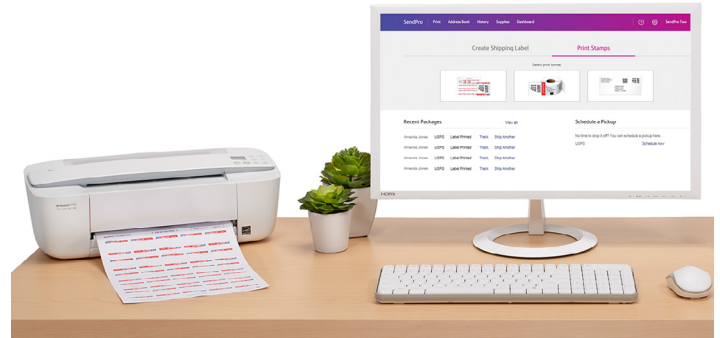
- The SendPro Care app reduces downtime by enabling you to self-diagnose and troubleshoot device issues without the need to call into customer care.
- Automatic updates ensure you always pay the right amount for postage
- Low ink alerts and diagnostic notifications help reduce down time.

75% say self-service is a convenient way to address their customer service issues.

—Nuance Customer Survey



SendPro®C Specifications:



Hardware/SendPro®C425:

User display	Color touchscreen
Envelope processing	Up to 65 letters per minute; Semi-automatic feeding
Envelope moistener	Standard
Integrated scale	Up to 5 lbs.
Electrical and approvals	100 – 120 VAC, 50/60 Hz, 1.0A
Dimensions	16 1/2" L x 15 1/2" D x 11 1/2" H
Envelope sizes	Up to 3/8" thickness. Media sizes: 3" x 5" up to 13" x 15"

Software: SendPro Online and integrated applications

Pre-loaded apps	Various
Mailing and shipping	USPS only
USPS retail rates and extra services	Included
Commercial Base Pricing	Included
Report printing	Print to network printer
Connectivity	LAN (wired) or Wi-Fi (wireless)

Included services

Basic accounting	Up to 100 accounts; Up to 10 devices
Basic analytics	High-level analytics
AutoInk	Save 20% with enrollment*

Optional Add-On Features

Electronic Return Receipt	Save time and increase accuracy
Premium accounting	Up to 500 accounts; Up to 100 devices
Premium analytics	Detailed analytics, insights and reports
Report printing	Laser printer for reports

*Get automatic ink replenishments at savings of 20% off the retail price when you enroll in the AutoInk™ program. For more information on AutoInk, visit us online at pbi.bz/autoink.



United States

3001 Summer Street
Stamford, CT 06926-0700
800 327 8627

Start saving on your mailing today.
For more information, visit us online at pitneybowes.com

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Commerce solutions,
from the Craftsmen of Commerce.

pitney bowes 



Mailing

Postage Meters

SendPro® C Auto

Simplify your mailing process.



Handle batch mailing quickly and easily.

Introducing the SendPro® C Auto.

Processing a variety of mail, including letters, postcards and large envelopes, has never been easier with our auto-feed mailing solution.



Feed, seal, print and save automatically.

Mail with speed and ease.

Process mail batches up to 120 letters per minute and up to 5/16" thick, with the automatic mail feeder.

Calculate postage costs for different size envelopes.

Confidently pay the right amount on virtually every piece, every time.

Optimize efficiency by minimizing jams.

Smoothly feed your mail with our reverse separation technology to keep your operations on track.

Save automatically.

Automatically receive rate updates and save 5¢ on every First Class® letter* — plus get optional access to discounted presort rates.

Meet the latest USPS® IMI compliance rules.

Rest assured your SendPro C Auto will meet USPS guidelines.



Attachment: Sendpro C Auto (4068 : Pitney Bowes Renewal Contract - New Sendpro C425 Series Digital Mailing System)

*As of January 27, 2019.



Send large envelopes, Priority Mail® and packages with confidence.

Compare, save and print.

View USPS shipping rates, save up to 40% on Priority Mail and print labels with the optional printer.*

Take the guesswork out of shipping.

Accurately weigh packages up to 15 pounds with the integrated digital scale.

Minimize undeliverable fees.

Use the built-in address verification feature to reduce costly address correction fees and improve your delivery success rate.

Get more shipping choices for greater savings.

Easily compare rates across multiple carriers—USPS®, UPS® and FedEx® and get pre-negotiated discounted carrier rates with the optional multicarrier subscription.

*As of January 27, 2019. Savings will vary based on geography, mail type, and other variables.

Designed for simplicity, visibility and ease of use.

Gain online access to ship the way you want.

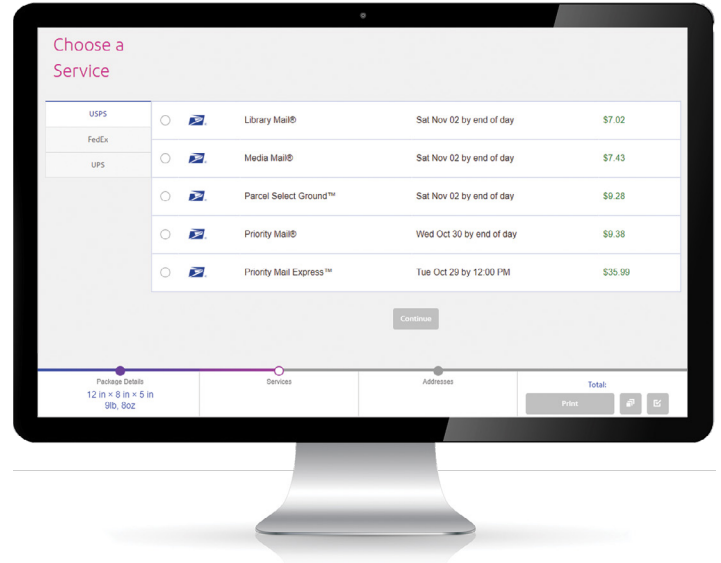
Use SendPro® Online to print trackable shipping labels from any computer and easily compare rates with the Shipping Rate Selector.

Control at your fingertips.

Easily navigate the intuitive menu with the large, full-color 7" touchscreen.

Track postage costs with precision.

View and email spending, shipping, accounting history and reports by department online for up to 500 different accounts.



The auto-feed technology is designed to minimize jams and misprinted postage by ensuring only one envelope is processed at a time.



SendPro® C Auto Specifications:

Mail feed	Automatic
Speed (letters per minute)	Standard: 95 LPM; Optional: 120 LPM
Display	7" color touchscreen
Scale	Optional 5, 10 or 15 lb. integrated; Optional 30 or 70 lb. external
Label printer	Optional
Shipping	Standard: USPS; Optional: Multicarrier
Accounts	Standard: 100; Optional: 500
USPS® IMpB compliant	Included
Presort rate access	Included
SendPro Online subscription	Standard: USPS; Optional: Multicarrier
eRR	Optional
Barcode Scanner	Optional
AutoInk™	Included*

*Get automatic ink replenishments at savings of 20% off the retail price when you enroll in the AutoInk™ program.
For more information on AutoInk, visit us online at pbi.bz/autoink.

Streamline your mailing process with the highly efficient, easy-to-use SendPro C Auto.



**United States**

3001 Summer Street
Stamford, CT 06926-0700

For more information, visit us online at
pitneybowes.com

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STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

5.3

City Commission
Agenda Item

MEETING DATE: March 28, 2023
FROM: Valerie Manning
SUBJECT: Addendum to the Non-Ad Valorem Assessments (NAVA)
Agreement with the Volusia County Property Appraiser
NUMBER: (ID # 4069)
APPLICANT:
PLANNER:

DISCUSSION:

On April 13, 2021 the City Commission approved the current Interlocal Agreement between the City of Holly Hill and the Volusia County Property Appraiser to levy, collect, and enforce its Non-Ad Valorem Assessments utilizing the uniform method for the levy, collection, and enforcement of its Non-Ad Valorem Assessments as provided for in subsection 197.3632 and 197.3635, Florida Statutes.

This Addendum to the Agreement states:

“The Levying Authority shall not increase the non-ad valorem rates for stormwater, solid waste, and/or fire services by more than 50% of the previous year’s rate without holding a new public hearing. Any proposed increase in the non-ad valorem rates for these services that exceeds this threshold must be subject to a new public hearing, at which the Levying Authority will have the opportunity to present their respective positions and the public will have the opportunity to provide input. The Levying Authority may use the TRIM notice to advertise this date, time, and location of the new public hearing.”

FISCAL ANALYSIS:

N/A

STAFF RECOMMENDATION:

Approve the Addendum to the Agreement and authorize the Mayor to execute the agreement.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

APPROVE THE ADDENDUM AND AUTHORIZE THE MAYOR TO EXECUTE THE ADDENDUM AS SUBMITTED.

- Addendum - City of Holly Hill NAVA Agreement (PDF)
- Fully Executed - Interlocal Agreement with COHH and County - Property Appraiser Non-Ad Valorem Assessments (PDF)

**ADDENDUM TO THE AGREEMENT WITH THE VOLUSIA COUNTY
PROPERTY APPRAISER
FOR THE UTILIZATION OF THE UNIFORM METHOD OF
COLLECTION OF NON-AD VALOREM ASSESSMENTS**

This addendum is made and entered into, by, and between the Property Appraiser's Office and the City of Holly Hill, with respect to the contract dated 04/20/2021 (the "Contract").

The Parties hereby agree to add the following provision to the Contract:

The Levying Authority shall not increase the non-ad valorem rates for stormwater, solid waste, and/or fire services by more than 50% of the previous year's rate without holding a new public hearing. Any proposed increase in the non-ad valorem rates for these services that exceeds this threshold must be subject to a new public hearing, at which the Levying Authority will have the opportunity to present their respective positions and the public will have the opportunity to provide input. The Levying Authority may use the TRIM notice to advertise this date, time, and location of the new public hearing.

This addendum shall be deemed a part of the Contract and shall have the same force and effect as if fully set forth in the original Contract. All terms and provisions of the Contract not modified by this addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Addendum with the Property Appraiser for the Utilization of the Uniform Method of Collection of Non-Ad Valorem Assessments on the day and year written below.

ATTEST:

Date _____

Date _____

By: _____ Date _____
Chairman/Mayor

ATTEST:

Date _____

Date _____

PROPERTY APPRAISER
COUNTY OF VOLUSIA, FLORIDA

By: _____ Date _____
Larry Bartlett
Property Appraiser
Volusia County, Florida



City Commission
1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

Meeting: 04/13/21 06:00 PM
Department: Finance
Category: Consent Agenda
Prepared By: Stella Gurnee
Initiator: Stella Gurnee
Sponsors:
DOC ID: 3261

5.3.b

CONSENT AGENDA (ID # 3261)

Interlocal Agreement Between the City of Holly Hill and Volusia County Property Appraiser to Levy, Collect, and Enforce Its Non-Ad Valorem Assessments Utilizing the Uniform Method for the Levy, Collection, and Enforcement of Its Non-Ad Valorem Assessments, as Provided for in §§ 197.3632 and 197.3635, Florida Statutes.

DISCUSSION:

The City of Holly Hill levy, collects, and enforce its non-ad valorem assessments using the uniform method for the levy, collection, and enforcement of its non-ad valorem assessments, as provided for in §§ 197.3632 and 197.3635, Florida Statutes.

The implementation of Amendment 10, which made the Property Appraiser and the Tax Collector constitutional officers, has necessitated a revision of the Non-Ad Valorem Assessment (NAVA) Interlocal Agreement. The changes remove Volusia County from the agreement and change the Volusia County Property Appraiser to Property Appraiser.

FISCAL

ANALYSIS:

The cost of seventy-seven cents (\$.77) per assessment unit will remain the same.

STAFF

RECOMMENDATION:

Approve the agreement and authorize the Mayor to execute the agreement.

COMMISSION

GOAL:

Goal

#1:

Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

TO APPROVE THE AGREEMENT AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Chris Via, John Penny, John C. Danio, Roy Johnson
EXCUSED:	Penny Currie

**AGREEMENT WITH THE VOLUSIA COUNTY
PROPERTY APPRAISER
FOR THE UTILIZATION OF THE UNIFORM METHOD OF
COLLECTION OF NON-AD VALOREM ASSESSMENTS**

This Agreement with the Volusia County Property Appraiser for the Utilization of the Uniform Method of Collection of Non-Ad Valorem Assessments ("Agreement") is made and entered into by and between the City of Holly Hill ("Authority"), a local government as such term is defined in § 197.3632, (or as defined in § 163.08(2)(a) for Pace Program implementation), Florida Statutes, and the **Volusia County Property Appraiser**.

WHEREAS, the Local Government wants to levy, collect, and enforce its non-ad valorem assessments utilizing the uniform method for the levy, collection, and enforcement of its non-ad valorem assessments, as provided for in §§ 197.3632 and 197.3635, Florida Statutes ("Uniform Method"); and, if applicable, § 163.08 ("PACE Program"); and

WHEREAS, pursuant to § 197.3632(2), Florida Statutes, and Rule 12D-18.004(2), Florida Administrative Code, the Local Government must enter into an agreement with the Property Appraiser to provide for the reimbursement of the necessary administrative costs incurred in the utilization of the Uniform Method; and

WHEREAS, Rule 12D-18.004(1), Florida Administrative Code, further requires an agreement between the Local Government and the Property Appraiser governing data assembly and the exchange of information between the Authority and the Property Appraiser; and

WHEREAS, Rule 12D-18.004(1)(c), Florida Administrative Code, requires the Authority to enter into an agreement with the Property Appraiser for each non-ad valorem assessment roll, and each such agreement must comply with the requirements of Rule 12D-18.004; and

WHEREAS, the Authority wants to enter into an agreement with the Property Appraiser for the preparation of the Authority's non-ad valorem assessment roll in a compatible electronic medium tied to the property identification number, as permitted by Rule 12D-18.004(1)(a), Florida Administrative Code; and

WHEREAS, pursuant to § 197.3632(5)(a), Florida Statutes, the Authority further opts to designate the Property Appraiser as the Authority's agent for the limited purpose of certifying and submitting the non-ad valorem assessment roll to the County Tax Collector; and

WHEREAS, this Agreement is intended to meet the requirements of both § 197.3632, Florida Statutes, and Rule 12D-18.004, Florida Administrative Code, as such

pertain to the Authority's use of the Uniform Method and the Property Appraiser's administrative duties pursuant thereto.

NOW, THEREFORE, in consideration of the agreements, promises, and covenants set forth herein and other good and valuable consideration, the parties agree as follows:

I. General.

1. **Application.** This Agreement shall apply to the use of the Uniform Method for the non-ad valorem assessment(s) identified in the Authority's duly adopted resolution(s) list attached.

2. **Term.** The term of this Agreement shall commence upon execution by both parties. For the purposes of this Agreement, a tax year shall mean and refer to a calendar year. This Agreement shall remain in effect for subsequent years' assessments and shall terminate (i) automatically once the Assessment is paid in its entirety such that no Assessment amounts need to be assessed or collected in a subsequent year or (ii) as otherwise provided herein or established by law. Pursuant to § 197.3632(6), Florida Statutes, the Local Government may discontinue use of the Uniform Method and terminate this Agreement upon written notice to the Property Appraiser, Tax Collector and the Florida Department of Revenue before January 10 of each tax year. Such notice, upon the receipt thereof by the other party, shall terminate this Agreement. If notice is submitted after January 10 of the current tax year, then the Agreement shall continue to remain in effect for the current tax year; however, the Agreement shall be terminated with respect to the next tax year [e.g., if notice were sent December 1, 2021 (in tax year 2021), termination would be effective for the 2022 tax year; if notice were sent on January 5, 2022 (in tax year 2022), termination would be effective for the 2022 tax year; but, if notice were sent on January 11, 2022 (in tax year 2022), termination would not be effective until the 2023 tax year].

II. Duties of the Property Appraiser.

1. **Information.** Pursuant to § 197.3632(3)(b), Florida Statutes, and annually by June 1st of each year, the Property Appraiser shall provide the Authority by list or compatible electronic medium with the legal description of the properties within the Assessment district together with the property identification numbers and names and addresses of the owners of all such properties. The Property Appraiser shall further provide any other information reasonably needed by the Authority to create, recompute, reconfigure, revise, correct, or otherwise formulate the non-ad valorem assessment rolls as may be agreed to by the Property Appraiser.

2. **Preparation and Submittal of the Non-Ad Valorem Assessment Roll.** Pursuant to Rule 12D-18.004(1)(a), Florida Administrative Code, the Authority hereby names the Property Appraiser as its designee for the limited purposes of (i) preparing the Authority's non-ad valorem assessment roll for the Assessment in a compatible electronic

medium tied to the property identification number and (ii) certifying and submitting, in the name of the city, the non-ad valorem assessment roll to the County Tax Collector by September 15th of each tax year pursuant to § 197.3632(5)(a), Florida Statutes. The Property Appraiser agrees to serve as the Authority's designee for such limited purposes and shall provide such services on behalf of the Authority during the term of this Agreement unless otherwise agreed by the parties in writing. Regardless of the foregoing, the Property Appraiser's preparation of the non-ad valorem assessment roll hereunder shall be preconditioned on the Authority's cooperation with the Property Appraiser in preparing the ad valorem assessment roll and the Authority's timely submittal to the Property Appraiser of the Authority's certified non-ad valorem assessment rate per assessment unit by September 15th of each tax year. Notwithstanding the Property Appraiser's preparation, submittal, or certification of the non-ad valorem assessment roll contemplated herein, the Authority remains solely responsible for ensuring that such certified roll contains no errors or omissions as stated in § 197.3632(5)(a), Florida Statutes, and the Property Appraiser assumes no liability or responsibility for any such errors and omissions.

3. **Software / Data Storage.** The Property Appraiser maintains software, which it will use to edit and store any information provided to the Property Appraiser for use in fulfilling the Property Appraiser's obligations pursuant to this Agreement and its general administration of the Uniform Method pursuant to Chapter 197, Florida Statutes, and Rule 12D-18.004, Florida Administrative Code. The Property Appraiser will store and maintain the Authority's data and related programs in the same manner as he/she maintains and safeguards other Volusia County tax data.

4. **Cooperation.** In addition to the foregoing, the Property Appraiser will make reasonable efforts to assist and accommodate the Authority's creation of a non-ad valorem assessment roll, cooperate with the Authority and the Tax Collector to implement the Uniform Method pursuant to and consistent with Chapter 197, Florida Statutes, including §§ 197.3632 and 197.3635 thereof, and make available the Property Appraiser's methodology and data used to calculate the per unit cost described in Article IV of this Agreement.

III. Duties of the Authority.

1. **Non-Ad Valorem Assessment.** The Authority warrants that the Assessment(s) to which this Agreement applies is valid, lawfully imposed, and duly levied by the Authority on the properties subject thereto. The Authority further agrees to post the non-ad valorem assessment(s) for each parcel on the non-ad valorem assessment roll in a manner such that the assessment roll is free of errors and omissions.

2. **Reimbursement.** Each year, the Authority shall pay to the Property Appraiser the necessary administrative costs of collection incurred by the Property Appraiser in the administration of the Assessment pursuant to Article IV (titled "Payment of Administrative Costs") of this Agreement.

3. **TRIM Notice.** The Authority shall cooperate with the Property Appraiser in the preparation and delivery of the Truth in Millage Notice as provided for in § 200.069, Florida Statutes, and agrees to timely notify the Property Appraiser of the Authority's proposed non ad valorem assessment rate per unit and the taxpayer contact information that will be displayed on such notice. Notice of the proposed or adopted non-ad valorem assessment must be included in such notice as set forth in § 200.069(10), Florida Statutes.

4. **Certification of the Non-Ad Valorem Assessment Rate.** By September 15th of each tax year, the Authority shall submit to the Property Appraiser the certified non-ad valorem assessment rate per unit to the Property Appraiser, unless the assessment is to be collected for a period of more than one year or is to be amortized over a number of years, in which case, the Authority shall specify such and comply with the requirements of § 197.3632(6), Florida Statutes, as may be amended or transferred. The Property Appraiser shall not be liable for any delays or failure to prepare, certify, or submit the Authority's non-ad valorem assessment roll or to otherwise implement the Uniform Method with regard to the Assessment if the Authority (i) fails to timely submit such certified non-ad valorem assessment rate (ii) provides an incorrect rate, or (iii) provides a rate in a corrupted format or a format that cannot be accessed or read by the Property Appraiser.

5. **Changes, Modifications, and Corrections.** The Authority shall designate and authorize a person or entity other than the Property Appraiser who will receive and process any request for changes, modifications, or corrections to the non-ad valorem assessment roll and, if necessary, file with the Property Appraiser an appropriate certificate of correction.

6. **Additional Information.** If the Authority determines that the information supplied by the Property Appraiser pursuant to Article II, § 1. Information of this Agreement is insufficient for the Authority's purposes; the Authority shall obtain further information from other sources.

7. **Coordination.** The Authority shall cooperate with the Property Appraiser to implement the Uniform Method pursuant to and consistent with applicable state law and any relevant regulations duly promulgated by the Florida Department of Revenue.

IV. Payment of Administrative Costs.

1. **Per Unit Charge.** The Property Appraiser's charge to the Authority for the units assessed pursuant to the Assessment for the 2021 tax year and for each year thereafter unless otherwise adjusted shall be seventy-seven cents (77¢) per assessment unit, which per unit charge constitutes the actual cost of collecting the non-ad valorem assessment to the Property Appraiser's office as described in § 197.3632(2), Florida Statutes, and Rule 12D-18.004(2), Florida Administrative Code. Because such per unit charge is the actual cost to the Property Appraiser of administering the Assessment

pursuant to the Uniform Method, such charge shall be subject to unilateral adjustment by the Property Appraiser on an annual basis to account for fluctuations in such cost.

2. **Adjustments.** If the Property Appraiser, after review of his/her operations and relevant data, determines the charge should be either increased or decreased, he/she shall send written notice to the Authority of the adjustment. If notice is sent prior to January 10th of the current tax year, the adjustment shall be effective within the current tax year. Otherwise, such notice shall be effective in the next tax year.

3. **Challenges.** If the Authority believes the charge does not reflect the actual cost of the administrative services provided by the Property Appraiser pursuant to this Agreement or otherwise violates § 197.3632(2), Florida Statutes, the Authority may, within 10 (ten) days of its receipt of such notice, send a notice to the Property Appraiser objecting to the adjustment, which notice shall include a concise summary of the reason(s) as to why the Authority is objecting and a request for a meeting with the Property Appraiser to reconsider the adjustment. Failure to request such meeting shall be deemed a waiver of the Authority's right to challenge the adjustment. If requested, the meeting shall be scheduled within twenty (20) days of the receipt of such request. The Property Appraiser shall render a final decision regarding the change within ten (10) days following such meeting or such other time as may be agreed upon by the Authority and the Property Appraiser. Such final decision shall be binding as to both parties and constitute final agency action.

4. **Payment.** The Authority agrees that the payment due pursuant to this Agreement may be withheld by the Volusia County Tax Collector from the revenue collected from the Assessment and transferred to the Property Appraiser. If such withhold does not occur or insufficient Assessment revenue is collected to reimburse the Property Appraiser pursuant to this Agreement, the Property Appraiser may invoice the Authority for payment of any deficiency pursuant to the applicable provisions of Part VII of Chapter 218, Florida Statutes.

V. Miscellaneous.

1. **Indemnification.** The Authority agrees to indemnify, defend, and hold harmless the Volusia County Property Appraiser and Tax Collector from and against any claims, sanctions, costs, or damages imposed against or incurred by the Property Appraiser or Tax Collector, including, but not limited to, attorney's fees or costs, which claims, sanctions, costs, or damages arise from (i) any act or omission committed by the Authority in adopting, administering, levying, or enforcing the Assessment, (ii) any defect in the Assessment itself, (iii) any challenge regarding the validity or legality of the Assessment, or (iv) any defect in the certified non-ad valorem assessment roll submitted to the Property Appraiser pursuant to § 197.3632(5)(a), Florida Statutes.

2. **Entire Agreement.** This Agreement embodies the whole understanding of the parties. There are no promises, terms conditions, or obligations other than those

contained herein, and this Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto.

3. **Amendment.** Unless otherwise expressly provided herein, any alteration, variation, modification, extension, renewal, or waiver of the provisions of this Agreement shall be valid only when reduced to writing, duly authorized and signed by all parties.

4. **Notices.** All notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person or sent certified or registered mail, return receipt requested, first class, postage prepaid, and addressed as follows:

IF TO AUTHORITY:

Finance Department
City of Holly Hill
#1065 Ridgewood Avenue
Holly Hill, FL 32117

WITH COPY TO:

IF TO PROPERTY APPRAISER:

Larry Bartlett, JD, CFA
Volusia County Property Appraiser
123 West Indiana Avenue, Rm 102
DeLand, FL 32720

WITH COPY TO:

Amy Rodgerson
Special Projects Coordinator
123 West Indiana Avenue, Rm 102
DeLand, FL 32720

5. **Construction – Governing Law.** This Agreement is intended to complement the statutes and regulations pertaining to the Uniform Method and shall be construed together with the applicable provisions of § 197.3632, Florida Statutes and Rule 12D-18.004, Florida Administrative Code, or any successor statutes or rules, as such may be amended or supplemented from time to time. If this Agreement is entered for the purpose of implementing the PACE program pursuant to § 163.08, Florida Statutes, then this Agreement shall be construed together with the applicable provisions thereof, including any successor statutes or rules implemented pursuant thereto, as such may be amended or supplemented from time to time. Any duly adopted statutes or regulations pertaining to the Uniform Method and the administration thereof shall (i) govern those items not specifically covered herein and (ii) are hereby incorporated by reference. If any terms or conditions of this Agreement conflict with duly enacted statutes or adopted regulations pertaining to the Uniform Method, or if applicable, the PACE Program, such statutes or regulations shall govern to the extent any such conflict exists.

6. **Sovereign Immunity.** Regardless of anything set forth in this section or any other part of this Agreement to the contrary, each party expressly retains all rights, benefits and immunities of the doctrine of sovereign immunity in accordance with § 768.28, Florida Statutes, and nothing in this Agreement shall be deemed as a waiver of

the doctrine of sovereign immunity or any of the limits of liability of either party beyond any statutory limited waiver of immunity or those limits of liability which may have been or may be adopted by the Florida Legislature. Nothing in this Agreement shall be read or otherwise interpreted to require or otherwise allow the indemnification of one party for the negligent acts of the other in contravention of § 768.28, Florida Statutes, nor shall anything in this Agreement inure to the benefit of any third party for the purpose of allowing any claim against either party, which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

IN WITNESS WHEREOF, the parties have executed this Agreement with the Volusia County Property Appraiser for the Utilization of the Uniform Method of Collection of Non-Ad Valorem Assessments on the day and year written below.

ATTEST:

City of Holly Hill, Florida

[Signature] Date 4/15/21 By: [Signature] Date 4/15/21
Chairman/Mayor
[Signature] Date 4/15/2021

ATTEST:

PROPERTY APPRAISER
COUNTY OF VOLUSIA, FLORIDA

[Signature] Date 4/20/21 By: [Signature] Date 4/20/21
[Signature] Date 4/20/21 Larry Bartlett
Property Appraiser
Volusia County, Florida



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

CONSENT AGENDA (ID # 3946)

Meeting: 03/28/23 06:00 PM

Department: Police

Category: Consent Agenda

Prepared By: Lisa O'Neal

Initiator: Jeff Miller

Sponsors:

DOC ID: 3946

5.4

Memorandum of Understanding (MOU) for Participation in the FINDER Data Sharing Network (Florida - Region 5)

DISCUSSION:

The Holly Hill Police Department currently uses several different information databases to gather information on suspects and stolen pieces of property. One of the databases that is currently used is the FINDER Information Database, which is frequently used to track potential suspects and pawned stolen property.

The FINDER database has been developed and operated by the FINDER Software Solutions, LLC, a Florida limited liability company, hereinafter referred to as "FSS". FINDER® is the Federated Integrated Network for Data Exchange and Retrieval, an information sharing system developed more than 20 years ago through the cooperative efforts of Florida law enforcement agencies and the University of Central Florida. FINDER was built BY law enforcement, FOR law enforcement, to provide a collaborative framework for the sharing of police records and other data sources to increase officer safety, maximize investigator efficiency, and reduce crime. Annually, F.S.S. requests a Memorandum of Understanding (MOU) with each of the participating agencies to ensure compliance with all set standards.

This agreement will expire on September 30, 2023.

FISCAL

ANALYSIS:

There is no cost to utilize the FINDER Information Database this year since the City of Holly Hill has received a waiver for all program expenses.

STAFF

RECOMMENDATION:

Approve the Holly Hill Police Department's entry into a MOU with FINDER Software Solutions, LLC, a Florida limited liability company, hereinafter referred to as "FSS", for the utilization of the FINDER Information Database and authorize the Police Chief to execute the Agreement.

COMMISSION

GOAL:

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water, and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

MOTION TO APPROVE AND AUTHORIZE THE CHIEF OF POLICE TO SIGN THE CONTRACT AND ENTER INTO A MOU WITH FINDER SOFTWARE SOLUTIONS, LLC, A FLORIDA LIMITED LIABILITY COMPANY, HEREINAFTER REFERRED TO AS “FSS”, FOR THE UTILIZATION OF THE FINDER INFORMATION DATABASE.

**MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION
IN THE FINDER DATA SHARING NETWORK (FLORIDA – Region 5)**

This Memorandum of Understanding (MOU) is made by and between FINDER Software Solutions, LLC, a Florida limited liability company, hereinafter referred to as “FSS”, with offices at:

FINDER Software Solutions, LLC
11315 Corporate Blvd, Suite 110
Orlando, FL 32817
(407) 545-3730

and the:

HOLLY HILL POLICE DEPARTMENT
1065 Ridgewood Avenue
Holly Hill, FL 32117

hereinafter referred to as “AGENCY.” AGENCY will provide designated Points of Contact on “Exhibit A” attached hereto and agrees to notify FSS if there are any changes to their designated contacts.

A. Background

FINDER® is the Federated Integrated Network for Data Exchange and Retrieval, an information sharing system developed more than 20 years ago through the cooperative efforts of Florida law enforcement agencies and the University of Central Florida. FINDER was built BY law enforcement, FOR law enforcement, to provide a collaborative framework for the sharing of police records and other data sources to increase officer safety, maximize investigator efficiency, and reduce crime. If agency utilizes the FINDER Pawn system, the term “FINDER” as used herein shall include FINDER Pawn.

B. Purpose; Term; Auto-Renewal

The purpose of this MOU is to set forth the terms and conditions under which AGENCY will participate in the FINDER data sharing system from October 1, 2022, through September 30, 2023. Unless terminated by either party pursuant to the provisions of Section H hereof, this MOU will automatically renew for successive one-year periods at the then-current subscription rate. FSS will notify AGENCY at least ninety (90) days prior to any anticipated price increase. The provisions of this MOU which govern AGENCY’s use of FINDER will remain in effect should AGENCY continue utilizing the FINDER system for any period of time not covered by a subsequent MOU.

C. Performance Under this MOU by FSS

For the period of this MOU, FSS agrees to:

1. Provide technical support for the FINDER application and any optional features that are deployed to AGENCY during the period of this MOU.
2. Develop and/or modify “parsers” necessary to ensure quality data sharing between AGENCY and the FINDER system.
3. FSS, in its sole discretion, may develop and deploy enhancements to the FINDER system that address public safety needs.

4. FSS, in its sole discretion, may assist AGENCY with information sharing needs that may or may not be directly related to FINDER.

5. Public Record of Agreement

- a. FSS shall comply with the Florida public records laws found in Chapter 119 of the Florida Statutes and, as specifically required by F.S. 119.0701(2)(b), FSS will: “(1) Keep and maintain public records required by the public agency to perform the service; (2) Upon request from the public agency’s custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law; (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency; and (4) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency’s custodian of public records, in a format that is compatible with the information technology systems of the public agency.”

Should FSS fail to comply with the public records laws, AGENCY may immediately terminate this agreement by delivering a written notice of termination to FSS at the address specified on page 1 hereof.

- b. The public records referred to in this section consist of copies of this MOU and correspondence relating to the MOU.
 - c. **IF THE CONTRACTOR (FSS) HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THEY WILL CONTACT THE AGENCY’S CUSTODIAN OF PUBLIC RECORDS SPECIFIED ON PAGE 1 HEREOF.**

6. FSS shall abide by all aspects of the FBI’s CJIS Security Policy referenced in D.1. below and the CJIS Security Addendum attached thereto, as either may be amended from time to time.

D. Performance Under this MOU by AGENCY

For the period of this MOU, AGENCY agrees that:

1. AGENCY must follow the current U. S. Department of Justice Criminal Justice Information Services Security Policy which can be found at <https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center>.
2. AGENCY’s use of the FINDER system is contingent upon the AGENCY having internet access and utilizing the secure FINDER network for cross-jurisdictional data sharing.
3. AGENCY’s use of the FINDER system must follow certain requirements which include, but are not limited to:

- a. Use of the FINDER system is restricted to the administration of criminal justice or as otherwise specifically authorized or required by law. AGENCY will allow only properly screened, authorized personnel to have access to information contained within the FINDER system.
 - b. It is the responsibility of the AGENCY to ensure that access to FINDER is for authorized purposes only and to regulate proper access to and use of the system and information at all times.
 - c. The AGENCY will disseminate information derived from the FINDER system only to criminal justice agencies and only for criminal justice purposes. Criminal justice purposes include criminal justice employment screening. Records contained in the FINDER system must be verified with and documented by the contributing agency.
4. AGENCY is only authorized to provide FINDER access to their own personnel. Requests from other agencies for a FINDER user account, including for multi-agency task forces, should be referred to support@findersoftware.com. However, if AGENCY hosts other agencies on their RMS and/or CAD system, AGENCY may permit authorized personnel from such hosted agency to access AGENCY's FINDER server after verifying with FSS that the hosted agency also has a current MOU in place with FSS.
 5. AGENCY is responsible for ensuring that records subject to orders for expunction or sealing are appropriately removed from AGENCY's FINDER server and other data sharing systems. AGENCY controls which of its personnel have access to the "Data Expunge Utility" in FINDER.
 6. AGENCY's use of FINDER is subject to the following specific requirements:
 - a. The AGENCY shall permit FSS personnel to conduct inquiries with regard to any alleged or potential security violations, as well as for routine audits. AGENCY personnel should be on notice that the FINDER system logs every query.
 - b. If AGENCY has FINDER installed locally, AGENCY will permit FSS personnel to access AGENCY's FINDER server (via secure remote connection) as necessary for FINDER updates and/or troubleshooting.
 - c. Any public records request made to the AGENCY pursuant to Chapter 119, F.S. for information from the FINDER system will be forwarded to the law enforcement agency that is the original contributor of the information to the FINDER system. Any request to the AGENCY from another law enforcement agency for information obtained from the FINDER system will be treated as exempt pursuant to Section 119.071(2)(c)2a. It is understood and acknowledged, however, that to the extent the AGENCY is required to disclose any documents or related information pursuant to Chapter 119, F.S., nothing herein shall prohibit it from so doing.
 - d. An Agency reporting or classifying an individual as a criminal gang member, criminal gang associate, sexual predator, sexual offender or any other type of offender or defined association within FINDER is solely responsible to ensure the individual meets the statutory definition thereof.
 7. FSS is not responsible for the acquisition, maintenance, operation or repair of AGENCY's workstations or servers, or for supplies or software licensing therefor; or for AGENCY's personnel costs related to the use of the FINDER system.

E. Data Ownership; Accuracy; Security

1. AGENCY retains sole ownership of, exclusive control over, and sole responsibility for the information it contributes and may at any time update or correct any of its information in FINDER, or delete some or all of AGENCY's data from FINDER or any other data sharing system connected to the FINDER system.

2. Information submitted by AGENCY will not be altered or changed in any way except by AGENCY or with AGENCY's express written consent.
3. All records in the FINDER system will be clearly marked to identify which law enforcement agency contributed the data. Records must be verified by the contributing agency before using the information for affidavits, subpoenas, warrants or any other purpose.
4. As directed by FDLE, FSS will share AGENCY's records and/or provide AGENCY access to other national data sharing systems that are exclusively for law enforcement, such as the FBI's National Data Exchange (N-DEx) or NCIS's Law Enforcement Information Exchange (LInX).
 - a. Additional MOU(s) may be required to authorize AGENCY's sharing with or access to other systems.
 - b. If AGENCY does not wish to share or receive data nationally via the FINDER system, AGENCY must notify FSS in writing at the time of execution of this MOU.
5. The data provided by the AGENCY is never owned by FSS, other data sharing systems, third party vendors or government organizations. No agreement entered into by FSS on behalf of the AGENCY to share data with a national system will transfer ownership of AGENCY's data to any other party.
6. Each party agrees to use the same degree of care in protecting information accessed under this MOU as it exercises with respect to its own sensitive information. Each party agrees to take appropriate corrective administrative and/or disciplinary action against any of its personnel who misuse the FINDER system as if it were an abuse of their own sensitive information systems.

F. Liability

1. AGENCY understands that FSS, its managers, officers, agents, and employees shall not be liable in any claim, demand, action, suit or proceeding, including, but not limited to, any suit in law or in equity, for damages by reason of, or arising out of, any false arrest or imprisonment or for any loss, cost, expense or damages resulting from or arising out of the acts, omissions or detrimental reliance of the personnel of the AGENCY in entering, removing or relying upon information transmitted through the FINDER system.
2. To the extent provided by law, the AGENCY agrees to be responsible for the intentional or grossly negligent acts or omissions of its personnel arising out of or involving any information contained in, received from, entered into or transmitted through the FINDER system. Nothing herein shall be construed to be a waiver of sovereign immunity.
3. To the extent provided by law, FSS agrees to be responsible for the intentional or grossly negligent acts or omissions of its personnel arising out of their programming services or involving any information contained in, received from, entered into or transmitted through the FINDER system.
4. FSS acknowledges that it has the right to provide the foregoing services and, to its knowledge, the activities hereunder do not conflict with any duties or obligations of FSS to any other agency, entity or third party. FSS makes no representations or warranties, expressed or implied, regarding its performance under this MOU including, but not limited to, the marketability, use or fitness for any particular purpose of the services or non-infringement of rights pursuant to the provision of services under this MOU. FSS is not liable for any direct, indirect, consequential, special or other damages suffered by AGENCY as a result of AGENCY's use of FSS's services, unless there is a showing of gross negligence or willful misconduct on behalf of FSS.

G. Patents; Copyrights; Intellectual Property

1. Ownership of patents, copyrights, software or intellectual property of any type that result from any arrangement arising from this MOU or FSS's performance under this MOU, including, but not limited to, all FINDER applications, upgrades and parsers, will remain with FSS.
2. FSS will grant a limited, non-exclusive, royalty-free, non-transferable, non-sublicensable right and license to use the FINDER software application and any other software developed by FSS for AGENCY solely for the purposes of using such software for its intended purpose.

H. Termination

1. Either Party may terminate this MOU at any time by giving thirty (30) days written notice to the other party. If termination is exercised by AGENCY, FSS is not obligated to refund any monies previously paid to FSS by AGENCY or on AGENCY's behalf.
2. FSS may terminate this MOU immediately, without advance notice, in the event AGENCY breaches this MOU or fails to fulfill its obligations hereunder. FSS is not obligated to refund any monies previously paid to FSS by AGENCY or on AGENCY's behalf in the event of such breach or failure.
3. Upon termination of this MOU for any reason, AGENCY's license in and to FINDER applications and related intellectual property shall immediately cease.

I. Pricing/Payment

Maintenance of the FINDER system for Regional Domestic Security Task Force Region 5 is subsidized by a Homeland Security Grant, but Region 5 agencies are asked to support continuing FINDER development and enhancements by paying the subscription fee established in 2003, based on number of sworn personnel. For this MOU term, however, FSS has waived the fee for AGENCY for this MOU term.

J. Related Agreements

The following agreements may also impact AGENCY's use of the FINDER data sharing system:

1. Agreement between Florida Department of Law Enforcement, Criminal Justice Systems Officer, and the Windermere Police Department for Contribution of FINDER Data and Access to N-DEx (copy available upon request); and
2. Memorandum of Understanding between the Windermere Police Department (WPD) and AGENCY for Participation within the National Data Exchange (N-DEx) and the Florida Integrated Network for Data Exchange and Retrieval (FINDER).

K. Publicity

Neither party will use the name of the other party in publicity activities without the prior written consent of the other except that, during the term of this MOU or any renewal thereof, AGENCY agrees that:

- a. FSS may share and promote AGENCY's communications that are publicly available (posted on social media, news, or other public outlets);

- b. FSS may use AGENCY's name and logo in FSS marketing efforts (including customer listings, on website, testimonials, reference calls, FINDER service announcements, etc.); and
- c. FSS may share information on AGENCY with its affiliates for marketing and other business purposes.

L. Amendments; Assignment

This MOU may only be amended by written mutual agreement of authorized representatives from FSS and AGENCY. Neither party may assign this MOU without the prior written consent of the other party.

M. Governing Law

This MOU is to be governed and construed in accordance with the laws of the State of Florida and all applicable Federal statutes and regulations.

N. Attorneys' Fees

In the event it becomes necessary for either party to enforce any of the terms of this MOU, the prevailing party shall be entitled, in addition to such damages or other relief as may be granted, to recover reasonable attorneys' fees and costs, such attorneys' fees to include those incurred in connection with any actual or intended mediation, arbitration, trial or appeal.

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this MOU to be executed and effective as of the last signature date below.

FINDER Software Solutions, LLC

HOLLY HILL POLICE DEPARTMENT

By: _____



By: _____

Print Name

Print Name

Title

Title

Date

Date

Attachment: Holly Hill PD 2022-23 - FINDER MOU (3946 : FINDER MOU)

EXHIBIT A
AGENCY'S DESIGNATED POINTS OF CONTACT

AGENCY hereby designates the following personnel to be Points of Contact for the FINDER support team and administrative team. AGENCY agrees to notify FSS in writing at admin@findersoftware.com of any changes to these designees.

AGENCY NAME: **HOLLY HILL POLICE DEPARTMENT**

DATE SUBMITTED: _____

Law Enforcement/Operations POC: _____

Phone: _____

Email: _____

Information Technology POC: _____

Phone: _____

Email: _____

Public Records Custodian/RMLO: _____

Phone: _____

Email: _____

Billing/Procurement POC: _____

Phone: _____

Email: _____

Attachment: Holly Hill PD 2022-23 - FINDER MOU (3946 : Finder MOU)



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

6.1

MEETING DATE: March 28, 2023
FROM: Joseph Forte
SUBJECT: Request for Lien Reduction - 1684 Ridgewood Avenue
NUMBER: (ID # 4071)
APPLICANT:
PLANNER:

DISCUSSION:

The entire code enforcement file can be found in the Code Enforcement office upon request.

The City has received a request for a code enforcement Reduction of Lien that has been placed on the real property located at 1684 Ridgewood Avenue, Holly Hill, FL 32117. The property is currently owned by Jacqueline Alevisatos.

A Claim of Lien was created on March 12, 2010 as a result of the property having gone to the Special Master without satisfaction within the allotted time frame. The Special Master's Conclusion of Law indicated that the property was in violation of Zoning Ordinance 114-811, Keeping and Storing of dismantled non-operative vehicles, machinery or junk.

The order of lien has applied a Special Master fee of \$250.00 plus \$50.00 per day per violation against the property. The fine began accumulating on July 15, 2009. As of the request for a lien reduction, the amount of the lien was \$1,404,600.00 plus administrative costs.

The property is in compliance and therefore qualifies for a lien reduction.

I negotiated with the property owner for an agreed upon settlement of **\$10,000.00** to be paid in two installments of \$5,000.00. The first payment due before September 29, 2023 and the final payment due March 29, 2024.

This is a very unique situation which has lasted from many years. The city worked with the owners to have the dismantled vehicles removed from the property. Since the vehicles held a value, the property owner sought to find another location to move the vehicles to. The property owner eventually purchased property located on State Ave in Holly Hill to relocate the vehicles.

Sine the property owner had to spend over \$350,000.00 acquiring additional property in order to bring the property located 1684 Ridgewood Avenue into compliance, the staff feels a lien reduction payment of \$10,000.00 is appropriate.

In addition, the property owners have agreed to combine the 4 properties under their ownership into two conforming parcels. (424220100260 with 424220100270) and (424220100180 with 424220100170).

FISCAL ANALYSIS:

City will receive payment in the amount of **\$10,000.00**.

STAFF RECOMMENDATION:

Reduce the lien from \$1,404,600.00 to the amount of **\$10,000.00**. The City shall not release the lien until payment has been received in the amount of **\$10,000.00**. If the initial payment of \$5,000.00 is not received by 5:00 PM on September 29, 2023 and the balance of \$5,000.00 paid no later than 5:00 on March 29, 2024 the full amount of the lien shall remain in place without an option to reduce the fine in the future.

COMMISSION GOAL:

N/A

MOTION:

Reduce the lien from \$1,404,600.00 to the amount of **\$10,000.00**. The City shall not release the lien until payment has been received in the amount of **\$10,000.00**. If the initial payment of \$5,000.00 is not received by 5:00 PM on September 29, 2023 and the balance of \$5,000.00 paid no later than 5:00 on March 29, 2024 the full amount of the lien shall remain in place without an option to reduce the fine in the future.

- 1684 Ridgewood Ave. (PDF)

Lien Reduction Request Information Sheet

Property Address: 1684 Ridgewood Ave Date Prepared: 5/17/2022Owner of Property: Jacqueline AlexisatosDate of Notice of Violation: 12-3-2009

Violations:

1. 114-811 Inoperable Vehicles Date of Compliance 5-11-2022 Exhibit A
2. _____ Date of Compliance _____ Exhibit _____
3. _____ Date of Compliance _____ Exhibit _____
4. _____ Date of Compliance _____ Exhibit _____
5. _____ Date of Compliance _____ Exhibit _____
6. _____ Date of Compliance _____ Exhibit _____

Date of Special Master Hearing: 5-13-2009 Daily Fines Start Date: 7-16-2009Daily Fines of \$ 300.00 for 4,682 days equals 1,404,600.00 Dollars

Daily Fines of \$ _____ for _____ days equals _____ Dollars

Notes if Applicable:

Fiscal Analysis:

_____ Grass Cutting

_____ 250.00 Special Master Administrative Fine(s)1,404,600 Daily Accumulated Fines_____ 10.00 Filing Fees for Liens

_____ Finance Department Cost (Amount of Staff Hours: _____)

_____ 12 Code Enforcement Cost (Amount of Staff Hours: _____) 10 + 1 For Brian + 1 For Joe_____ 10.00 Lien Release Fees

_____ Other: _____

_____ Subtotal

_____ Interest

_____ TOTAL

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

Prepared 5/17/22,15:47:11 Case Master Inquiry - (CEN200I001) Page
 Program HTDFTAL Screen detail for Program: CE CEN200I, Fees
 User ID HLLHRSA Case 22-00001521

Property Information
 Address: 1684 RIDGEWOOD AVE
 HOLLY HILL, FL 321171734
 Location ID: 772
 PARCEL NUMBER: 4 2 42 20 10 0260
 Short Parcel ID:
 Zoning: CC-1 CC1 COMMERCIAL CORRIDOR
 Subdivision:
 Property Address Map
 1684 RIDGEWOOD AVE HOLLY HILL, FL 321171734 .00 .00 X 424220100260 772

Case General Information
 Case status: CL CLOSED
 Status date: 5/17/2022
 Case type: CPM COMMERCIAL PROPERTY MAINT
 Reported date: 5/11/2022
 Origination: AR ADMINISTRATIVE REQUEST
 Default inspector: RSA RANDY AST
 Credit balance: .00

Owner Information
 Owner name: ALEVISATOS, JARRAD
 Address: 1684 RIDGEWOOD AVENUE
 City: HOLLY HILL, FL 321171734
 Phone: 0
 Notice: Y
 Flip: Y

Violations

Type	Status	Location	Quantity	Date Established	Date Resolved
No violations exist					

Case Data

Description	Data
CN CORRECTION DATE	
NOV POTENTIAL HEARING DA	
SPECIAL MASTER HEARING D	
2ND MAILING ADDRESS	
FINE	

Active Inspections

Type	Insp ID	Schedule Date
No scheduled inspections exist		

Type	Description	Transaction	Amount Due	Amount Billed	Starting date	Ending date	Daily fee	Lien amount
Lien paid								
40	SPEC MAG ADM FEE	250.00	250.00	.00	5/11/2022		.00	.00
	.00							
50	SPEC MAG DAILY FINE	1404600.00	1404600.00	.00	7/16/2009	5/11/2022	300.00	.00
	.00							

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

MEMORANDUM

DATE: May 17, 2022

TO: CITY MANAGER

THROUGH: CODE ENFORCEMENT

FROM: CODE ENFORCEMENT

RE: CASE # 22-1521
REQUEST FOR REDUCTION OF LIEN

Please find attached the Request for Reduction of Lien for your review, as well as a copy of the history of the case. The lien totals **\$1,404,850.00** in this case.

Staff feels this application meets the requirements to proceed with the Request for Reduction of Lien.

Please review the information and issue a determination of approval or denial on this form. Pursuant to Administrative Code Section 3.20, your decision regarding approval or denial shall be based on whether the request fails any one of the established guidelines listed below:

- | | |
|--|--|
| <p>(1) If a property owner has purchased property on which a lien was recorded, a waiver or reduction on lien shall not be granted, in such cases, the lien should have been considered in reaching a purchase price.</p> | <p>☐ FAILS</p> <p>☒ DOES NOT FAIL</p> |
| <p>(2) If the title insurance policy is issued upon the purchase of the property and the title insurance failed to identify or consider the lien, a waiver or reduction in lien shall not be granted. In such cases, the lien should have been discovered by the title insurer and providing a reduction of waiver would place the County in the position of indemnifying the title insurer against its losses, which losses should be reflected in premium charges.</p> | <p>☐ FAILS</p> <p>☒ DOES NOT FAIL</p> |
| <p>(3) A request for a waiver of reduction in lien shall not be granted if the Board of City Commissioners has previously reduced the amount of the lien. This</p> | <p>☐ FAILS</p> <p>☒ DOES NOT FAIL</p> |

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

RECEIVED

MAY 17 2022

Case # 22-1521
1684 Ridgewood AveAPPLICANT AUTHORIZATION FORM

An authorized applicant is defined as:

- The property owner of record; or
- An agent of said property owner (power of attorney to represent and bind the property owner must be submitted with the application); or
- Contract purchaser (a copy of a fully executed sales contract must be submitted with the application containing a clause or clauses allowing an application to be filed).

2009 Lien

I Jackie Alevisatos, the fee simple owner of the following
(Owner's Name)

described property (Provided Legal Description or Tax Parcel ID Number(s))

Lot 24 Exc. St. Rd Bk 10 Rio Vista Sec B MB 6 PG 150 Per
DR 1 521 PG 0065 PER DR 5537 PGS 0802 - 0803 PER DR 6719 PG 012
 hereby petition the Holly Hill City Commissioners to grant a release of lien in the amount of PE R OR
\$1,406,650.00 for Case No. 22-1521, and affirm that is hereby designated to act 7198 PG
1701

as my / our authorized agent and to file the attached application for the above stated request and
 make binding statements and commitments regarding the request.

Jackie Alevisatos

Owner's Name

Jerry Alevisatos

Owner's Name - Husband

Owner's Signature

Owner's Signature

I certify that I have examined the application and that all statements and diagrams submitted are
 true and accurate to the best of my knowledge. Further, I understand that this application,
 attachments and fees become part of the Official Records of Volusia County, Florida and are not
 returnable.

SWORN TO AND SUBSCRIBED before me this 17 day of May, 2022.

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County
 aforesaid to take acknowledgements, personally appeared Jarrad Alevisatos, who is
 personally known to me or who has produced _____ as identification and
 who executed the foregoing instrument and sworn oath.

WITNESS my hand and official seal in the County and State last aforesaid this 17 day of
May, 2022.



Peggy C Collier
 Comm. #GG971072
 Expires: March 18, 2024
 Bonded Thru Aaron N...

Peggy C Collier

Notary Public in and for the County and State

Aforementioned



Peggy C Collier
 Comm. #GG971072
 Expires: March 18, 2024
 Bonded Thru Aaron

CITY OF HOLLY HILL

CASE # 22-1521

REQUEST FOR REDUCTION OF LIEN

BY COMPLETING THIS FORM, YOU ARE MAKING STATEMENTS UNDER OATH

INSTRUCTIONS: Please fill in all pages of this form completely. Be specific when writing your statement. Please return this form to Code Enforcement. THE REQUEST FOR REDUCTION OF LIEN will then be presented to the City Commission at their regularly scheduled hearing, or as soon thereafter as possible, any you will be notified in writing of the Board's decision within 10 days after the meeting. If you are claiming medical or financial hardship, attach supporting documentation (i.e., a doctor's statement or proof of income). If you have any question, please call the Clerk at (386-248-9441).

Property Owner's Name: Jackie AlevisatosProperty Address: 1684 Ridgewood Ave

Phone number(s) where you can be reached during the day:

386-295-5162 cell sameIs the property now in compliance? ☒ YES ☐ NO

(If No, explain in detail) _____

Are you claiming financial hardship? ☒ YES ☒ NOAre you claiming medical hardship? ☐ YES ☒ NO

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

STATE OF FloridaCOUNTY OF: Volusia

PERSONALLY appeared before me, the undersigned authority duly authorized to administer oaths and take acknowledgements, Jarrad Alverisato who after first being duly sworn, acknowledged before me that the information contained herein is true and correct. He/she is not personally know to me and has produced _____ as identification and did take an oath.

Date: 5/17/2022Peggy C Collier

Notary Public

My Commission Expires 3/18/2024

Peggy C Collier
 Comm. #GG971072
 Expires: March 18, 2024
 Bonded Thru Aaron Notary

RETURN COMPLETED, SIGNED AND NOTARIZED FORM TO
 CODE ENFORCEMENT DEPARTMENT
 1065 RIDGEWOOD AVENUE
 HOLLY HILL, FL 32117

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

VIOLATION NOTICE
CODE ENFORCEMENT DEPARTMENT
CITY OF HOLLY HILL

(386) 248-9490

NAME Jerry Alexiuska (owner) DATE 12/3/2009
 ADDRESS 1684 Ridgewood
 PHONE NO _____ TIME 11:07

YOU ARE HEREBY FOUND TO BE IN VIOLATION OF CITY ORDINANCE SECTION(S) INDICATED BELOW ON PROPERTY OWNED OR CONTROLLED BY YOU:

☐ **Parking or Storage of Vehicles**

114-792(a)

It shall be unlawful to park or store a motor vehicle on any public street or on any residentially zoned property with the City of Holly Hill, if said motor vehicle does not have displayed thereon, a current motor vehicle license plate. This paragraph shall not apply to vehicles stored within an enclosed garage or carport or similar structure.

☐ **Commercial Vehicles, Trailers, and Equipment**

114-793

It shall be unlawful to park commercial vehicles, trailers, and equipment on any residentially zoned property within the City of Holly Hill unless it meets the criteria of the Code of Ordinances.

☐ **Parking and Storage of Boats, Recreational Vehicles**

114-791 (a)

In residential zoning districts, boats and RVEs in excess of 18 feet in length may only be parked in an enclosed building in the rear yard or the side yard behind a line extending across the front face of an existing building.

☒ **Keeping and Storing of Dismantled, Non-operative Machinery, Vehicles, Boats, Scrap Metal or Junk**

114-811

No person shall keep, store or allow to remain on any property within the City of Holly Hill, any dismantled, partially dismantled, non-operative, or discarded machinery, vehicles, boats or parts thereof, scrap metal or junk.

☐ **License required: Registration Fee Required**

62-27

No person shall engage in or manage any business, profession or occupation within the city, unless and until a license shall have been procured from the City clerk-City manager and the payment of the amount of license tax required therefor and as provided in this article.

☐ **Building Permit Required**

82-131

No development activity may be undertaken without prior authorization by a building permit.

☒ **Sanitary Nuisances**

26-61

Sec. 1 ☐ Grass and weeds in excess of 12 inches in height.

Sec. 2 ☐ Accumulation of trash, litter, debris, building debris, bricks, concrete, scrap lumber or other refuse of any nature.

Sec. 3 ☒ Any condition which provides harborage for rats, mice, snakes, and other vermin.

Sec. 5 ☐ All unnecessary or unauthorized noises and annoying vibrations, including animal noises.

Sec. 10 ☐ Any accumulation of stagnant water.

Sec. 11 ☒ Storage or accumulation of junk in any area zoned for residential use.

☐ **Other**

Ordinance Section # _____

Not allowed in CCI

Auto dismantling not allowed

* Considered Repeat offender at Special Magistrate.

FAILURE TO COMPLY WILL RESULT AS INDICATED BELOW:

☒ Mandatory appearance before the Special Master with possible fines of up to \$500 per day.

☐ Vehicle being towed at the owner's expense.

☒ City abating nuisance which will result in a lien being placed on your property for cost of same.

☐ Other _____

YOU HAVE immediate DAYS FROM RECEIPT OF THIS NOTICE TO COMPLY WITH SAID ORDINANCE AND CAUSE ALL CORRECTIONS TO BE MADE.

IF YOU WISH TO DISPUTE THIS VIOLATION YOU ARE ENTITLED TO A HEARING BEFORE A SPECIAL MASTER. HOWEVER, IF YOU FAIL TO CORRECT THIS VIOLATION WITHIN THE ALLOTTED TIME FRAME, UNLESS GIVEN AN EXTENSION BY THE CITY OF HOLLY HILL, YOU WILL BE SCHEDULED FOR A MANDATORY APPEARANCE BEFORE A SPECIAL MASTER. FAILURE TO APPEAR AS SCHEDULED WILL BE DEEMED AN ADMISSION OF GUILT AND THE APPROPRIATE PENALTIES WILL BE IMPOSED. ONCE FOUND GUILTY OF A VIOLATION, REPEAT VIOLATIONS ARE SUBJECT TO SHORTER COMPLIANCE TIMES AND DOUBLED PENALTIES. TO REQUEST A HEARING CONTACT 248-9490.

RECEIVED BY: POSTED ON Property ENFORCEMENT OFFICER: Cherie Towne #503

City of Holly Hill, 1065 Ridgewood Ave., Holly Hill, FL 32117.

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

trac EZ.

There is a better and renovated portal available, try it now! Take me There

Welcome Randy Ast
City of Holly Hill

Home	Animal Control	Code Enforcement	Waste Pro	Cross Department Search	Logout
------	----------------	------------------	-----------	-------------------------	--------

Printer Friendly Incident - Case #87560

Details

Municipality:	City of Holly Hill	Record Created:	12/4/2009 11:13:58 AM
Department:	Code Enforcement	Last Update:	4/24/2014 11:40:24 AM
Contractor:	Z13 Holly Hill / Contractor	Action Date:	
First Name:	jerry	Status:	Closed
Last Name:	alevisatas		
Address:	1684 RIDGEWOOD AVE	Creator:	ctowne

City: HOLLY HILL
State: Florida
Zip: 32117-1734
County:
Subdivision: towne
Phone: /
Email:

Resolutions

Comments

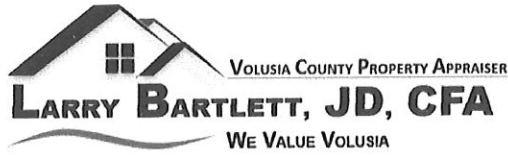
- went to special magistrate prior for same offence.

Categories

- Illegal Storing of Non-Operative Equipment
jeeps and cameros, 9 total All dismantled.

- Sanitary Nuisances
auto parts and junk all over rear of property

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)



Volusia County Property Appraiser
 123 W. Indiana Ave., Rm. 102
 DeLand, FL. 32720
 Phone: (386) 736-5901 Web: vcpa.vcgov.org

Property Summary

Alternate Key: 3184106
Parcel ID: 424220100180
Township-Range-Section: 14 - 32 - 42
Subdivision-Block-Lot: 20 - 10 - 0180

Business Name:
Owner(s): ALEVISATOS JACQUELINE - FS - Fee Simple - 100
Mailing Address On File: 1684 RIDGEWOOD AVE
 HOLLY HILL FL 32117

Physical Address: ESPANOLA AVE, HOLLY HILL 32117

Building Count: 1
Neighborhood: 7254 - HOLLY HILL - RIDGEWOOD (HWY 1)
Subdivision Name:
Property Use: 1000 - VACANT COMM
Tax District: 203-HOLLY HILL
2021 Certified Millage Rate: 19.817
Homestead Property: No
Agriculture Classification: No
Short Description: LOT 18 BLK 10 RIO VISTA SEC B MB 6 PG 150 PER OR 1573 PG 065
 7 PER OR 5537 PGS 0802-0803 PER OR 6719 PG 0281 PER OR 7198
 PG 1301

Property Values

Tax Year:	2022 Working	2021 Final	2020 Final
Valuation	1-Market Oriented	1-Market Oriented	1-Market Oriented
Method:	Cost	Cost	Cost
Improvement	\$1,283	\$1,136	\$1,388
Value:	\$15,375	\$15,000	\$15,000
Land Value:	\$16,658	\$16,136	\$16,388
Just/Market Value:			

Working Tax Roll Values by Taxing Authority

Values shown below are the 2022 WORKING TAX ROLL VALUES that are subject to change until certified. Millage Rates below that are used in the calculation of the Estimated Taxes are the 2021 FINAL MILLAGE RATES. The Just/Market listed below is not intended to represent the anticipated selling price of the property and should not be relied upon by any individual or entity as a determination of current market value.

Tax Authority	Just/Market Value	Assessed Value	Ex/10CAP	Taxable Value	Millage Rate	Estimated Taxes
● CAPITAL IMPROVEMENT 0017	\$16,658	\$16,658	\$0	\$16,658	1.5000	\$24.99
● DISCRETIONARY 0012	\$16,658	\$16,658	\$0	\$16,658	0.7480	\$12.46
● REQ LOCAL EFFORT 0011	\$16,658	\$16,658	\$0	\$16,658	3.5540	\$59.20
● GENERAL FUND 0050	\$16,658	\$16,658	\$0	\$16,658	5.3812	\$89.64
● LIBRARY 0055	\$16,658	\$16,658	\$0	\$16,658	0.5174	\$8.62

03/12/2010 09:03 AM
 Instrument# 2010-044175 # 1
 Book: 6454
 Page: 1880
 Diane M. Matousek
 Volusia County, Clerk of Court

3/12/10

Name:	Kurt D. Swartzlander
Address:	1065 Ridgewood Avenue Holly Hill, FL 32117
This Instrument Prepared By:	
Name:	Kurt D. Swartzlander
Address:	1065 Ridgewood Avenue Holly Hill, FL 32117
Property Appraisers Parcel ID Number(s):	4242-20-10-0260

Claim of Lien

State of Florida, County of Volusia

Before me, the undersigned Notary Public, Personally appeared Kurt D. Swartzlander
 Who was duly sworn and says she is the agent herein

City of Holly Hill
 (Lienor's Name)

Whose Address is: **1065 Ridgewood Avenue, Holly Hill, FL 32117**
 (Lienor's Address)

And in accordance with a contract with: N/A

Lienor furnished labor, services or materials consisting of: (Describe specially fabricated materials separately)

Per Day Fine \$50 per vehicle per day $50 \times 6 = \$300$

Special Master Fine - \$250

on the following described real property in Volusia County, Florida:

(Describe real property sufficiently for identification, including street & number, if known)

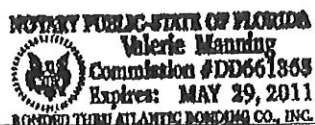
Parcel ID#: 4242-20-10-0260
 1684 Ridgewood Avenue, Holly Hill, FL 32117

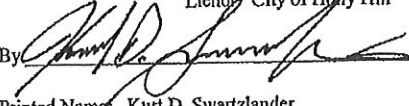
owned by **Alevisatas, Jerry**

of a total value of Three Hundred and No/100 Dollars \$300.00

of which there remains unpaid \$300.00, and furnished the first of these items on the last of these items on , and (if the lien is claimed by one not in privity with the owner) that the lienor served his notice to owner on 5/28/2009, by United States Postal Services First Class Mail.

And, (if required) that the lienor served copies of the notice on the contractor, subcontractor, N/A

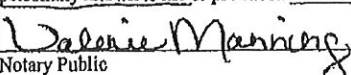


Lienor City of Holly Hill
 By  (Agent)
 Printed Name: Kurt D. Swartzlander

STATE OF FLORIDA

COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me this 5th day of March, 2010, by Kurt Swartzlander who is personally known to me or produced _____ as identification and did / did not take an oath.


 Notary Public

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

5/13/09

**CITY OF HOLLY HILL CODE ENFORCEMENT
SPECIAL MAGISTRATES HEARING
HOLLY HILL FLORIDA**

**City of Holly Hill, a Political
Sub-division of the State of Florida**

Parcel No. 42-14-32-20-10-0260

Petitioner,

-VS-

Jerry Alevisatas, (Owner(s))

Respondent(s),

ORDER OF NON-COMPLIANCE

The Holly Hill Code Enforcement Special Magistrate has heard testimony under oath at a hearing on the above styled case on the 13th day of May, 2009, and based on the evidence received, the Special Magistrate, thereupon issues its FINDING OF FACT, CONCLUSIONS OF LAW, AND ORDER as follows:

FINDINGS OF FACT

That the Respondent(s), owner(s) of property located at 1684 Ridgewood Ave, Holly Hill 32117 has been cited for 114-811 Keeping and Storing of dismantled non operative vehicles machinery or junk.

CONCLUSIONS OF LAW

That the Respondent(s) are in violation of Holy Hill Zoning Ordinances, 114-811 Keeping and Storing of dismantled non operative vehicles machinery or junk.

ORDER

Based on the foregoing Findings of Fact and Conclusions of Law, and the authority of Chapter 162, Florida Statutes and the Holly Hill Code Enforcement Ordinance, Chapter 2 Section 2-116, it is duly ORDERED by this Special Magistrate that the Respondent(s) shall pay an administrative fine of two hundred and fifty (\$250.00) dollars, which if not paid in ninety days from the date of this order shall be recorded as a lien against the above property.

If the vehicles are not removed or put inside a building by July 15, 2009 a fine of fifty dollars a day per vehicle for each and every day past July 15, 2009.

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

The Respondent must notify the Code Enforcement Officer, Sue Meeks, when this order is complied with. Until the Code Enforcement Officer verifies the property is in compliance the fine will continue to accrue. This order will be recorded in the Official Records of the Office of the Clerk of the Court in Volusia County, Florida, and such recordation shall constitute a lien against the Respondent's real and personal property in Volusia County Florida, said property to include, but not necessarily limited to that described above. The above property is not homesteaded property

DONE AND ORDERED this 28 day of May 2009, at Holly Hill
County of Volusia, Florida.

CITY OF HOLLY HILL
CODE ENFORCEMENT

By, John A. Pascucci
John A. Pascucci, Special Magistrate

Attest: Sue Meeks
Code Enforcement Official

This instrument prepared by John A. Pascucci, Special Magistrate for the Code Enforcement, 1065 Ridgewood Avenue, Holly Hill, Florida 32117, Telephone number: (386) 248-9490.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on 28 day of May, 2009 a true and accurate copy of the foregoing has been furnished by U.S. Mail to:

1. Mr. Jerry Alevisatas
1438 North Atlantic Ave.
Daytona Beach, Florida 32118

Sue Meeks
Code Enforcement Official

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

VIOLATION NOTICE
CODE ENFORCEMENT DEPARTMENT
CITY OF HOLLY HILL

(386) 248-9490

NAME

Jerry Alexiuska (owner)

DATE 12/3/2009

ADDRESS

1684 Ridgewood

PHONE NO

TIME

11:07

YOU ARE HEREBY FOUND TO BE IN VIOLATION OF CITY ORDINANCE SECTION(S) INDICATED BELOW ON PROPERTY OWNED OR CONTROLLED BY YOU:

☐ **Parking or Storage of Vehicles**

114-792(a)

It shall be unlawful to park or store a motor vehicle on any public street or on any residentially zoned property with the City of Holly Hill, if said motor vehicle does not have displayed thereon, a current motor vehicle license plate. This paragraph shall not apply to vehicles stored within an enclosed garage or carport or similar structure.

☐ **Commercial Vehicles, Trailers, and Equipment**

114-793

It shall be unlawful to park commercial vehicles, trailers, and equipment on any residentially zoned property within the City of Holly Hill unless it meets the criteria of the Code of Ordinances.

☐ **Parking and Storage of Boats, Recreational Vehicles**

114-791 (a)

In residential zoning districts, boats and RVEs in excess of 18 feet in length may only be parked in an enclosed building in the rear yard or the side yard behind a line extending across the front face of an existing building.

☒ **Keeping and Storing of Dismantled, Non-operative Machinery, Vehicles, Boats, Scrap Metal or Junk**

114-811

No person shall keep, store or allow to remain on any property within the City of Holly Hill, any dismantled, partially dismantled, non-operative, or discarded machinery, vehicles, boats or parts thereof, scrap metal or junk.

☐ **License required: Registration Fee Required**

62-27

No person shall engage in or manage any business, profession or occupation within the city, unless and until a license shall have been procured from the City clerk-City manager and the payment of the amount of license tax required therefor and as provided in this article.

☐ **Building Permit Required**

82-131

No development activity may be undertaken without prior authorization by a building permit.

☒ **Sanitary Nuisances**

26-61

Sec. 1 ☐ Grass and weeds in excess of 12 inches in height.

Sec. 2 ☐ Accumulation of trash, litter, debris, building debris, bricks, concrete, scrap lumber or other refuse of any nature.

Sec. 3 ☒ Any condition which provides harborage for rats, mice, snakes, and other vermin.

Sec. 5 ☐ All unnecessary or unauthorized noises and annoying vibrations, including animal noises.

Sec. 10 ☐ Any accumulation of stagnant water.

Sec. 11 ☒ Storage or accumulation of junk in any area zoned for residential use.

☐ **Other**

Ordinance Section #

Not allowed in CCI

Auto dismantling not allowed

* Considered Repeat offender at Special Magistrate.

FAILURE TO COMPLY WILL RESULT AS INDICATED BELOW:

☒ Mandatory appearance before the Special Master with possible fines of up to \$500 per day.

☐ Vehicle being towed at the owner's expense.

☒ City abating nuisance which will result in a lien being placed on your property for cost of same.

☐ Other

YOU HAVE immediate DAYS FROM RECEIPT OF THIS NOTICE TO COMPLY WITH SAID ORDINANCE AND CAUSE ALL CORRECTIONS TO BE MADE.

IF YOU WISH TO DISPUTE THIS VIOLATION YOU ARE ENTITLED TO A HEARING BEFORE A SPECIAL MASTER. HOWEVER, IF YOU FAIL TO CORRECT THIS VIOLATION WITHIN THE ALLOTTED TIME FRAME, UNLESS GIVEN AN EXTENSION BY THE CITY OF HOLLY HILL, YOU WILL BE SCHEDULED FOR A MANDATORY APPEARANCE BEFORE A SPECIAL MASTER. FAILURE TO APPEAR AS SCHEDULED WILL BE DEEMED AN ADMISSION OF GUILT AND THE APPROPRIATE PENALTIES WILL BE IMPOSED. ONCE FOUND GUILTY OF A VIOLATION, REPEAT VIOLATIONS ARE SUBJECT TO SHORTER COMPLIANCE TIMES AND DOUBLED PENALTIES. TO REQUEST A HEARING CONTACT 248-9490.

RECEIVED BY:

POSTED ON Property

ENFORCEMENT OFFICER:

Cherie Towne #503

City of Holly Hill, 1065 Ridgewood Ave., Holly Hill, FL 32117.

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

3/12/10

03/12/2010 09:03 AM
 Instrument# 2010-044175 # 1
 Book : 6454
 Page : 1880
 Diane M. Matousek
 Volusia County, Clerk of Court

Name:	Kurt D. Swartzlander
Address:	1065 Ridgewood Avenue Holly Hill, FL 32117
This Instrument Prepared By:	
Name:	Kurt D. Swartzlander
Address:	1065 Ridgewood Avenue Holly Hill, FL 32117
Property Appraisers Parcel ID Number(s):	4242-20-10-0260

Claim of Lien

State of Florida, County of Volusia

Before me, the undersigned Notary Public, Personally appeared Kurt D. Swartzlander
 Who was duly sworn and says she is the agent herein

City of Holly Hill
 (Lienor's Name)

Whose Address is: **1065 Ridgewood Avenue, Holly Hill, FL 32117**
 (Lienor's Address)

And in accordance with a contract with: N/A

Lienor furnished labor, services or materials consisting of: (Describe specially fabricated materials separately)

Per Day Fine \$50 per vehicle per day $50 \times 6 = \$300$
 Special Master Fine - \$250

on the following described real property in Volusia County, Florida:

(Describe real property sufficiently for identification, including street & number, if known)

Parcel ID#: 4242-20-10-0260
 1684 Ridgewood Avenue, Holly Hill, FL 32117

owned by **Alevisatas, Jerry**

of a total value of Three Hundred and No/100 Dollars \$300.00

of which there remains unpaid \$300.00, and furnished the first of these items on the last of these items on , and (if the lien is claimed by one not in privity with the owner) that the lienor served his notice to owner on 5/28/2009, by United States Postal Services First Class Mail.

And, (if required) that the lienor served copies of the notice on the contractor, subcontractor, N/A

NOTARY PUBLIC-STATE OF FLORIDA
Valerie Manning
 Commission #DD661365
 Expires: MAY 29, 2011
 BONDED THIRD ATLANTIC BONDING CO., INC.

Lienor City of Holly Hill
 By [Signature] (Agent)
 Printed Name: Kurt D. Swartzlander

STATE OF FLORIDA

COUNTY OF VOLUSIA

Sworn to (or affirmed) and subscribed before me this 5th day of March, 2010, by Kurt Swartzlander who is personally known to me or produced _____ as identification and did / did not take an oath.

Valerie Manning
 Notary Public

Attachment: 1684 Ridgewood Ave. (4071 : Request for Lien Reduction - 1684 Ridgewood Avenue)

5/13/09

**CITY OF HOLLY HILL CODE ENFORCEMENT
SPECIAL MAGISTRATES HEARING
HOLLY HILL FLORIDA**

**City of Holly Hill, a Political
Sub-division of the State of Florida**

Parcel No. 42-14-32-20-10-0260

Petitioner,

-vs-

Jerry Alevisatas, (Owner(s))

Respondent(s),

ORDER OF NON-COMPLIANCE

The Holly Hill Code Enforcement Special Magistrate has heard testimony under oath at a hearing on the above styled case on the 13th day of May, 2009, and based on the evidence received, the Special Magistrate, thereupon issues its FINDING OF FACT, CONCLUSIONS OF LAW, AND ORDER as follows:

FINDINGS OF FACT

That the Respondent(s), owner(s) of property located at 1684 Ridgewood Ave, Holly Hill 32117 has been cited for 114-811 Keeping and Storing of dismantled non operative vehicles machinery or junk.

CONCLUSIONS OF LAW

That the Respondent(s) are in violation of Holy Hill Zoning Ordinances, 114-811 Keeping and Storing of dismantled non operative vehicles machinery or junk.

ORDER

Based on the foregoing Findings of Fact and Conclusions of Law, and the authority of Chapter 162, Florida Statutes and the Holly Hill Code Enforcement Ordinance, Chapter 2 Section 2-116, it is duly ORDERED by this Special Magistrate that the Respondent(s) shall pay an administrative fine of two hundred and fifty (\$250.00) dollars, which if not paid in ninety days from the date of this order shall be recorded as a lien against the above property.

If the vehicles are not removed or put inside a building by July 15, 2009 a fine of fifty dollars a day per vehicle for each and every day past July 15, 2009.

The Respondent must notify the Code Enforcement Officer, Sue Meeks, when this order is complied with. Until the Code Enforcement Officer verifies the property is in compliance the fine will continue to accrue. This order will be recorded in the Official Records of the Office of the Clerk of the Court in Volusia County, Florida, and such recordation shall constitute a lien against the Respondent's real and personal property in Volusia County Florida, said property to include, but not necessarily limited to that described above. The above property is not homesteaded property

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CITY OF HOLLY HILL
CODE ENFORCEMENT

By, John A. Pascucci
John A. Pascucci, Special Magistrate

Attest: Sue Meeks
Code Enforcement Official

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1438 North Atlantic Ave.
Daytona Beach, Florida 32118

Sue Meeks
Code Enforcement Official

trac EZ.

There is a better and renovated portal available, try it now! Take me There

Welcome Randy Ast
City of Holly Hill

Home	Animal Control	Code Enforcement	Waste Pro	Cross Department Search	Logout
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Printer Friendly Incident - Case #87560

Details

Municipality:	City of Holly Hill	Record Created:	12/4/2009 11:13:58 AM
Department:	Code Enforcement	Last Update:	4/24/2014 11:40:24 AM
Contractor:	Z13 Holly Hill / Contractor	Action Date:	
First Name:	jerry	Status:	Closed
Last Name:	alevisatas		
Address:	1684 RIDGEWOOD AVE	Creator:	ctowne
City:	HOLLY HILL		
State:	Florida		
Zip:	32117-1734		
County:			
Subdivision:	towne		
Phone:	/		
Email:			

Resolutions

Comments

- went to special magistrate prior for same offence.

Categories

- Illegal Storing of Non-Operative Equipment
jeeps and cameros, 9 total All dismantled.

- Sanitary Nuisances

auto parts and junk all over rear of property

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