



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • DECEMBER 8, 2015

City Commission Chamber

Regular City Commission Meeting

7:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

A. Roll Call

Attendee Name	Title	Status	Arrived
Arthur J. Byrnes	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John F. Capers	District 3 - Commissioner	Present	
Elizabeth Albert	District 4 - Commissioner	Present	
John Penny	Mayor	Present	

B. Invocation

C. Pledge of Allegiance to the Flag

2. PRESENTATION

1.

US1 Landscaping Project

(Requested by Mark Juliano, Public Works)

Mr. Juliano discussed the US1 landscape project and discussed his staff report to the Mayor and Commissioners.



3. PUBLIC PARTICIPATION

The following individuals spoke to the Mayor and Commissioners: Ned Harpster, with Daytona State College, Small Business Development Center for focusing on growing jobs handed out some information pertaining to Volusia's Best with course dates beginning in January 2016; Steve Smith, 1410 Riverside Drive, Holly Hill.

4. APPROVAL OF MINUTES

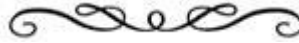
1.

Minutes - Special Election - November 3, 2015 - Canvassing Board

(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

Enacted and approved this 8th day of December, 2015, in Holly Hill

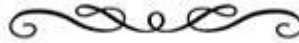


2.

Minutes - November 10, 2015 - Regular City Commission & CRA Meeting
(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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5. **CONSENT AGENDA - ITEMS (1 - 9)**

Mayor Penny stated he would like to pull items 6 and 7 for further discussion.

Mayor Penny opened public participation.

The following individual spoke to the Mayor and Commissioners: Jim Legary, 342 Burleigh Avenue, Holly Hill.

Mayor Penny closed public participation.

1.

357 Sunset Utility Easement Acceptance of a 15-Foot Utility Easement at 357 Sunset Drive.

(Requested by Thomas Harowski, Board of Planning and Appeals)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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2. Resolution

Railroad Agreement - Grade Crossing Traffic Control Devices for 6Th Street
(Requested by Joseph Forte, City Manager)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

RESOLUTION

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3.

Disaster Recovery Services Contract Renewal - Debris Removal, Reduction and Disposal
(Requested by Mark Juliano, Public Works)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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4.

Disaster Recovery Services Contract Renewal - Debris Removal, Reduction and Disposal, Crowder Gulf.

(Requested by Mark Juliano, Public Works)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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5.

Joint Participation Agreement Between FDOT and the City of Holly Hill

(Requested by Mark Juliano, Public Works)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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6.

Agent of Record Insurance Services

(Requested by Kurt Swartzlander, Finance)

Mayor Penny abstained from voting and has filed FORM 8B with the City Clerk.

RESULT:	APPROVED [4 TO 0]
MOVER:	Arthur J. Byrnes, District 1 - Commissioner
SECONDER:	Elizabeth Albert, District 4 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert
ABSTAIN:	Penny

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7. Resolution

Sale of a Portion of Lots 9, 10 and 1 as Associated with 112 & 114 First Street

(Requested by Joseph Forte, City Manager)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Arthur J. Byrnes, District 1 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

RESOLUTION

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8. Resolution

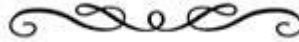
Limiting the Jurisdiction of the VGMC

(Requested by Joseph Forte, City Manager)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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9.

Florida State Legislature - Utility Relocation Costs

(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	John F. Capers, District 3 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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6. REGULAR AGENDA - NONE

7. PUBLIC HEARINGS

1. Resolution

CRA Master Plan Update Financial Incentives

(Requested by Joseph Forte, City Manager)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Elizabeth Albert, District 4 - Commissioner
SECONDER:	Arthur J. Byrnes, District 1 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

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8. COMMUNICATIONS

a. City Manager & Staff Comments

1.

Public Works Complex Main Switchgear Replacement

(Requested by Mark Juliano, Public Works)

Mr. Forte was reporting to the Mayor and Commissioners about the switchgear replacement. No vote was required; for informational purposes.

RESULT:	CM COMMENTS
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2.

Lift Station #17 Rehabilitation

(Requested by Mark Juliano, Public Works)

Mr. Forte updated the Mayor and Commissioners about Lift Station #17 Rehab; no vote needed. Just for informational purposes.

Commissioner Albert made a motion to cancel the December 22, 2015 Regular City Commission meeting for the holiday, seconded by Commissioner Currie.

Mayor Penny opened public participation. No one spoke.

The motion unanimously **passed, 5-0**.

RESULT:	CM COMMENTS
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b. City Attorney Comments

Wished everyone a Merry Christmas.

c. Mayor's Comments

Thanked staff for all the hours for the tree lighting ceremony, Jingle Bell Jog, Christmas parade, Mayor's Fitness Challenge; wished everyone a Merry Christmas and Happy New Year and applaud the City for having the Manger scene on the front lawn; thanked Ms. Pat for instilling in the Grand Marshal's life from the Boys and Girls Club. Spoke about the **Citizen of the Year**, Willie Jones. He would like to nominate him.

Commissioner Byrnes made a motion to nominate Willie Jones as Citizen of the Year, seconded by Commissioner Currie.

Mayor Penny opened public participation. No one spoke.

The motion unanimously **passed, 5-0.**

d. City Commissioners Comments

Commissioner Capers congratulated Harry Gill in his retirement and those who received the awards for the Christmas parade. The parade was fantastic.

Thanked everyone who organized the parade and the Christmas tree lighting ceremony; wished everyone a Merry Christmas and Happy New Year.

Commissioner Albert thanked everyone who made the tree lighting and the Christmas parade great, those are the things that bind us together and those are the things that make this town, great; wished everyone a Merry Christmas and a Happy New Year.

Commissioner Byrnes spoke about the special election results; Christmas parade was great even with the weather not cooperating; the employees did so much work, the volunteers, everything was great; wished everyone a Merry Christmas and Happy Holidays.

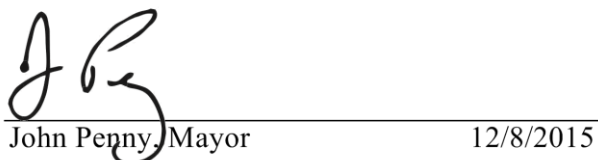
Commissioner Currie informed the public that her family will always come first despite what has been said; there are other Commissioners that have personal things that need to be taken care of. Thanked and congratulated Harry Gill for all his years of service to the City and will be greatly missed; congratulated the parade winners; thanked the Fire Department for coming to help her mom during the Jingle Bell Jog; thanked staff and everybody that helped with the Mayor's Challenge, tree lighting, Christmas parade and Jingle Bell Jog; congratulated Willie Jones as Citizen of the Year. This Saturday, December 12th from 9:00 AM to NOON, 2425 N. Atlantic Avenue in Daytona Beach, the Christmas Club will be putting together boxes of food for the community if anyone is interested in helping out. UBIC Academy Basketball Team is having a car wash at Flomich and Center Saturday from 9:00 AM to 1:00 PM; wished everyone a Merry Christmas and Happy New Year.

Mayor Penny stated that yesterday Mr. Forte and himself met with some of the leadership from the YMCA and they are going to try and relaunch itself in January 2016. The YMCA made some major financial commitments; before the first of the year, they have 21 new spin bikes coming with computers. Look for some announcements to come. They talked about some incentives for new members. They are trying to get more people active and healthy.

9. **ADJOURNMENT**

The meeting adjourned at approximately 8:30 PM.


Valerie Manning, City Clerk CMC 12/8/2015


John Penny, Mayor 12/8/2015