CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● OCTOBER 8, 2024

City Commission Chamber	Regular City Commission Meeting	6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by Commissioner John Danio
Commissioner Danio led the invocation.

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

1. -DOC-2024-8

Minutes - September 24, 2024 Regular City Commission and Second PH on the Budget FY25 Meeting

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 8th day of October, 2024, in Holly Hill

4. CONSENT AGENDA - ITEMS (1 - 2)

Mayor Via asked if there was anyone in the audience who wished to speak on any item on the Consent Agenda or if any member of the City Commission wished to pull an item for further discussion. There was no one.

1. 2024-R-75 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida Awarding the Contract for Sewer Extension Construction to Hazen Construction, Inc., in the Amount of $464,972.00.00 and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-75
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA AWARDING THE CONTRACT FOR SEWER EXTENSION CONSTRUCTION TO HAZEN CONSTRUCTION, INC., IN THE AMOUNT OF $464,972.00.00 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA AWARDING THE CONTRACT FOR SEWER EXTENSION CONSTRUCTION TO HAZEN CONSTRUCTION, INC., IN THE AMOUNT OF $464,972.00.00 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, An Invitation to Bid was advertised for the construction of a sewer main extension along 10th Street; and

WHEREAS, Two (2) proposals were received for this project; and

WHEREAS, Hazen Construction, Inc., was the apparent low bidder for this project; and

WHEREAS, the proposal from Hazen Construction, Inc., has been vetted with a recommendation of award given by Parker Mynchenberg & Associates, Inc.; and

WHEREAS, the City Utility received a State Grant LPA0541 with Resolution Number 2023-R-26 to provide reimbursement of up to $1,360,000.00 in engineering and construction to fund this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill award the contract of construction of a sewer main extension along 10th Street to Hazen Construction, Inc., in the amount of $464,972.00.00 and authorize the City Manager to execute the same.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of OCTOBER, 2024.

Enacted and approved this 8th day of October, 2024, in Holly Hill

2. –2024-R-76 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving Price Agreements for the Purchase of the Fiscal Year 2024-2025 Supply of Water and Wastewater Treatment Chemicals for the Public Works Department by Waiving Formal Bidding and Approving Piggybacking Contracts and Authorize the City Manager to Execute Any Necessary Price Agreements; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-76
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING PRICE AGREEMENTS FOR THE PURCHASE OF THE FISCAL YEAR 2024-2025 SUPPLY OF WATER AND WASTEWATER TREATMENT CHEMICALS FOR THE PUBLIC WORKS DEPARTMENT BY WAIVING FORMAL BIDDING AND APPROVING PIGGYBACKING CONTRACTS AND AUTHORIZE THE CITY MANAGER TO EXECUTE ANY NECESSARY PRICE AGREEMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING PRICE

AGREEMENTS FOR THE PURCHASE OF THE FISCAL YEAR 2024-2025 SUPPLY OF WATER AND WASTEWATER TREATMENT CHEMICALS FOR THE PUBLIC WORKS DEPARTMENT BY WAIVING FORMAL BIDDING AND APPROVING PIGGYBACKING CONTRACTS AND AUTHORIZE THE CITY MANAGER TO EXECUTE ANY NECESSARY PRICE AGREEMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill is in need of chemicals for water and wastewater treatment; and

WHEREAS, the City of Holly Hill has identified an existing, competitively bid contract for the purchase of carbon dioxide with the City of Ocala; and

WHEREAS, the City of Holly Hill has identified an existing, competitively bid contract for the purchase of high calcium quicklime with the City of Edgewater; and

WHEREAS, there are only three companies in Florida capable of providing the City with liquid chlorine and liquid sulfur dioxide and the City received price quotes from two of these companies and one company declined to provide a proposal; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form of intergovernmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, the City Commission approves the price agreements for the purchase of Fiscal Year 2024-2025 supply of water and wastewater treatment chemicals for the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

<u>SECTION 1</u>. That the City Commission does hereby approve the piggybacking of contracts for the purchase of carbon dioxide and high calcium quicklime. The City Commission also waives the formal bidding process for the purchase of liquid chlorine and liquid sulfur dioxide and awards the contract to Allied Universal Corporation. The City Commission hereby approves all price agreements for the purchase of the Fiscal Year 2024-25 supply of water and wastewater treatment chemicals for the Public Works Department and authorizes City Manager to execute any necessary price agreements.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of OCTOBER, 2024.

Enacted and approved this 8th day of October, 2024, in Holly Hill

5. REGULAR AGENDA

1. 2024-R-77 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Position and Utilization of a Canine (K-9) Unit for the Holly Hill Police Department; Providing for Severability; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John Penny, District 1 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2024-R-77
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE POSITION AND UTILIZATION OF A CANINE (K-9) UNIT FOR THE HOLLY HILL POLICE DEPARTMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE POSITION AND UTILIZATION OF A CANINE UNIT FOR THE HOLLY HILL POLICE DEPARTMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill Police Department has identified a need for a Canine (K-9) Unit to include canine cruiser; and

WHEREAS, the primary goal of the K-9 Unit is to enhance the police department's objectives in providing quality law enforcement service to the community. Police K-9 teams are valuable tools in accomplishing law enforcement objectives of criminal apprehension and search and seizure; and

WHEREAS, the police K-9 breed will be a German Shepherd.

WHEREAS, the K-9 shall remain under the care of Sergeant Nikolas Stacy at his residence; and

WHEREAS, this is a Capital Project identified in the FY24-25 budget cycle; and

WHEREAS, the requested amount for the initial cost of the K-9 is $12,500.00 through Southern Coast K-9 Incorporated.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA AS FOLLOWS:

SECTION 1. That the City Commission of the City of Holly Hill approve the position of K-9 Unit, to include the care, training, and maintenance of the canine and its liabilities.

SECTION 2. The City Commission directs the Police Chief to develop a plan for the implementation of the K-9 Unit, including but not limited to, the selection of qualified officers for K-9 handler roles, procurement of suitable K-9s, and acquisition of necessary equipment, facilities, and training.

SECTION 3. Funding for the K-9 Unit shall be derived from existing law enforcement budgets, grants, community donations, or other appropriate sources as deemed necessary by the City of Holly Hill.

SECTION 4. The K-9 Unit shall be utilized for purposes including, but not limited to, narcotics detection, suspect apprehension, search and rescue, and community policing initiatives.

SECTION 5. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of OCTOBER, 2024.

Enacted and approved this 8th day of October, 2024, in Holly Hill

2. –2024-R-78 Resolution

A Resolution of the City of Holly Hill, Florida, Awarding the Naming Rights Of the Building Located at 1060 Ridgewood Avenue to Florida Health Care Plans, Inc., Providing for Severability; Providing for Conflicting Resolutions; And Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)
Mr. Forte informed the Mayor and City Commissioners that this item will be pulled and placed on the October 22, 2024 regular City Commission meeting.

RESULT:	**CONSENSUS TO BRING BACK TO NEXT CC MTG**

3.

Extention of Bike Week / Biketoberfest Events

(Requested by Brian Walker, Board of Planning and Appeals)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 8th day of October, 2024, in Holly Hill

6. PUBLIC HEARINGS - NONE

7. COMMUNICATIONS

A. City Manager Comments
Mr. Forte introduced Amy Zengotita as the city's new Economic Development Manager/CRA Coordinator. Informed everyone about the Local State of Emergency Resolution and that was read into the record at this time.

Attorney Simpson read by title only:

RESOLUTION 2024-R-79

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Tropical Storm Milton is a major hurricane and is projected to impact within the corporate limits of the City of Holly Hill, Florida posing a severe threat to the health safety and wellbeing of its residents; and

WHEREAS, Governor Ron DeSantis issued Executive Order 24-215 on October 6, 2024, declaring a State of Emergency for the State of Florida with regard to Tropical Storm Milton; and

WHEREAS, under the provisions of Florida Statute 252.38(5), local subdivisions have the authority to request state assistance or invoke emergency-related Mutual Aid assistance by declaring a state of local emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City Commission does hereby declare that a State of Emergency exists within the City of Holly Hill, Florida.

SECTION 2. The Holly Hill Comprehensive Emergency Management Plan shall be fully executed.

SECTION 3. The City Manager is formally directed to engage all City resources to provide such assistance as can be delivered, and to coordinate all departments to provide assistance and support for the protection of life and property, to assist and coordinate with other local, county, state and federal emergency management agencies, to order evacuations and curfews as necessary, and to take any and all emergency response actions required to safeguard life and property and ensure continuity of government services and operations within the City of Holly Hill, Florida.

SECTION 4. Under this State of Emergency, as provided in Florida Statute 252.38(5), the City Manager is hereby authorized to waive procedures and formalities otherwise required by law pertaining to:

To request state assistance or invoke emergency-related mutual-aid assistance by declaring a state of local emergency in the event of an emergency affecting only one political subdivision. The duration of each state of emergency declared locally is limited to 7 days; it may be extended, as necessary, in 7-day increments. Further, the political subdivision has the power and authority to waive the procedures and formalities otherwise required of the political subdivision by law pertaining to:

a. Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community.

b. Entering into contracts.

c. Incurring obligations.

d. Employment of permanent and temporary workers.

e. Utilization of volunteer workers.

f. Rental of equipment.

g. Acquisition and distribution, with or without compensation, of supplies, materials, and facilities.

h. Appropriation and expenditure of public funds.

SECTION 5. SEVERABILITY. If any section or portion of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption by the City Commission, but shall expire seven (7) calendar days from the date of adoption.

The within and foregoing Resolution was read before the City Commission of the City of Holly Hill, Florida, at a regularly scheduled City Commission meeting in the Commission Chambers at 1065 Ridgewood Avenue, Holly Hill, Florida on the 8th day of October, 2024.

APPROVED AND AUTHENTICATED on this 8th day of OCTOBER, 2024.

*Commissioner Johnson made a motion to **APPROVE RESOLUTION 2024-R-79, DECLARING A LOCAL STATE OF EMERGENCY DUE TO HURRICANE MILTON,** seconded by Commissioner Currie.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0.

Mr. Forte reminded the Mayor and Commissioners about the two workshops coming up at the end of the month; October 23rd and October 30th.

B. City Attorney Comments

None.

C. City Commission Comments

Commissioners Penny, Currie, Danio, Johnson and Mayor Via mentioned how great National Night Out was this year and how well attended it was; they believe it was bigger than last year and it continues to grow. Thanked everyone that helped that evening and thanked Chief Williams and the Police Officers for a really great event. Commissioner Penny thanked everyone for coming to the 28th Mayor's Golf Tournament last Saturday. It was a great tournament, raised a good amount of money totaling $16,000; $8,000 for the Kiwanis Reading Summer Program for 2025 at the Holly Hill School and $8,000 for the Holly Hill Police Foundation.

*Commissioner Penny made a motion to **CANCEL THE NOVEMBER 26, 2024 REGULAR CITY COMMISSION MEETING DUE TO THE THANKSGIVING DAY HOLIDAY AND CANCEL THE DECEMBER 24, 2024 REGULAR CITY COMMISSION MEETING DUE TO THE CHRISTMAS HOLIDAY,** seconded by Commissioner Currie.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0.

Commissioner Johnson reminded everyone about the upcoming Car Show on Saturday, October 19th here at City Hall; TPO meeting update; Hurricane Milton mentioned.

D. Mayor's Comments

Mayor Via mentioned the flooding concerns for the city due to Hurricane Milton, encouraged everyone to be safe; thanked staff for all the hard work with the sandbag operations, posting to social media and keeping the public up to date with hurricane information; reminded everyone that there will be power outages and to be prepared for that; many of the FPL linemen are still out of the State helping to restore the people from Hurricane Helene but there are many here as well; it may take a little longer to get power restored but it will be. Debris will be picked up as quick as possible but that will be take some time as well.

8. ADJOURNMENT

The meeting adjourned at approximately 6:45 PM.

Valerie Manning

Valerie Manning, City Clerk,CMC 10/8/2024

Chris Via

Chris Via, Mayor 10/8/2024