CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● OCTOBER 27, 2020

City Commission Chamber	Regular City Commission Meeting	7:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call
b. Invocation by City Commissioner Penny Currie
c. Pledge of Allegiance

2. PRESENTATION

1.

National First Responders Day - October 28, 2020

(Requested by Valerie Manning, City Clerk)

RESULT:	**NO VOTE NEEDED**

3. PUBLIC COMMENTS

The following individuals spoke to the Mayor and City Commissioners: Heidi Heller, Holly Hil; Gilles Blais, Hollly Hill; and Frank Campanella from Universal Towing.

4. APPROVAL OF MINUTES

1.

Minutes - October 13, 2020, Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 27th day of October, 2020, in Holly Hill

5. CONSENT AGENDA - ITEMS (1 - 4)

Mayor Via asked if any member of the Commission would like to pull any item on the Consent Agenda for further discussion or if any member of the audience would like to speak to any item. ***There was no one.***

1. –2020-R-58 Resolution

A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Amending the Adopted Budget for the City of Holly Hill for the Fiscal Year 2019-2020; Providing for Severability; and Providing for an Effective Date.

(Requested by Stella Gurnee, Finance)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2020-R-58
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2019-2020; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2019-2020; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill, by Resolution 2019-R-57, adopted an operating budget for Fiscal Year 2019-2020; and

WHEREAS, the budget adjustment increase revenues and expenditures in total pursuant to itemizations contained in Exhibit "A", which is attached hereto and incorporated herein; and

WHEREAS, the budget adjustments will allow the City of Holly Hill to adjust the Fiscal Year 2019-2020 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. AMENDED BUDGET: The City Commission of the City of Holly

Hill amends the Fiscal Year 2019-2020 budget by revising the budget in total pursuant to itemizations contained in Exhibit "A", which is attached hereto and incorporated herein.

SECTION 2. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 27th day of OCTOBER, 2020.

Enacted and approved this 27th day of October, 2020, in Holly Hill

2. –2020-R-59 Resolution

A Resolution of the City of Holly Hill, Florida, Authorizing a Piggyback Contract for the Purchase of Three (3) Police Vehicles, Using Charlotte County Vehicle Purchasing Contract; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2020-R-59
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING A PIGGYBACK CONTRACT FOR THE PURCHASE OF THREE (3) POLICE VEHICLES, USING CHARLOTTE COUNTY VEHICLE PURCHASING CONTRACT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING A PIGGYBACK CONTRACT FOR THE PURCHASE OF THREE (3) POLICE VEHICLES, USING CHARLOTTE COUNTY VEHICLE PURCHASING CONTRACT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill desires to purchase vehicles under Charlotte County Vehicle Purchase contract, under the same terms and applicable conditions as that agreement; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form inter-governmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts; and

WHEREAS, the City Commission of the City now desires to (i) authorize and approve the form of the contract by the Charlotte County, any exhibits attached thereto, and any other related documents and, (ii) the execution and delivery of the documents and (iii) provide additional limited general authority; and

WHEREAS, the City has determined that in this circumstance, piggybacking onto an agreement entered into by the Charlotte County, is the most economically advantageous way to procure these goods and services; and

WHEREAS, the City has performed all acts, conditions, and things relating to the acquisition of the software as are required by the Constitution and Laws of the State of Florida, and the Charter and Code of Ordinances of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1: Pursuant to Article VIII, Section 2, of the Constitution of the State of Florida and Chapter 166, Florida Statutes, (collectively, the "Act")., as well as the City Charter and Code of Ordinances.

SECTION 2. DEFINITIONS. As used herein:

(a). "City" means the City of Holly Hill, Florida.

(b). "City Manager" means the City Manager of the City or designee.

(c). "Clerk" means the Clerk of the City or designee.

(d). "Finance Director" means the Finance Director of the City.

(e). "Mayor" means the Mayor of the City or in the Mayor's absence or unavailability the Vice-Mayor.

(f). "City Attorney" means the City Attorney of the City or designee.

SECTION 3. FINDINGS AND AWARDS.

(a). The findings and declarations of the City contained in the above WHEREAS clauses are hereby incorporated as a part of this Resolution.

(b). It is in the best interest of City and its inhabitants to contract with Bartow Ford purchase of vehicles and equipment.

(c). It is hereby ascertained, determined and declared that in light of prevailing and anticipated market conditions, it is in the best interests of the City to enter into a contract with Bartow Ford for the purchase of vehicles and equipment.

<u>SECTION 4</u>. <u>AUTHORIZATION OF CONTRACT</u>. The forms of the scope of services and contract documents attached hereto, Exhibit "A", or as may be required to be modified are hereby approved. The Mayor is hereby authorized to execute said agreement for vehicle and equipment purchase, in substantially the forms attached hereto.

<u>SECTION 5</u>. <u>ADDITIONAL AUTHORIZATIONS CONCERNING THE SCOPE OF SERVICES AND CONTRACT</u>. The City Manager, or designee(s), are hereby charged with the responsibility for implementing the agreement for purchase of vehicles and equipment.

<u>SECTION 6. SEVERABILITY</u>. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

<u>SECTION 7. EFFECTIVE DATE</u>. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this <u>27th</u> day of OCTOBER, 2020.

Enacted and approved this 27th day of October, 2020, in Holly Hill

3.

VCSO / HHPD - Combined -Drug Task Force Multi-Agency Voluntary Cooperation Mutual Aid Agreement 2020

(Requested by Steve Aldrich, Police)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

4.

Fully Insured Group Insurance and Ancillary Lines of Coverage - January 1, 2021 - December 31, 2021

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 27th day of October, 2020, in Holly Hill

6. REGULAR AGENDA

1. –2020-R-60 Resolution

A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Providing a Local Government Support Agreement Summary of Terms Authorizing the City Manager to Sign a Deliver the Letter for Inclusion in the FHFC Application Package; Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)
Mr. Forte explained to the Mayor and City Commissioners what this Resolution was supporting and he recommended approval for the Commission to authorize him to sign the letter of support for inclusion in the FHFC application package

Mayor Via opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2020-R-60
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, PROVIDING A LOCAL GOVERNMENT SUPPORT AGREEMENT SUMMARY OF TERMS AUTHORIZING THE CITY MANAGER TO SIGN A DELIVER THE LETTER FOR INCLUSION IN THE FHFC APPLICATION PACKAGE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, APPROVING A LOCAL GOVERNMENT SUPPORT AGREEMENT SUMMARY OF TERMS AND AUTHORIZING THE CITY MANAGER TO SIGN AND DELIVER THE LETTER FOR INCLUSION IN THE FHFC APPLICATION PACKAGE; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Madison Bay, LLC is a Developer wishing to build a Senior Affordable Housing Complex called Madison Bay at the corner of 3rd Street and Ridgewood Avenue; and

WHEREAS, the developer is making application to the Florida Housing Finance Corporation for tax credits; and

WHEREAS, the developer is requesting a letter of financial commitment in the form of a Local Government Support Agreement Summary of Terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City Commission of the City of Holly Hill approved the Local Government Support Agreement Summary of Terms and authorizes the City Manager to sign the letter to be included in the developers application to the FHFC.

SECTION 2. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 27th day of OCTOBER, 2020.

Enacted and approved this 27th day of October, 2020, in Holly Hill

7. PUBLIC HEARINGS - NONE

8. COMMUNICATIONS

A. City Manager & Staff Comments

Mr. Forte reminded the Mayor and Commissioners that at the next meeting, November 10th, that will be the Swearing-In Ceremony at the beginning of the meeting and mentioned that they can be sworn in individually by whomever they choose to swear them in. Mr. Forte asked about the Christmas party for the employees this year and asked if they had any suggestions. They could get back to him at the next meeting or individually. Mr. Forte informed the Commission that since the city didn't hold it's annual Trunk or Treat event, there is monies available that can go towards purchasing an artificial Christmas tree with LED lights and FPL would give the city $10,000. ***There was consensus for staff to move forward with purchasing the tree.***

B. City Attorney Comments

None.

C. City Commission Comments

Commissioners Penny, Currie, Danio and Johnson all mention the great turnout at the Pictona event over the weekend.

Commissioner Johnson mentioned the program that FPL has to help customers pay their utility bill; Human Trafficking course that can be taken online for commercial drivers to help fight against Human Trafficking.
Commissioner Penny thanked Mr. Forte for volunteering his time at the Pictona event; over 650 players were there throughout the weekend event; brought up changing the City Commission meetings to 6:00 PM. There was some brief discussion amongst the Commissioners about this and there was ***consensus*** from four Commissioners to change the meeting time to 6:00 PM at the beginning of the year. An agenda item will be created to officially make a motion to approve on this at the next meeting.
Commissioner Currie thanked the city and staff for recognizing National First Responders Day; greatly appreciates that. Informed everyone that the Christmas Food packaging is coming up again for this year. Friday, Dec. 11th will be the day to put boxes together and then on Saturday, Dec. 12th from 9:00 AM to 11:00 AM and then 11:00 AM - 1:00 PM people can help pack the boxes with food. This will be held at R & R Industries again this year. If anyone is interested in helping on either days, they can contact her.

9. ADJOURNMENT

The meeting adjourned at approximately 7:45 PM.

Valerie Manning, City Clerk,CMC 10/27/2020

Chris Via, Mayor 10/27/2020