CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● NOVEMBER 8, 2022

City Commission ChamberReg. CC Meeting/Installation of Elected Officials **6:00 PM**

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by City Commissioner John Danio
Commissioner Danio led the invocation

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag

2. INSTALLATION & OATH OF OFFICE OF INCUMBENTS - PENNY CURRIE & ROY JOHNSON

3. REORGANIZATION OF CITY COMMISSION

A. Selection of Vice-Mayor
Commissioner Currie made a motion to ***RE-APPOINT COMMISSIONER PENNY AS VICE-MAYOR AND COMMISSIONER JOHNSON TO THE TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD,*** *seconded by Commissioner Danio.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0.

B. Appointment to Board - Transportation Planning Organization (TPO)

4. PUBLIC COMMENTS

No one spoke.

5. APPROVAL OF MINUTES

Mayor Via opened public participation. No one spoke.

1.

Minutes - October 25, 2022, Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 8th day of November, 2022, in Holly Hill

6. CONSENT AGENDA - ITEMS (1 - 2)

Mayor Via asked if there was anyone from the audience that wished to speak on any item on the Consent Agenda or if any member of the Commission would like to further discuss an item. There was no one.

1. 2022-R-86 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Establishing a "Not to Exceed" Price of $1,400,000 with Phillips & Jordan, Inc., for the Provision of Debris Hauling Services Following Hurricane Ian, Establishing a "Not to Exceed" Price of $500,000 with Tetra-Tech, Inc., for the Provision of Debris Monitoring Services Following Hurricane Ian, and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2022-R-86
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, ESTABLISHING A "NOT TO EXCEED" PRICE OF $1,400,000 WITH PHILLIPS & JORDAN, INC., FOR THE PROVISION OF DEBRIS HAULING SERVICES FOLLOWING HURRICANE IAN, ESTABLISHING A "NOT TO EXCEED" PRICE OF $500,000 WITH TETRA-TECH, INC., FOR THE PROVISION OF DEBRIS MONITORING SERVICES FOLLOWING HURRICANE IAN, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, ESTABLISHING A

"NOT TO EXCEED" PRICE OF $1,400,000 WITH PHILLIPS & JORDAN, INC., FOR THE PROVISION OF DEBRIS HAULING SERVICES FOLLOWING HURRICANE IAN, ESTABLISHING A "NOT TO EXCEED" PRICE OF $500,000 WITH TETRA-TECH, INC., FOR THE PROVISION OF DEBRIS MONITORING SERVICES FOLLOWING HURRICANE IAN, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has an active agreement with Phillips & Jordan, Inc., for the provision of disaster debris hauling services; and

WHEREAS, the City has an active agreement with Tetra-Tech, Inc. for the provision of disaster debris monitoring services; and

WHEREAS, "Not to Exceed" prices need to be established for both Phillips & Jordan, Inc., and Tetra Tech, Inc., in order to provide a fiscal limit for time and materials contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill establish a not to exceed price of $1,400,000 with Phillips & Jordan for the provision of debris hauling services, and authorize the City Manager to execute the same.

SECTION 2. That the City Commission of the City of Holly Hill establish a not to exceed price of $500,000 with Tetra-Tech, Inc., for the provision of debris monitoring services, and authorize the City Manager to execute the same.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of NOVEMBER, 2022.

Enacted and approved this 8th day of November, 2022, in Holly Hill

2. –2022-R-87 Resolution

A Resolution of the City of Holly Hill, Florida, Authorizing a Piggyback Contract for the Purchase of Three (3) Police Vehicles, Using Charlotte County Vehicle Purchasing Contract #2021000541; Providing for Severability; and Providing for an Effective Date.

(Requested by Susan Lincoln, Finance)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2022-R-87
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING A PIGGYBACK CONTRACT FOR THE PURCHASE OF THREE (3) POLICE VEHICLES, USING CHARLOTTE COUNTY VEHICLE PURCHASING CONTRACT #2021000541; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING A PIGGYBACK CONTRACT FOR THE PURCHASE OF THREE (3) POLICE VEHICLES, USING CHARLOTTE COUNTY VEHICLE PURCHASING CONTRACT #2021000541; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City wishes to purchase three (3) police interceptor vehicles; and

WHEREAS, the City of Holly Hill desires to purchase the vehicles under Charlotte County Vehicle Purchase contract #2021000541, under the same terms and applicable conditions as that agreement; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form inter-governmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts; and

WHEREAS, the City Commission of the City of Holly Hill now desires to authorize and approve the form of the contract by Charlotte County and any other related documents; and

WHEREAS, the City has determined that in this circumstance, piggybacking onto an agreement entered into by the Charlotte County, is the most economically advantageous way to procure these goods and services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION

OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts.

SECTION 2. It is hereby ascertained, determined and declared that it is in the best interest of the City to enter into a contract with Bartow Ford for the purchase of vehicles and equipment.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of NOVEMBER, 2022.

Enacted and approved this 8th day of November, 2022, in Holly Hill

7. REGULAR AGENDA

1. 2022-R-88 Resolution

A Resolution of the City of Holly Hill, Florida, Amending the Fiscal Year 2022-2023 Annual Operating Budget, Appropriating Open Encumbrances and Project Carry Over Funds from the Fiscal Year 2021-2022 to the Fiscal Year 2022-2023 Budget; Setting Forth Revenues and Expenditures; Providing for Severability; and Providing for an Effective Date.

(Requested by Susan Lincoln, Finance)
Mayor Via opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2022-R-88
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE FISCAL YEAR 2022-2023 ANNUAL OPERATING BUDGET, APPROPRIATING OPEN ENCUMBRANCES AND PROJECT CARRY OVER FUNDS FROM THE FISCAL YEAR 2021-2022 TO THE FISCAL YEAR 2022-2023 BUDGET; SETTING FORTH REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE FISCAL YEAR 2022-2023 ANNUAL OPERATING BUDGET, APPROPRIATING OPEN ENCUMBRANCES AND PROJECT CARRY OVER FUNDS FROM THE FISCAL YEAR 2021-2022 TO THE FISCAL YEAR 2022-2023 BUDGET; SETTING FORTH REVENUES AND EXPENDITURES AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill has certain Purchase Orders issued encumbering funds and projects initiated prior to the fiscal year commencing October 1, 2022, which remain incomplete and will carryover from fiscal year 2021-2022 into the ensuing fiscal year; and

WHEREAS, the City of Holly Hill City Commission adopted Resolution 2022-R-75 approving the Annual Operating Budget for Fiscal Year 2022-2023; and

WHEREAS, the City of Holly Hill City Commission desires to appropriate the necessary carryover funds for continuation and completion of certain City operations and continuing projects and to set forth and appropriate certain revenues and expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. BUDGET AMENDMENT. The project carryover funds and funds encumbered with open Purchase Orders are hereby appropriated as set forth in Composite Exhibit A. attached hereto, which reflects revenues and corresponding expenditures for the designated projects for fiscal year 2019-2020 budget.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. The Budget item adopted in the preceding section shall govern the expenditures relating to operations and projects for the City during the current fiscal year effective October 1, 2022 through September 30, 2023. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of NOVEMBER, 2022.

Enacted and approved this 8th day of November, 2022, in Holly Hill

8. PUBLIC HEARINGS - NONE

9. COMMUNICATIONS

A. City Manager Comments

Mr. Forte mentioned that he had drawn up Resolution 2022-R-89 Declaring A Local State of Emergency for Hurricane Nicole for the Mayor and Commissioners to adopt. This is the same type of Resolution that they adopted for Hurricane Ian.

RESOLUTION 2022-R-89

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Johnson made a motion to ***APPROVE RESOLUTION 2022-R-89****, seconded by Commissioner Currie.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0.

Mr. Forte mentioned that he just sent out a trash collection email to everyone, which will be posted to social media tomorrow; reminded the Mayor and Commissioners that they will need to make a motion to cancel the last meeting in December if they want to do that.

Commissioner Danio made a motion to ***CANCEL the DECEMBER 27, 2022 REGULAR CITY COMMISSION MEETING DUE TO THE CHRISTMAS HOLIDAY,*** *seconded by Commissioner Currie.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0.

Mr. Forte informed the Mayor and Commissioners that the Holly Hill Historic Preservation Society will be holding an event at the Museum and they are asking if they can serve beer and wine at their location.

Commissioner Currie made a motion to ***ALLOW THE HOLLY HILL HISTORIC PRESERVATION SOCIETY TO SERVE BEER AND WINE AT THEIR LOCATION****, seconded by Commissioner Johnson.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0.

Mr. Forte briefly went over the parade details with the Mayor and Commissioners as it pertains to their vehicles. Mr. Forte informed them that the ECHO sign has to be ordered for Pictona 2 and at one point the Commission talked about putting in a plaque on behalf of the Commission over at Pictona and that they would include the Martens or Martens Charities on that and he wanted to get their feedback as to whether or not that's the direction that they want to go in; do a plaque for all of Pictona or just for Pictona 2. He's thinking maybe they would put the sign in the front entrance way where the first ECHO plaque is, in the coquina rock that's over there, but it's an opportunity that the city can put a dedication plaque in over there.

There was consensus from the Mayor and Commissioners to move forward with that.

Mr. Forte stated that he has another question that he said he would bring up and that's how do we want to handle….if this Commission decided to do a major project and it took ten years to complete, whose name goes on the plaque? Does this Commission's names goes on the plaque because they initiated it or does the Commission sitting here ten years from now get their name on the plaque because they completed it? In some scenarios, he's seen where there are both; the time it started with one Commission and then when it finished with another Commission. It all goes on one plaque.

There was some discussion amongst the Mayor and Commissioners and there was consensus to add former City Commissioner Arthur Byrnes name to the plaque since he was the only former City Commissioner that voted on the initiation of Pictona.

Mr. Forte stated he will draft something up and send it to them in an email for them to look at it.

B. City Attorney Comments
None.

C. City Commission Comments
Commissioner Johnson spoke about the TPO and that he will continue to bring up the road issues for Holly Hill in trying to get some help to get them widened; appreciated and thanked everyone for their support for another term of office.

Commissioner Danio congratulated Commissioners Currie and Johnson; mentioned that National Night Out was great and reminded everyone about Joshua's Jamboree next Friday at UBIC.

Commissioner Currie thanked all the employees for their hard work during Hurricane Ian and for the next several days that they will be out cleaning up the city from Hurricane Nicole; National Night Out was an awesome event.

Commissioner Penny congratulated Currie and Johnson; asked for the Commission to consider Tom Gray, the VIP in the Police Department as the Citizen of the Year even though he is not a citizen, he has been a VIP for close to 20 years; briefly mentioned that perhaps they can discuss down the road how the Citizen of the Year is determined where you may want to pick someone that doesn't live in Holly Hill but comes to this community and helps all the time.

D. Mayor's Comments
Mayor Via congratulated Commissioners Currie and Johnson for winning another unopposed term for four years; he's looking forward to serving out the rest of his term with them. Mayor Via spoke briefly about some phone calls he was receiving about their utility bills and spoke with Mr. Forte and Susan and got some clarification; he mentioned that there was some negative comments on social media that he noticed where people

were saying that Holly Hill doesn't care referring to when storms/hurricanes come and he sent out a post expressing his appreciation and thankfulness to all city employees and the hard work everyone put in during Hurricane Ian and will do the same during Hurricane Nicole.

10. ADJOURNMENT

The meeting adjourned at approximately 6:50 PM.

Valerie Manning
Valerie Manning, City Clerk,CMC 11/8/2022

Chris Via
Chris Via, Mayor 11/8/2022