



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • SEPTEMBER 8, 2025

City Commission Chamber First Public Hearing Budget & Millage Rate Mtg

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

A. Roll Call

Attendee Name	Title	Status	Arrived
John Penny	Mayor	Present	
Debra Snow	City Commissioner	Present	
Penny Currie	City Commissioner	Present	
Jeffrey DeLanoy	City Commissioner	Present	
Roy Johnson	City Commissioner	Excused	

B. Invocation by City Commissioner Roy Johnson Commissioner Snow led the invocation.

C. Pledge of Allegiance Mayor Penny led the Pledge of Allegiance to the Flag.

Mayor Penny asked for a motion to EXCUSE COMMISSIONER JOHNSON FROM THE REGULAR CITY COMMISSION MEETING DUE TO MEDICAL REASONS.

Commissioner Currie made a motion to EXCUSE COMMISSIONER JOHNSON FROM THE REGULAR CITY COMMISSION MEETING TONIGHT DUE TO MEDICAL REASONS, seconded by Commissioner Snow.

Mayor Penny opened public participation. No one spoke.

PASSED, 4-0.

2. PUBLIC HEARINGS - BUDGET & MILLAGE RATE - FIRST HEARINGS

1. -2025-R-66 Resolution

FIRST PUBLIC HEARING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Tentative Levying of Ad Valorem Taxes for the City of Holly Hill for the Fiscal Year 2025-2026; and Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)
Attorney Simpson read the Resolution into the record:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 08, 2025, adopted a Fiscal year 2025-2026 tentative millage rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Holly Hill of Volusia County Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes, not exempt from taxation, has been certified by the Volusia County Property Appraiser to the City of Holly Hill as \$1,001,260,939.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The FY2025-2026 operating millage is 5.8 mills, which is greater than the rolled-back rate of 5.4981 mills by 5.49%.

SECTION 2. The Final Public Hearing will be September 23, 2025 at 6:00 pm.

Mayor Penny opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Debra Snow, City Commissioner
SECONDER:	Jeffrey DeLanoy, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy
EXCUSED:	Johnson

**RESOLUTION
2025-R-66**

FIRST PUBLIC HEARING - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2025-2026; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

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WHEREAS, the City of Holly Hill of Volusia County Florida, held a public hearing as required by Florida Statute 200.065; and

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SECTION 2. The Final Public Hearing will be September 23, 2025 at 6:00 pm.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of SEPTEMBER, 2025 for First Public Hearing reading.

Enacted and approved this 8th day of September, 2025, in Holly Hill



2. -2025-R-67 Resolution

FIRST PUBLIC HEARING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Tentative Budget for the City of Holly Hill for the Fiscal Year 2025-2026; Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)

Mayor Penny opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, City Commissioner
SECONDER:	Jeffrey DeLanoy, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy
EXCUSED:	Johnson

**RESOLUTION
2025-R-67**

FIRST PUBLIC HEARING - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2025 - 2026; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 08, 2025 held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Holly Hill of Volusia County Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2025-2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill, Florida pursuant to the Charter of the City of Holly Hill and Chapter 166, Florida Statutes, does hereby adopt the Tentative General, Enterprise and all other related Fund Budgets and Capital Improvements Programs, which are attached hereto and incorporated herein which may later be amended by the City Commission.

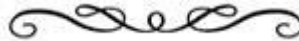
SECTION 2. Set the final public hearing for September 23, 2025 immediately following adoption of the Millage Rate Resolution.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of SEPTEMBER, 2025 for first public hearing.

Enacted and approved this 8th day of September, 2025, in Holly Hill



3. PUBLIC COMMENTS

None.

4. APPROVAL OF MINUTES

1.

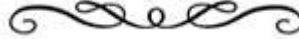
Minutes - August 12, 2025 Regular City Commission Meeting, August 26, 2025 Workshop and August 26, 2025 Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

Mayor Penny opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy
EXCUSED:	Johnson

Enacted and approved this 8th day of September, 2025, in Holly Hill



5. CONSENT AGENDA ITEMS (1 - 2)

Mayor Penny asked if there was any member of the audience or City Commission that wished to speak to any item on the Consent Agenda or if any member of the Commission wished to pull an item for further discussion. There was no one.

1. -2025-R-68 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Towing Services Agreement Between the City of Holly Hill and Arrow Service & Towing and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, City Commissioner
SECONDER:	Debra Snow, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy
EXCUSED:	Johnson

RESOLUTION

2025-R-68

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE TOWING SERVICES AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND ARROW SERVICE & TOWING AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING ITB 25-PD-04 WITH ARROW SERVICES & TOWING, APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill issued an Invitation to Bid for towing services in accordance with its adopted Purchasing Policy; and

WHEREAS, two vendors, Arrow Service & Towing and Universal Towing, submitted responsive bids for consideration; and

WHEREAS, Arrow Service & Towing submitted all required documentation and, as price was the sole determining factor thereafter, offered the highest responsible bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The towing services contract is hereby awarded to Arrow Service & Towing, having met all documentation requirements and submitted the highest responsible bid, in accordance with the City's Purchasing Policy.

SECTION 2. The City Manager is authorized to execute the Towing Services Agreement with Arrow Service & Towing, on behalf of the City of Holly Hill.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 8th day of SEPTEMBER, 2025.

Enacted and approved this 8th day of September, 2025, in Holly Hill



2. -2025-R-69 Resolution

A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Amending the Adopted Budget for the City of Holly Hill for the Fiscal Year 2024-2025; Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, City Commissioner
SECONDER:	Debra Snow, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy
EXCUSED:	Johnson

**RESOLUTION
2025-R-69**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2024-2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE

**CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA,
AMENDING THE ADOPTED BUDGET FOR THE CITY OF
HOLLY HILL FOR THE FISCAL YEAR 2024-2025;
PROVIDING FOR SEVERABILITY; AND PROVIDING
FOR AN EFFECTIVE DATE.**

WHEREAS, The City amends its annual budget as changes to the budget occur during the year, the City has amended the current budget for such changes by the following Resolutions; 2024-R-95, R-85, R-77, R-71, R-72, R-98, R-9, R-101, R-3, R-20, R-1, R-38 and R-43 amended the operating budget for Fiscal Year 2024-2025; and

WHEREAS, this Resolution, amending the budget, is to account for additional revenue from the Edward Byrne Memorial Justice Assistance Grant Program (JAG-D) with an adjustment of \$2,427.00 to revenues and expenditures in total, pursuant to the itemizations contained in Exhibit “A,” which is attached hereto and incorporated herein; and

WHEREAS, the City of Holly Hill Police Department is committed to enhancing officer and community safety through the responsible use of less-lethal force options; and

WHEREAS, the Police Department intends to purchase two PepperBall VKS Pro Plus less-lethal launchers, which provide improved capabilities for safely managing high-risk situations involving unarmed or combative individuals; and

WHEREAS, the total cost of the equipment, including shipping, is \$3,319.00, with the City covering the difference between the grant award and the purchase price; and

WHEREAS, the budget adjustments will allow the City of Holly Hill to adjust the Fiscal Year 2024-2025 budget to reflect the receipt of the grant funds and the City's contribution for the equipment purchase.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

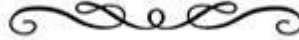
SECTION 1. The City Commission of the City of Holly Hill amends the Fiscal Year 2024-2025 budget by revising the budget in total pursuant to itemizations contained in Exhibit “A”, which is attached hereto and incorporated herein.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or a part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 8th day of SEPTEMBER,
2025.**

Enacted and approved this 8th day of September, 2025, in Holly Hill



6. **REGULAR AGENDA - NONE**

None

7. **PUBLIC HEARINGS - NONE**

None

8. **COMMUNICATIONS**

A. City Manager Comments

Mr. Forte mentioned the email that he had sent to the Mayor and City Commissioners regarding the restrooms at Centennial Park and how the door was damaged again. There was **consensus** to place portlets there and will look into what it would cost to put some kind of wood structure around the portlets. Those restrooms are constantly getting damaged due to the clientele that is using them and it's costing the city too much money.

B. City Attorney Comments

Not present.

C. Mayor's Comments

Mayor Penny reminded everyone about the Mayor's Golf Tournament this coming Saturday at Riviera Golf Course; Monday, September 15 here in Commission Chambers starting at 5:00 PM - 6:00 PM Volusia County District 4 Representative Troy Kent will be here for a community meeting. Mayor Penny asked Mr. Forte if he had a chance to speak with the ladies who oversee the Farmer's Market about the vendors parking and driving on the grass. Mr. Forte stated that he did and they understood that will not be allowed.

D. District City Commission Comments

Commissioner DeLanoy reiterated his comment regarding the portlet at Centennial Park and is hoping that some kind of enclosure could be placed around it.

Commissioner Snow mentioned that she signed up for the IEMO 1 Session (Institute for Elected Municipal Officials) in Tampa for October 10-11, 2025. She is looking to learn more and all she can.

Commissioner Currie asked Mayor Penny if they could vote on the end of the year meetings that are close to the holidays.

*Commissioner Currie made a motion to **CANCEL THE FOLLOWING REGULAR CITY COMMISSION MEETINGS DUE TO THE HOLIDAY SEASON: NOVEMBER 25, 2025 AND THE DECEMBER 23, 2025 MEETINGS**, seconded by Commissioner Snow.*

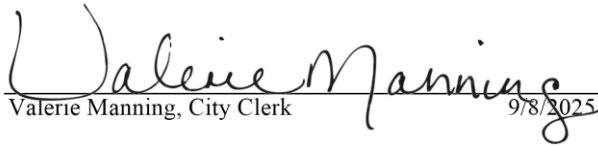
Mayor Penny opened public participation. No one spoke.

PASSED, 4-0.

E. Mayor's Conclusion Comments
None.

9. ADJOURNMENT

The meeting adjourned at approximately 6:25 PM.


Valerie Manning, City Clerk 9/8/2025


John Penny, Mayor 9/8/2025