



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • JULY 9, 2024

City Commission Chamber

Budget Workshop

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

2. ENTERPRISE FUNDS

1.

Enterprise Funds Discussion

(Requested by Valerie Manning, City Clerk)

Michelle Moore, Finance Director went through the PowerPoint presentation with the Mayor, City Commissioners and staff regarding the Enterprise Funds. Below is a summary of the slides that were discussed. *(The workshop in its entirety is available on a CD upon a request to the City Clerk or available on line on the city's YouTube channel).*

The PowerPoint was a review for the proposed FY2025 Water/Sewer, Stormwater, and Solid Waste Funds.

- ▶ Revenue Notes:
- ▶ Proposed rate change of 2% Water and 4% Sewer rates effective October 1, 2024 (1st year of 5 year plan as recommend by the just completed Raftelis rate study)
- ▶ No rate change proposed on Water & Sewer repair & replacement fees. Rates are \$3 per month for water and \$3 per month for sewer R&R
- ▶ No rate change proposed from the current rate of \$96 on Stormwater assessments
- Net Position as of September 30, 2023 *(see slide in agenda packet for more information)*
- Water/Sewer Operating Fund - Revenue & Expense Fund 400 *(see slide in agenda packet for more information)*
- Water/Sewer Operating Fund - Revenue & Expenditures - FY2025 Proposed Summary

FY 2024 ORIGINAL BUDGET		FY 2025 REQUEST	
Revenue			
Water Revenue	\$3,933,619	Water Revenue	\$3,991,544
Sewer Revenue	\$3,998,335	Sewer Revenue	\$4,206,099
Internal charges	\$135,685	Internal charges	\$141,912
Lease	\$20,000	Lease	\$0
Interest	\$51,500	Interest	\$57,000
Penalties & Misc	\$246,789	Penalties & Misc	\$266,612
Transfers	\$28,722	Transfers	\$30,414
Total	\$8,414,650	Total	\$8,693,581
Expenditures			
Water & Sewer Admin	\$390,001	Water & Sewer Admin	\$408,117
Water Division	\$2,609,811	Water Division	\$2,665,224
Sewer Division	\$3,056,984	Sewer Division	\$3,289,163
Debt Service	\$1,049,754	Debt Service	\$878,722
Transfers	\$1,302,500	Transfers	\$1,452,355
Capital Outlay	\$0	Transfer - Capital Proj	\$0
Reserve	\$5,600	Contingency	\$0
Total	\$8,414,650	Total	\$8,693,581

- FY2025 Proposed Water & Sewer R&R Fund 407 Budget

FY 2024 Original Budget		FY 2025 Proposed Budget	
R&R Revenue	\$580,000	R&R Revenue	\$580,000
Grants & Investments	\$52,500	Investments	\$54,648
Transfers	\$1,302,500	Transfers	\$1,452,355
Prior Year		Prior Year	\$1,900,997
Carryforward	\$0	Carryforward	
Total Revenue	\$1,935,000	Total Revenue	\$3,988,000
Expenditures		Expenditures	
Infrastructure	\$1,935,000	Infrastructure	\$3,988,000
Total Expenditures	\$1,935,000	Total Expenditures	\$3,988,000

- Water & Sewer R&R Fund 407 Projects

Water Plant Offices Roof	100,000
3rd St Water Main	800,000
Water Mixing and Aeration Improvements	15,000
Hydrant Repair & Replacement	45,000
Meters - Retrofits w/Cell	975,000
Lift Station #4 Rehab	900,000
Resurface/Seal Walls of Manholes	60,000
Sewer Lining	500,000
SB 64 Compliance	350,000
Lift Station Upgrades/Bypass Pumps	38,000
Galvanized Pipe Replacement	50,000
Sewer Spotter Truck - Used	75,000
Lift Station Pump Replacements	80,000
FUND 407 TOTAL	3,988,000

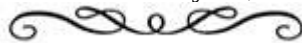
- Stormwater Fund 460 (*see slide in agenda packet for more information*)
- Stormwater Capital Projects - Pipe Lining of Stormwater pipes - \$200,000, Cat 420 Backhoe Loader - \$150,000 for a total of \$350,000 (461 Fund)
- Solid Waste Fund 495 - Revenue & Expense (*see slide in agenda packet for more information*)
- Solid Waste Fund 495 (continued on this slide)
- FY2025 Budget Calendar (*see slide in agenda packet for more information*)

Mayor Via opened the workshop for comments from the public.

The following individual spoke to the Mayor and City Commissioners: Heidi Heller, Holly Hill.

Mayor Via closed public participation.

Mrs. Moore reminded the Mayor and City Commissioners that the General Budget will be the next workshop that is scheduled for July 23, 2024 at 5:00 PM.



3. ADJOURNMENT

The workshop adjourned at approximately 5:35 PM.


Valerie Manning, City Clerk, CMC 7/9/2024


Chris Via, Mayor 7/9/2024