CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● JULY 8, 2025

City Commission Chamber	Budget Workshop	5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. ROLL CALL

Attendee Name	Title	Status	Arrived
John Penny	Mayor	Present	
Debra Snow	City Commissioner	Present	
Penny Currie	City Commissioner	Present	
Jeffrey DeLanoy	City Commissioner	Present	
Roy Johnson	City Commissioner	Present	

2. ENTERPRISE FUNDS DISCUSSION

1.

Enterprise Funds Proposed Budget FY25/26

(Requested by Valerie Manning, City Clerk)
Michele Moore, Finance Director shared a PowerPoint presentation pertaining to the FY2026 Budget for Water/Sewer, Stormwater, and Solid Waste Funds. Below are the slides that were presented and discussed. ***(A copy of this workshop in its entirety is available upon request in the City Clerk's Office on CD or available online on the city's YouTube Channel).***
Revenue Notes:
•Rate change of 2% Water and 4% Sewer. This is the 2nd year of the 5 year plan as recommended by the Raftelis rate study
•No rate change proposed on Water & Sewer repair & replacement (R&R) fees. Rates are$3 per month for water and $3 per month for sewer
•No rate change proposed from the current annual rate of $96 Stormwater assessment
Net Position as of September 30, 2024 - graph displayed within PowerPoint
Water / Sewer Operating Fund - Revenue and Expense Fund 400 - graph displayed within PowerPoint
Water / Sewer Operating Fund Revenue and Expenditures FY2025 Proposed Summary

Water/Sewer Fund 400			
FY 2025 ORIGINAL BUDGET		FY 2026 REQUEST	
Revenue			
Water Revenue	$3,986,747	Water Revenue	$3,984,000
Sewer Revenue	$4,246,956	Sewer Revenue	$4,414,100
Internal charges	$141,912	Internal charges	$169,582
Lease	$0	Lease	$0
Interest	$76,320	Interest	$63,000
Penalties & Misc	$271,612	Penalties & Misc	$311,612
Transfers	$30,414	Transfers	$5,069
Total	**$8,753,961**	**Total**	**$8,947,363**
Expenditures			
Water & Sewer Admin	$405,433	Water & Sewer Admin	$488,532
Water Division	$2,710,378	Water Division	$2,684,413
Sewer Division	$3,307,073	Sewer Division	$3,257,128
Debt Service	$878,722	Debt Service	$827,991
Transfers	$1,452,355	Transfers	$0
Capital Outlay	$0	Transfer - Capital Proj	$1,689,299
Reserve	$0	Contingency	$0
Total	**$8,753,961**	**Total**	**$8,947,363**

FY2025 Proposed Water and Sewer R&R Fund 407 Budget

Renewal & Replacement Fund 407			
FY 2025 Original Budget		FY 2026 Proposed Budget	
R&R Revenue	$580,000	R&R Revenue	$580,000
Grants & Investments	$54,648	Investments	$37,201
Transfers	$1,452,355	Transfers	$1,689,299
Prior Year Carryforward	$1,900,997	Prior Year Carryforward	$201,500
Total Revenue	**$3,988,000**	**Total Revenue**	**$2,508,000**
Expenditures		**Expenditures**	
Infrastructure	$3,988,000	Infrastructure/Equipment	$2,508,000
Total Expenditures	**$3,988,000**	**Total Expenditures**	**$2,508,000**

Water and Sewer R&R Fund 407 Projects

16" Softener Valve Replacement	$	16,000.00
500 Gallon Fuel Tank	$	7,000.00
BTU Grit Removal	$	160,000.00
Equalization Pumps	$	30,000.00
Fire Hydrant Replacement	$	40,000.00
Force Main Trunking	$	600,000.00
Galvanized Pipe Replacement	$	600,000.00
Lift Station #21 Refurbishment	$	50,000.00
Lift Station Pump Replacements	$	80,000.00
Pipe Maintenance Trailer (50% of cost is Wastewater)	$	39,000.00
PW Storage Building Rehab (Water, Wastewater, Stormwater split)	$	60,000.00
Replacement Blower	$	85,000.00
Resurface/Seal Manholes	$	150,000.00
SB 64 Compliance - Parks Reclaim	$	470,000.00
Sewer Lining	$	50,000.00
Slaker Rehabilitation	$	15,000.00
Well Check Valves (7)	$	38,000.00
Well Cleaning and Painting	$	18,000.00
FUND 407 TOTAL	$	2,508,000.00

Stormwater Fund 460 - graph displayed within PowerPoint

Stormwater Fund 460

FY 2025 Original Budget		FY 2026 Proposed Budget	
Non Ad Valorem Stormwater	$1,147,770	Non Ad Valorem Stormwater	$1,121,855
Investments	$16,500	Investments	$61,500
Transfers	$0	Transfers	$363,000
Prior Year Carryforward	$0	Prior Year Carryforward	$477,103
Total Revenue	**$1,164,270**	**Total Revenue**	**$2,023,458**
Expenditures		**Expenditures**	
Salary & Benefits	$237,452	Salary & Benefits	$252,021
Operating	$519,314	Operating	$557,073
Debt Service	$30,414	Debt Service	$5,069
Transfer - Capital Proj	$350,000	Transfer - Capital Proj	$1,209,295
Contingency	$27,090	Contingency	$0
Total Expenditures	**$1,164,270**	**Total Expenditures**	**$2,023,458**

Stormwater Capital Projects

CDBG-DR Lining		of Stormwater	Pipes	(75%	year 1)		$1,020,295
Pipe Maintenance		Trailer (50%	of cost	is	Wastewater)		$39,000
PW	Storage	Building	Rehabilitation			-	$30,000
Ford	F-750	Truck	(No	CDL)		-	$120,000

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Total: $1,209,295

Solid Waste Fund 495 - graph displayed within PowerPoint
Solid Waste Fund 495

FY 2025 Original Budget		FY 2026 Proposed Budget	
Refuse	$3,478,200	Refuse	$3,426,481
Investments	$31,500	Investments	$30,600
Carryforward	$0	Carryforward	$0
Total Revenue	**$3,509,700**	**Total Revenue**	**$3,457,081**
Expenditures		**Expenditures**	
WastePro	$2,648,698	WastePro	$2,741,185
Other Operating	$398,593	Other Operating	$429,461
Mobility Fee	$200,000	Mobility Fee	$200,000
Contingency	$262,409	Contingency	$86,435
Total Expenditures	**$3,509,700**	**Total Expenditures**	**$3,457,081**

3. ADJOURNMENT

The workshop adjourned at approximately 5:40 PM.