



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • JULY 26, 2022

City Commission Chamber

Budget Workshop

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

2. GENERAL FUND & SPECIAL REVENUE FUNDS

1.

General Fund & Special Revenue Funds Discussion / Presentation

(Requested by Valerie Manning, City Clerk)

2. GENERAL FUND & SPECIAL REVENUE FUNDS

General Fund & Special Revenue Funds Discussion / Presentation

(Requested by Valerie Manning, City Clerk)

Susan Lincoln, Finance Director went through the FY2023 Governmental and Special Revenue Funds Budget PowerPoint slides with the Mayor, City Commissioners, staff and members of the audience. Below is a snapshot of the slides that were discussed during the workshop. ***(A copy of this workshop session in its entirety is available on CD upon request in the City Clerk's Office or by listening to the audio online)***

- Detail Budget worksheet example was shown to everyone

General Fund

Salary & Benefits are increasing 10.4% to address upcoming minimum wage requirements.

Increases expected in Insurance costs of up to 10%.

Fuel costs increases 70% to 100%.

FPL has requested 4% to 5% increase for the next 4 years.

FY2020 revenue included CARES Act funds of \$429k and FEMA reimbursements of \$1.5 million.

FY2021 project revenues & FY2022 requested revenues increased \$556k (\$180k FPL franchise fees, \$126k utility taxes, Property tax \$148k {from property value increases})

FY2023 project revenue are at 6.25 mills

FY2019 Expenses included \$1.9 million transfer to capital project fund for Sunrise Park boat ramp and piers

FY2021 Expenses include capital projects of \$951k funded from reserves (Sunrise park bridge, radio replacement, fire truck reserve, SICA Hall improvements, PD body camera system, PD vehicles)

FY2022 Expense include \$637k capital

Net Increase (decrease) to General Fund Balance

Expenditures related to the hurricane revenue were expended in previous years

Resulted in over \$2 million increase to fund balance

FY2023 increase of \$166,021 is contingent of fuel costs and insurance.

FY2020 revenue included CARES Act funds of \$429k and FEMA reimbursements of \$1.5 million.

Expenditures related to the hurricane revenue were expended in previous years

Resulted in over \$1.9 million increase to fund balance

FY2023 Proposed General Fund Revenue Budget

FY2023 revenues increased \$608k

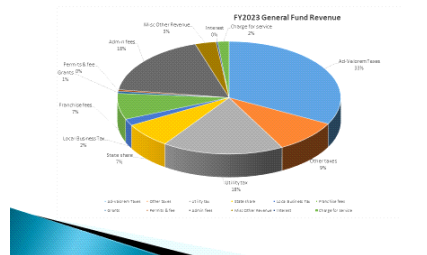
Total revenue increase net \$481,956

Ad Valorem based on 6.25 millage rate

- Property tax \$312k {from property value increases}
- Taxable value increased by 6.2%
- new construction which was \$7,104,698
- Other taxes \$63k increase
- \$46k utility taxes
- Permits & Fees \$25K increase
- \$15k FPL franchise fees
- State share revenues increased \$104k
- Charge for services increased \$483k (Direct Admin fee allocation)
- Other revenue decreased \$180k

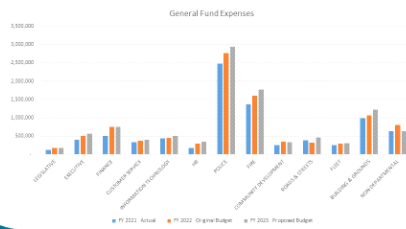
FY2023 Proposed General Fund Revenue

FY2023 Proposed General Fund Revenue



FY2023 Proposed General Fund Expense Budget

FY 2023 Proposed General Fund Expense Budget



FY2023 Fuel Tax Fund

FY 2023 Fuel Tax Fund

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Fuel Tax Fund (002)			
Revenue	\$ 331,632	\$ 331,185	\$ 429,951
Expense	\$ 64,292	\$ 331,896	\$ 429,951

FY2023 BuildingFund

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Building Fund (004)			
Revenue			
Building Permits	\$ 218,356	\$175,217	\$ 197,880
Other & transfer from General Fund	\$ 67,147	\$144,663	\$180,105
Total Revenue	\$ 285,503	\$319,880	\$ 377,985
Expenses			
Salary & Benefits	\$ 268,737	\$298,200	\$ 353,500
Operating Expense	\$ 19,505	\$ 21,680	\$ 24,485
Total Expenses	\$ 288,242	\$ 319,880	\$ 377,985

FY 2023 Other Governmental Funds

Description	FY2022 Original Budget	FY2023 Proposed Budget
Police Impact Fee Fund (101)		
Revenue	\$ 47,200	\$ -
Expense	\$ 47,200	\$ -
Fire Impact Fee Fund (102)		
Revenue	\$ -	\$ -
Expense	\$ -	\$ -
Road Impact Fee Fund (103)		
Revenue	\$ -	\$ -
Expense	\$ -	\$ -
Park Impact Fee Fund (104)		
Revenue	\$ -	\$ -
Expense	\$ -	\$ -

FY 2023 Police Trust & Police Explorers

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Police Trust Fund (110)			
Revenue	\$ 43	\$ -	\$ 15,900
Expense	\$ -	\$ -	\$ 15,900
Police Explorers Fund (605)			
Revenue	\$ 3,092	\$ 4,400	\$ 5,100
Expense	\$ 671	\$ 4,400	\$ 5,100

CRA Fund

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Building Fund (130)			
Ad Valorem	\$ 1,253,952	\$1,292,387	\$ 1,463,810
Intergovernmental	\$ 1,367,409	\$ 1,408,019	\$ 1,476,996
Other & Appropriated Equity	\$ 25,353	\$ 14,148	\$ 17,400
Total Revenue	\$ 2,646,714	\$ 2,714,554	\$ 2,958,206
Expenses			
Police	\$ 181,448	\$ 279,208	\$ 299,073
Code Enforcement	\$ 24,020	\$ 45,250	\$ 43,570
Pictona	\$ 138,295	\$ 164,274	\$ 168,774
CRA Admin	\$ 306,423	\$ 522,734	\$ 701,580
Non-Departmental	\$ 1,854,347	\$ 1,703,088	\$ 1,745,209
Total Expenses	\$ 2,504,533	\$ 2,714,554	\$ 2,958,206

FY 2023 CRA FOUNTAINHEAD INCENTIVE

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
CRA FOUNTAINHEAD Fund (135)			
Revenue	\$ 22,530	\$ -	\$ -
Expense	\$ 18,041	\$ -	\$ -

FY 2023 CRA Capital Projects

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
CRA Capital Projects Fund (139)			
Revenue	\$ 1,000,000	\$ 300,000	\$ -
Expense	\$ 53,716	\$ 300,000	\$ -

FY 2023 Capital Projects

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Capital Projects Fund (301)			
Revenue	\$ 359,022	\$ 374,956	\$ 67,000
Expense	\$ 1,265,085	\$ 374,956	\$ 67,000

FY 2022 & 2023 Capital Projects

DESCRIPTION		DESCRIPTION	
F150 - Fleet	21,000	Police Patrol Vehicles (2)	88,000
F250 - Fleet	37,000	Police Traffic Vehicle (1)	47,000
Police Vehicles (3)	145,000	Police	7,500
Police Ford Explorer	47,200	AC Replacements	40,000
Ford Ranger - Code Unit	21,000	YNCA Air Conditioner	20,000
YNCA Roof Replacement	200,000	Dog Park Replacement Sign	7,000
YNCA Generator Enclosure	10,500	Ford F-150 Pickup - Facilities	45,000
FIRE Generator Enclosure	12,500		254,500
AC Replacements	40,000		
Fire Truck Reserve	75,965		
YNCA HVAC Replacements	30,000		
	636,705		

Grand Total FY2022 \$636,705

Grand Total FY2023 \$254,500

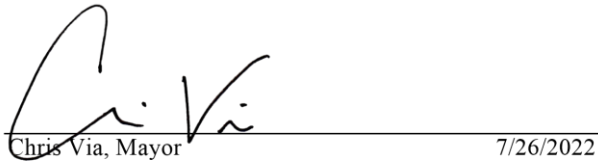
Mrs. Lincoln informed everyone that at tonight's regular meeting the Commission will be adopting the maximum millage rate, on Monday, September 12th at 6:00 PM there will be the first Public Hearing of the budget and on Tuesday, September 27th at 6:00 PM will be the second and final Public Hearing on the budget for FY22-23.



3. ADJOURNMENT

The workshop adjourned at approximately 5:55 PM.


Valerie Manning, City Clerk, CMC 7/26/2022


Chris Via, Mayor 7/26/2022