



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • JULY 12, 2022

City Commission Chamber

Budget Workshop

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Absent	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

2. ENTERPRISE FUNDS

1.

FY2023 Enterprise Funds Workshop

(Requested by Valerie Manning, City Clerk)

Susan Lincoln, Finance Director went through the PowerPoint presentation along with the FY2023 Water/Sewer, Storm Water and Solid Waste Funds budget with the Mayor, Commissioners, staff and members of the audience. Below is a snapshot of the slides that were discussed during the workshop.

At the end of the workshop Mr. Forte briefly discussed Waste Pro and having a workshop with them in regards to them wanting to increase their rates due to unusual changes or costs for fuel and CPI. Mr. Forte stated that he has asked Finance to balance this year's budget at 5.95% for the millage rate. There will be another budget workshop on July 26 at 5:00 PM to go through the General and Special Revenue Funds. At the regular City Commission meeting the Commission will establish a maximum millage rate at 6:00 PM. On September 12th, Monday night, the Commission will adopt the tentative millage rate and budget at 6:00 PM then on September 27th at 6:00 PM the Commission will conduct a public hearing to adopt the final millage rate and budget for FY2023.

(A copy of this workshop session in its entirety is available on CD upon request in the City Clerk's Office or by listening to the audio online)

Overview:

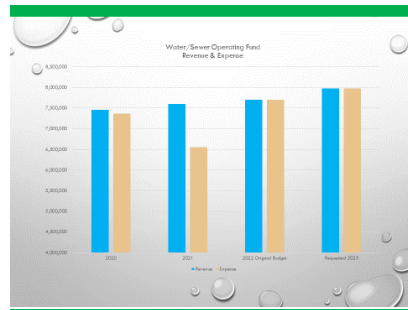
- REVIEW PROPOSED FY2023 ENTERPRISE FUNDS BUDGET
- WATER & SEWER
- STORMWATER
- SOLID WASTE

- REVIEW UPCOMING FY2023 BUDGET CALENDAR

ENTERPRISE FUNDS (WATER/SEWER, STORMWATER & SOLID WASTE) PROPOSED FY2023

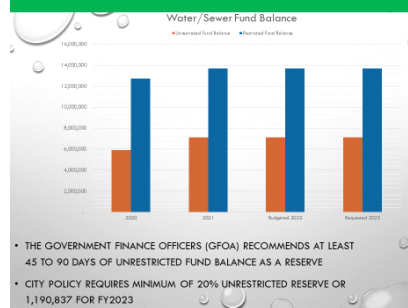
- PROPOSED RATE CHANGE OF 5.5% ON WATER & SEWER RATES EFFECTIVE OCTOBER 1, 2022 (4TH YEAR OF 5 YEAR PLAN)
- NO RATE CHANGED PROPOSED ON WATER & SEWER REPAIR & REPLACEMENT FEES.
- NO RATE CHANGE PROPOSED ON STORMWATER ASSESSMENTS
- SOLID WASTE PROPOSED RATE CHANGE IN NEGOTIATIONS WITH WASTE PRO

Water / Sewer Operating Fund - Revenue & Expense



WATER/SEWER OPERATING FUND REVENUE & EXPENSE FY2023 PROPOSED SUMMARY			
REVENUE		EXPENSE	
*Water Revenue	\$3,808,295	Water & Sewer Admin	\$358,315
*Sewer Revenue	\$3,747,261	Water Division	\$2,479,144
*Interest charges	\$121,910	Sewer Division	\$2,901,814
*Sewer	\$34,980	Debt Service	\$1,087,993
*Interest	\$18,280	Transfers	\$218,922
*Fees/fees	\$220,000	Capital Outlay	\$40,000
*Misc.	\$5,000	Revenue	\$0
*Transfers	\$30,402		
Total	\$7,986,188	Total	\$7,986,188

FY 2023 PROPOSED WATER SEWER BUDGET		
Description	FY 2022 Original Budget	FY 2023 Proposed Budget
Revenue	\$7,705,778	\$7,986,188
Grants & Appropriated Equity	\$ -	\$ -
Total Revenue	\$7,705,778	\$7,986,188
Operating Expense	\$4,805,661	\$5,739,273
Capital Expense	\$316,600	\$40,000
Debt service & Other	\$2,583,517	\$2,206,915
Total	\$7,705,778	\$7,986,188



- THE GOVERNMENT FINANCE OFFICERS (GFOA) RECOMMENDS AT LEAST 45 TO 90 DAYS OF UNRESTRICTED FUND BALANCE AS A RESERVE
- CITY POLICY REQUIRES MINIMUM OF 20% UNRESTRICTED RESERVE OR 1,190,837 FOR FY2023

FY 2023 PROPOSED WATER IMPACT FEE FUND BUDGET

Description	FY 2021 Original Budget	FY 2023 Proposed Budget
Revenue	\$ 9,700	\$ 0
Grants & Appropriated Equity	\$ -	\$ -
Total Revenue	\$ 9,700	\$ 0
Operating Expense	\$ -	\$ -
Capital Expense	\$ -	\$ -
Debt service & Other	\$ 9,700	\$ 0
Total	\$ 9,700	\$ 0

FY 2022 PROPOSED SEWER IMPACT FEE FUND BUDGET

Description	FY 2021 Original Budget	FY 2023 Proposed Budget
Revenue	\$ 7,500	\$ 0
Grants & Appropriated Equity	\$ 0	\$ -
Total Revenue	\$ 7,500	\$ 0
Operating Expense	\$ -	\$ -
Capital Expense	\$ -	\$ -
Debt service & Other	\$ 7,500	\$ 0
Total	\$ 7,500	\$ 0

FY 2023 PROPOSED WATER & SEWER R&R FUND BUDGET

Description	FY 2022 Original Budget	FY 2023 Proposed Budget
R&R revenue	\$ 592,385	\$ 587,400
Transfers & Appropriated Equity	\$ 372,496	\$ 37,600
Grants	\$100,119	\$
Total Revenue	\$ 1,065,000	\$ 625,000
Operating Expense	\$ -	\$ -
Capital Expense	\$ 1,065,000	\$ 625,000
Debt service & Other	\$	\$
Total	\$ 1,065,000	\$ 625,000

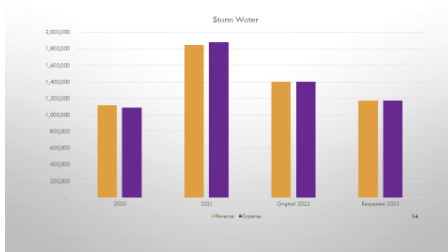
WATER & SEWER R&R FUND PROJECTS IN AMENDED FY2022 BUDGET

Project	FY2022 Amended
Lift Station #4 Rehab	300,000
Compliance SB #64	1,800,000
Generator WW Plant	500,000
Lift Station #11 rehab	71,700
Sewer Manhole Rehab	100,000
Force Main Under Canal	350,000
	3,121,700

WATER & SEWER R&R FUND PROJECTS IN PROPOSED FY2023 BUDGET

Aerator Seal Tank	\$35,000
Aerator Tank Coating	\$80,000
Disinfect Pumps and Motors	\$35,000
Upgrade/Replace Transfer Pump Control Panels	\$400,000
3rd St Gibbons Ave to Eddie Ave Water Main Repla	\$75,000
	\$625,000

STORM WATER FUND (460)



STORM WATER FUND (460)



STORM WATER CAPITAL FUND (461)



STORM WATER FUND PROJECT STATUS (461)

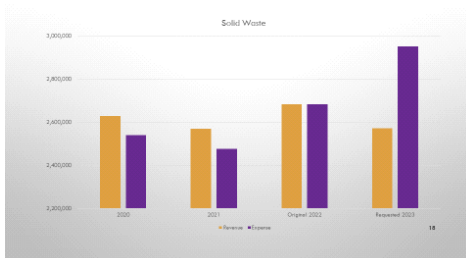
FY2022 PROJECTS

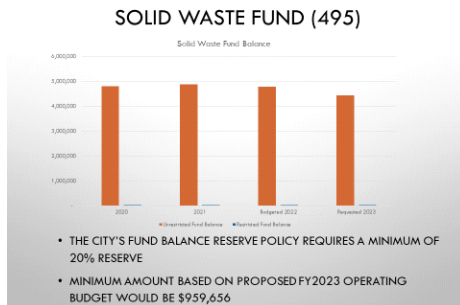
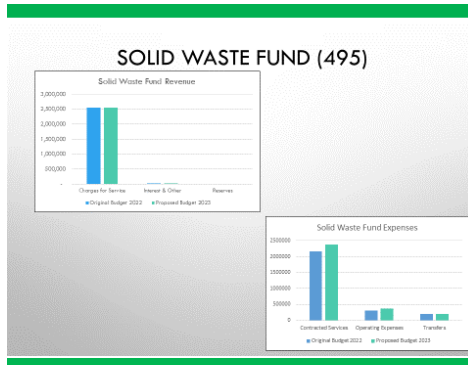
- FLOMICH STREET PARK DRAINAGE PIPE \$340,045
- MIRAGE POND \$660,000
- STORMWATER PIPE LINING \$125,000
- ENGINEERING FOR RIVERSIDE DUCKBILL \$75,000

FY2023 PROPOSED PROJECTS

- MULE \$7,500

SOLID WASTE FUND (495)





3. ADJOURNMENT

The workshop adjourned at approximately 5:55 PM.

Valerie Manning
 Valerie Manning, City Clerk, CMC 7/12/2022

Chris Via
 Chris Via, Mayor 7/12/2022