CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

AGENDA ● JULY 11, 2023

City Commission Chamber	Budget Workshop	5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

HOLLY HILL
FLORIDA

City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
Chris Via

District 1 - Commissioner
John Penny

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Roy Johnson

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. CALL TO ORDER

a. Roll Call

2. BUDGET WORKSHOP - ENTERPRISE FUNDS

1. Enterprise Funds

   (Requested by Valerie Manning, City Clerk)

3. ADJOURNMENT

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441

Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.

HOLLY HILL
FLORIDA

City Commission
1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

Meeting: 07/11/23 05:00 PM
Department: City Clerk
Category: Presentation
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 4182

BUDGET WORKSHOP - AGENDA ITEMS (ID # 4182)

Enterprise Funds

Budget workshop for FY 2024 Enterprise Funds.

HOLLY HILL
FLORIDA

WATER/SEWER, STORM WATER, & SOLID WASTE FUNDS

BUDGET WORKSHOP FY 2024

HOLLY HILL
FLORIDA

WATER/SEWER
REVENUE & EXPENDITURES

BUDGET WORKSHOP FY 2024

HOLLY HILL

Budget Worksheet
Holly Hill, FL

Account Summary
For Fiscal: 2023-2024

WATER AND SEWER OPERATING FUND

REVENUE
Fund: 400 - WATER & SEWER FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-0000-331-2700	ARPA GRANT	6,189,048	-	-	-	-
400-0000-341-0460	STORMWATER- INTERNAL CHARGES	54,326	54,326	49,943	37,457	52,698
400-0000-341-0495	SOLID WASTE - INTERNAL CHARGES	13,581	13,581	12,486	9,365	13,175
400-0000-341-1001	GENERAL FUND - INTERNAL CHG	27,163	27,163	24,972	18,729	26,349
400-0000-343-3000	WATER UTILITY	11,870	-	-	-	-
400-0000-343-3007	WATER CHARGES	3,504,071	3,422,925	3,696,795	2,481,750	3,900,119
400-0000-343-3092	WATER METER CONNECTION	1,000	4,750	3,500	7,010	3,500
400-0000-343-3093	WATER SERVICE CHARGES	20,375	12,975	21,000	-	-
400-0000-343-3094	WATER CUT-OFF CHARGES	66,000	42,940	73,000	-	-
400-0000-343-3095	WATER HYDRANT RENTAL	14,382	14,337	14,000	10,584	14,112
400-0000-343-5057	SEWER/WASTEWATER UTILITY / SEWER	3,682,347	3,528,044	3,744,261	2,645,892	3,950,195
400-0000-343-5070	SEWER, REUSE	-	1,500	-	3,000	-
400-0000-343-5072	SEWER, REUSE, COMMERCIAL	3,600	1,800	3,000	-	-
400-0000-343-5097	SEWER CONNECTION	-	300	-	500	-
400-0000-361-1000	INTEREST & OTHER EARNINGS	400	498	380	7,937	1,500
400-0000-361-1020	INTEREST REVENUE - LEASES	-	-	-	-	-
400-0000-361-1500	INVESTMENT EARNINGS	15,221	46,338	17,900	171,512	50,000
400-0000-361-3010	INCR/DECR FAIR VAL-INVEST	-	(28,378)	-	-	-
400-0000-362-2110	T-MOBILE LEASE	34,980	34,980	34,980	21,951	20,000
400-0000-364-4100	DISPOS. OF FIXED ASSETS	-	(956)	-	-	-
400-0000-365-1000	SALE OF SURPLUS MATERIALS	-	2,409	-	2,526	-
400-0000-369-3030	INSURANCE	23,157	23,157	-	-	-
400-0000-369-4000	PENALTY REVENUES	-	(25)	-	-	-

	WATER AND SEWER OPERATING FUND	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-0000-369-7000	PENALTY REVENUES	221,000	203,053	220,000	244,713	230,177
400-0000-369-9000	MISC REVENUES	5,000	5,055	5,000	4,710	2,500
400-0000-381-0407	TRANS FRM CONST FUND	-	398,120	-	-	-
400-0000-381-0460	TRANSFER FRM STORMWATER	30,462	30,462	30,414	22,811	28,722
400-0000-389-1000	PRIOR YEAR CARRYOVER	5,382,951	-	10,524,942	-	-
	TOTAL REVENUE	**19,300,934**	**7,839,355**	**18,476,573**	**5,690,447**	**8,293,047**

WATER AND SEWER OPERATING FUND

EXPENDITURES		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-3001-536-1200	REGULAR SALARIES	265,097	159,162	165,000	125,052	175,036
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ADMINISTRATIVE ASSISTANT			1	0	-
DEPT	PUBLICE WORKS DIRECTOR			1	0	-
DEPT	PW ADMINISTRATION REGULAR SALARIES & WAGES TOTAL			-	-	175,036
400-3001-536-1400	OVERTIME	500	18	500	941	1,205
400-3001-536-1510	INCENTIVE PAY / CELL PHONE ALLOWA	603	603	600	463	600
400-3001-536-1520	UNIFORM ALLOWANCE	400	400	400	400	400
400-3001-536-2100	FICA/MEDICARE TAXES	20,500	11,540	13,000	9,092	13,570
400-3001-536-2200	RETIREMENT CONTRIBUTION	49,400	36,574	31,000	23,445	37,250
400-3001-536-2300	LIFE & HEALTH INSURANCE	27,447	18,352	23,000	15,597	20,240
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	Health Insurance			2	9,820	19,640
DEPT	Life Insurance			-	-	600
400-3001-536-2400	WORKERS COMP INSURANCE	3,000	2,453	1,600	1,406	1,600
400-3001-536-4001	TRAVEL & PER DIEM	-	-	500	-	600
400-3001-536-4200	POSTAGE, FRT, EXPRESS	100	1	100	18	100
400-3001-536-4400	RENTALS & LEASES	700	457	700	267	700
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PW COPIER LEASE			-	-	700
400-3001-536-4500	INSURANCE/NON-EMPLOYEE	4,565	4,562	3,959	2,964	4,216
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BROWN & BROWN PACKAGE POLICY			-	-	4,216
400-3001-536-4601	REPAIRS & MAINTENANCE	1,000	281	-	155	-
400-3001-536-4611	MAINTENANCE CONTRACTS	2,400	2,191	500	120	500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PW COPIER MAINTENANCE			-	-	500
400-3001-536-4650	FLEET CHARGES	900	885	700	1,122	1,200

WATER AND SEWER OPERATING FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-3001-536-5100	OFFICE SUPPLIES	1,100	1,100	1,500	601	1,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FACILITIES DIVISION			-	-	300
DEPT	PW ADMINISTRATION			-	-	800
DEPT	STREETS DIVISION			-	-	400
400-3001-536-5201	OPERATING SUPPLIES	90	62	200	-	200
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	SAFETY VESTS, RAIN GEAR, BOOTS, ETC.			-	-	200
400-3001-536-5250	FUEL & OIL SUPPLIES	4,710	4,710	4,400	2,437	4,000
400-3001-536-5264	MACH/EQUIP CAPITAL-LIKE	8,689	8,689	-	-	-
400-3001-536-5400	BOOKS/PUBL/SUBSCR/MEMBERS	450	295	450	89	450
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	AMERICAN SOCIETY OF CIVIL ENGINEERS			-	-	350
DEPT	PE LICENSE RENEWAL			-	-	100
400-3001-536-5501	TRAINING & EDUCATION COST	-	-	200	430	125
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PROFESSIONAL ENGINEERING CONTINUING EDUCATION			-	-	125
400-3010-533-1200	REGULAR SALARIES & WAGE	470,496	432,498	526,000	402,584	566,248
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CHIEF WATER PLANT OPERATOR			1	0	-
DEPT	DEPUTY DIRECTOR OF PW / UTILITIES (.15)			1	0	-
DEPT	PW PROJECT MANAGER (.35)			1	0	-
DEPT	UTILITIES MAINTENANCE WORKER II			1	0	-
DEPT	UTILITIES MAINTENANCE WORKER II			1	0	-
DEPT	UTILITIES MAINTENANCE WORKER II			1	0	-
DEPT	UTILITIES MAINTENANCE WORKER III			1	0	-
DEPT	WATER DISTRIBUTION SYSTEM OPERATOR TRAINEE			1	0	-
DEPT	WATER DISTRIBUTION SYSTEM OPERATOR TRAINEE			1	0	-
DEPT	WATER PLANT OPERATOR C			1	0	-
DEPT	WATER PLANT OPERATOR C			1	0	-
DEPT	WATER PLANT OPERATOR I C			1	0	-
DEPT	WATER PLANT OPERATOR II B			1	0	-
DEPT	WATER PLANT OPERATOR III A			1	0	-
DEPT	WATER REGULAR SALARIES & WAGES TOTAL			-	-	566,248
400-3010-533-1300	OTHER SALARIES & WAGES	19,800	12,627	16,000	16,740	24,638
400-3010-533-1400	OVERTIME	33,394	33,394	21,000	26,760	21,802

WATER AND SEWER OPERATING FUND

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-3010-533-1510	INCENTIVE PAY	693	693	600	498	1,320
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CELL ALLOW - 4 STAFF			-	-	1,320
400-3010-533-1520	UNIFORM ALLOWANCE	100	30	100	30	100
400-3010-533-1530	BOOT ALLOWANCE	1,400	1,338	1,500	1,338	1,380
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BOOT ALLOWANCE - 3 STAFF			1	1,380	1,380
400-3010-533-2100	FICA/MEDICARE TAXES	40,300	36,280	42,000	33,880	47,170
400-3010-533-2200	RETIREMENT CONTRIBUTION	56,797	56,796	70,310	56,487	81,300
400-3010-533-2300	LIFE & HEALTH INSURANCE	104,800	80,513	118,000	73,119	115,130
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	HEALTH INSURANCE			12	9,820	112,940
DEPT	LIFE INSURANCE			-	-	2,190
400-3010-533-2400	WORKERS COMP INSURANCE	8,800	7,513	9,500	5,985	12,670
400-3010-533-3101	PROFESSIONAL SERVICES	36,309	27,278	53,991	27,373	48,750
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ANNUAL HOIST INSPECTION & CERTIFICATION @ 50%			-	-	1,000
DEPT	CERTIFIED THERMOMETER CALIBRATIONS @ 50%			-	-	450
DEPT	DOH LAB CERTIFICATION FEE @ 50%			-	-	800
DEPT	HACH REGULATORY QUARTERLY CALIBRATIONS @ 50%			-	-	6,000
DEPT	LAB ANALYSES AND MONITORING			-	-	19,300
DEPT	LAB PROFICIENCY TESTING @ 50%			-	-	2,600
DEPT	MISCELLANEOUS ENGINEERING SERVICES			-	-	2,000
DEPT	OPERATIONS LICENSING & CERTIFICATIONS			-	-	12,900
DEPT	RISK MANAGEMENT COMPLIANCE @ 50%			-	-	3,600
DEPT	RISK MANAGEMENT PLAN REGISTRATION @ 50%			-	-	100
400-3010-533-3150	LEGAL.OFFICIAL ADVERTISNG	3,000	1,413	2,000	1,001	2,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	NEWSPAPER ADS, ETC.			-	-	2,000
400-3010-533-3400	OTHER SERVICES	91,330	63,096	110,310	58,089	114,800
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BEACON FIXED NETWORK 850 MO X 12			12	850	10,200
DEPT	COLLECTION FEES			-	-	1,100

WATER AND SEWER OPERATING FUND		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
DEPT	ORION CELLULAR LTE METER TRANSPONDER 590 MO X 12			-	-	7,200
DEPT	ORION GATEWAY BACKHAUL CHARGES 300 PER QTR			-	-	1,500
DEPT	READ CENTER ANALYTICS SOFTWARE			-	-	2,800
DEPT	SLUDGE HAULING AND LAP APP @ 50%			-	-	92,000
400-3010-533-4001	TRAVEL & PER DIEM	300	-	300	-	100
400-3010-533-4200	POSTAGE, FRT, EXPRESS	200	1	100	180	100
400-3010-533-4301	UTILITY SERVICES	181,808	181,808	200,000	138,889	200,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FPL EST 15% INCREASE DUE TO FUEL COSTS			-	-	197,348
DEPT	TECO AVERAGE $75MO WITH 15% INCREASE			-	-	1,320
DEPT	WATER AVERAGE WITH 5.5% INCREASE			-	-	1,332
400-3010-533-4400	RENTALS & LEASES	4,850	2,735	2,300	1,467	2,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	AMMONIA TANK LEASE			-	-	1,200
DEPT	MISC EQUIPMENT RENTALS			-	-	600
DEPT	PW COPIER LEASE $2800 X 25%			-	-	700
400-3010-533-4500	INSURANCE/NON-EMPLOYEE	20,670	19,032	23,290	18,325	25,829
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PROPERTY & LIABILITY			-	-	24,829
DEPT	STORAGE TANK AND POLLUTION			-	-	1,000
400-3010-533-4601	REPAIRS & MAINTENANCE	138,432	138,432	128,300	76,868	124,200
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	A/C MAINTENANCE @ WATER PLANT			-	-	1,500
DEPT	AMMONIA STORAGE TANK REGISTRATION			-	-	100
DEPT	BACKFLOW PREVENTER MAINTENANCE			-	-	3,000
DEPT	DIST SAMPLE STATIONS			-	-	3,500
DEPT	DISTRIBUTION SYSTEM MAINTENANCE			-	-	35,000
DEPT	DISTRIBUTION VALVE MAINTENANCE			-	-	5,000
DEPT	FEC BLANKET UTILITY CROSSING			-	-	3,900
DEPT	LIME SOFTENING CLEANING			-	-	20,000
DEPT	TRIMBLE RANGER CE SERVICE RENEWAL			-	-	600
DEPT	WATER METER TESTER CALIBRATION			-	-	200
DEPT	WATER PLANT & WELL REPAIRS (ELECTRIC, PUMPS, ETC.)			-	-	45,000
DEPT	WATER TREATMENT PLANT & CONTROLS			-	-	6,400
400-3010-533-4611	MAINTENANCE CONTRACTS	36,651	22,033	39,686	28,028	39,800

WATER AND SEWER OPERATING FUND

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
Budget Detail Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ELEVATED STORAGE TANK MAINTENANCE CONTRACT			-	-	13,600
DEPT	MISC MAINTENANCE CONTRACTS			-	-	3,000
DEPT	PW COPIER/MAINTENANCE FEES			-	-	500
DEPT	RADIO SYSTEM MAINTENANCE			-	-	1,700
DEPT	SCADA SYSTEM ANNUAL MAINTENANCE FEE			-	-	21,000
400-3010-533-4650	FLEET CHARGES	15,000	4,976	15,000	9,048	15,000
Budget Detail Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	MISC WATER VEHICLE/GENERATOR MAINTENANCE			-	-	15,000
400-3010-533-4660	SMALL EQ REPAIR & MAINT	1,500	444	1,500	64	1,500
400-3010-533-4670	GENERATOR REPAIR & MAIN	2,000	279	2,000	303	2,000
400-3010-533-4700	PRINTING & BINDING	1,000	625	1,150	1,168	700
Budget Detail Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ANNUAL CCR REPORT			-	-	200
DEPT	CUSTOMER NOTICE DOOR HANGERS			-	-	400
DEPT	FREE CHLORINE BURN NOTICE			-	-	100
400-3010-533-4930	ADMIN SERV FEE ALLOCATION	488,188	488,188	578,118	433,589	462,423
Budget Detail Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ADMIN ALLOC - FINANCE, HR, IT, CM, COMMISSION			1	462,423	462,423
400-3010-533-4959	BAD DEBT EXPENSE	25,000	11,307	25,000	-	25,000
400-3010-533-5100	OFFICE SUPPLIES	1,255	1,254	400	516	600
400-3010-533-5201	OPERATING SUPPLIES	225,890	207,245	414,737	242,230	479,550
Budget Detail Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	AQUA GOLD			-	-	45,000
DEPT	BUILDING MATERIALS FOR REPAIRS			-	-	7,500
DEPT	CELLULAR RETROFITS TO EXISTING BADGER METERS			-	-	20,000
DEPT	DISTILLED WATER @ 50%			-	-	750
DEPT	FLUORIDE			-	-	5,500
DEPT	HIGH CALCIUM QUICK LIME			-	-	154,000
DEPT	LAB SUPPLIES			-	-	12,000
DEPT	LIQUID ANHYDROUS AMMONIA			-	-	9,000
DEPT	LIQUID CARBON DIOXIDE			-	-	43,000
DEPT	LIQUID CHLORINE @ 50%			-	-	83,000
DEPT	POLYMER			-	-	2,800

WATER AND SEWER OPERATING FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
DEPT	POLYMER (S.H.B. PRESSES) @ 50%			-	-	26,000
DEPT	SAFETY GEAR, RAIN GEAR, ETC			-	-	2,500
DEPT	WATER DISTRIBUTION [PARTS, FITTINGS, VALVES			-	-	40,000
DEPT	WATER METER BOXES, TRANSPONDERS, PARTS			-	-	25,000
DEPT	WTP INSTITUTIONAL SUPPLIES (CLEANING)			-	-	3,500
400-3010-533-5204	SMALL TOOLS & EQUIPMENT	1,500	1,444	1,000	563	500
400-3010-533-5219	UNIFORM EXPENSE	3,000	2,108	3,000	2,950	3,000
400-3010-533-5250	FUEL & OIL SUPPLIES	31,610	21,995	39,623	142	30,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ALL WATER VEHICLES (UB, PLANT, GENERATORS)			-	-	30,000
400-3010-533-5264	MACH/EQUIP CAPITAL-LIKE	17,556	16,636	16,956	-	-
400-3010-533-5400	BOOKS/PUBL/SUBSCR/MEMBERS	2,300	1,230	2,300	2,392	1,600
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FLORIDA RURAL WATER ASSOCIATION MEMBERSHIP			-	-	600
DEPT	FW&PCOA MEMBERSHIP (10 @ $30)			-	-	300
DEPT	SUNSHINE STATE ONE CALL $2,054.28 @ 33%			-	-	700
400-3010-533-5501	TRAINING & EDUCATION COST	1,900	570	3,700	853	3,400
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	DIST CERTIFICATION @ CEU PROGRAMS (3 OPERATORS)			-	-	500
DEPT	MOT CERTIFICATIONS 3 @ $400			-	-	1,200
DEPT	OTHER MISC TRAINING COURSES/SEMINARS			-	-	500
DEPT	PLANT OPERATOR CERT CEU PROGRAMS			-	-	1,200
400-3020-535-1200	REGULAR SALARIES & WAGE	510,822	510,822	610,000	474,365	627,800
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CHIEF WASTEWATER PLANT OPERATOR			1	0	-
DEPT	DEPUTY DIRECTOR OF PW/UTILITIES MANAGER (.15)			1	0	-
DEPT	PW PROJECT MANAGER			1	0	-
DEPT	UTILITIES MAINT WORKER II			1	0	-
DEPT	UTILITIES MAINT WORKER II			1	0	-
DEPT	UTILITIES MAINT WORKER II			1	0	-
DEPT	UTILITIES MAINT WORKER III			1	0	-
DEPT	UTILITIES MAINT WORKER III			1	0	-
DEPT	UTILITIES MAINT WORKER III			1	0	-
DEPT	WASTEWATER PLANT OPERATOR C			1	0	-
DEPT	WASTEWATER PLANT OPERATOR I C			1	0	-

WATER AND SEWER OPERATING FUND		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
DEPT	WASTEWATER PLANT OPERATOR I C			2	0	-
DEPT	WASTEWATER PLANT OPERATOR I C			1	0	-
DEPT	WASTEWATER PLANT OPERATOR I C			1	0	-
DEPT	WASTEWATER REGULAR SALARIES & WAGES TOTAL			-	-	627,800
400-3020-535-1300	OTHER SALARIES & WAGES	32,100	30,920	20,000	14,532	21,382
400-3020-535-1400	OVERTIME	70,464	70,464	49,100	43,601	52,687
400-3020-535-1510	INCENTIVE PAY	700	693	700	498	1,320
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	AUTO ALLOWANCE - PW Project Manager			-	-	420
DEPT	CELL PHONE ALLOWANCE - Chief WW Opr			-	-	600
DEPT	CELL PHONE ALLOWANCE - Deputy Director			-	-	90
DEPT	CELL PHONE ALLOWANCE - PW Project Mgr			-	-	210
400-3020-535-1520	UNIFORM ALLOWANCE	100	30	100	30	100
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CLOTHING ALLOWANCE - Deputy Director			-	-	30
DEPT	CLOTHING ALLOWANCE - PW Project Mgr			-	-	70
400-3020-535-1530	BOOT ALLOWANCE	1,600	1,578	1,600	1,578	1,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BOOT - Deputy Director			-	-	18
DEPT	BOOT - PW Project Mgr			-	-	42
DEPT	BOOT - Sewer Dept			12	120	1,440
400-3020-535-2100	FICA/MEDICARE TAXES	46,600	43,737	51,000	39,388	54,010
400-3020-535-2200	RETIREMENT CONTRIBUTION	74,437	74,437	82,000	66,748	95,330
400-3020-535-2300	LIFE & HEALTH INSURANCE	106,077	97,923	135,000	91,127	125,180
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	HEALTH INSURANCE			13	9,820	122,760
DEPT	LIFE INSURANCE			-	-	2,420
400-3020-535-2400	WORKERS COMP INSURANCE	8,300	7,255	9,500	7,808	10,460
400-3020-535-3101	PROFESSIONAL SERVICES	83,982	46,830	146,269	41,113	75,750
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ANNUAL CONTINUOUS METER CALIBRATIONS - CFC			-	-	2,100
DEPT	ANNUAL HOIST INSPECTIONS&CERTIFICATIONS @50%			-	-	1,000

WATER AND SEWER OPERATING FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
DEPT	ANNUAL METTLER BALANCE			-	-	700
DEPT	BIO-ASSAY			-	-	14,000
DEPT	CERT THERMOMETER CALIBRATIONS @ 50%			-	-	450
DEPT	DOH LAB CERTIFICATION FEE @ 50%			-	-	800
DEPT	ENVIRONMENTAL IMPACT TESTING FEES			-	-	4,000
DEPT	EXPANDED/MISC TESTING REQUIREMENT			-	-	6,000
DEPT	HACH REGULATORY QUARTERLY CALIBRATIONS @ 50%			-	-	6,000
DEPT	INDUSTRIAL PRETREATMENT			-	-	2,500
DEPT	LAB PROFICIENCY TESTING @ 50%			-	-	2,600
DEPT	PRIORITY POLLUTANT			-	-	6,600
DEPT	RECLAIMED/EFFLUENT WATER ANALYSIS			-	-	5,000
DEPT	RECOMMEND SEWER PLAN REVIEW - M&H			-	-	7,500
DEPT	RISK MANAGEMENT PLAN COMPLIANCE @ 50%			-	-	3,600
DEPT	RISK MANAGEMENT PLAN REGISTRATION @ 50%			-	-	100
DEPT	SLUDGE ANALYSIS			-	-	6,000
DEPT	WEEKLY ANALYSIS AND MONITORING			-	-	5,000
DEPT	WELL MONITORING			-	-	1,800
400-3020-535-3150	LEGAL/OFFICIAL ADVERTISNG	900	787	2,500	-	1,500
400-3020-535-3400	OTHER SERVICES	83,200	47,914	87,500	34,934	92,685
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	COLLECTIONS FEES (EST) $3,300 @ 33%			-	-	1,100
DEPT	SLUDGE HAULING AND LAND APP @ 50%			-	-	91,585
400-3020-535-4001	TRAVEL & PER DIEM	330	-	500	-	500
400-3020-535-4200	POSTAGE, FRT, EXPRESS	1,703	1,703	1,500	-	1,500
400-3020-535-4301	UTILITY SERVICES	156,719	156,719	169,622	122,554	172,022
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FPL			-	-	168,000
DEPT	GAS			-	-	2,750
DEPT	WATER			-	-	1,272
400-3020-535-4400	RENTALS & LEASES	5,750	1,469	3,000	266	3,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	MISC EQUIPMENT RENTALS			-	-	2,300
DEPT	PW COPIER LEASE $2800 X 25%			-	-	700
400-3020-535-4500	INSURANCE/NON-EMPLOYEE	21,625	19,886	24,863	19,503	28,455
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PROPERTY & LIABILITY			-	-	27,455
DEPT	STORAGE TANK AND POLLUTION			-	-	1,000

	WATER AND SEWER OPERATING FUND	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-3020-535-4601	REPAIRS & MAINTENANCE	397,696	218,891	375,291	239,263	408,100
Budget Detail						
Budget Code	Description			Units	Price	Amount
DEPT	ELECTRICAL REPAIRS			-	-	21,200
DEPT	EMERGENCY SEWER AND FORCE MAIN REPAIRS			-	-	100,000
DEPT	HACH SVCS (INFLUENT, EFFLUENT, BIOASSAYS)			-	-	3,000
DEPT	HIGH MAST LIGHTING - REPAIR/MAINTENANCE			-	-	15,000
DEPT	INSTRUMENTATION MAINTENANCE			-	-	6,000
DEPT	LIFT STATION GENERAL MAINTENANCE			-	-	46,000
DEPT	OTHER MISC. PUMP REPAIRS			-	-	37,000
DEPT	OTHER MISC. REPAIRS			-	-	46,000
DEPT	REPL PARTS FOR CHEMICAL FEED PUMP			-	-	6,000
DEPT	REPL PARTS FOR INFLUENT/EFFLUENT PUMPS			-	-	6,000
DEPT	REPL PARTS FOR POLYMER FEED EQUIPMENT			-	-	3,000
DEPT	REPL PARTS FOR VULCAN STEP SCREENS			-	-	10,000
DEPT	REPLACEMENT BEARINGS FOR BTU#1 AND #2			-	-	6,500
DEPT	REPLACEMENT PARTS FOR DAF UNIT			-	-	3,500
DEPT	SERVICE - DISC FILTERS: PUMPS AND HARDWARE			-	-	5,500
DEPT	SERVICE FOR BTU MOTORS			-	-	5,000
DEPT	SERVICE FOR DISC FLOW SLUDGE PUMP			-	-	9,000
DEPT	SERVICE FOR RECLAIM PUMPS			-	-	20,000
DEPT	SEWER, MANHOLES, CLEANOUTS, ETC.			-	-	46,000
DEPT	SURGE PROTECTORS FOR MCC #1, #2, #3			-	-	7,000
DEPT	WTR TREATMENT & CONTROLS @ 50%			-	-	6,400
400-3020-535-4611	MAINTENANCE CONTRACTS	77,600	70,618	75,900	42,615	76,900
Budget Detail						
Budget Code	Description			Units	Price	Amount
DEPT	COPIER AND PRINTER MAINTENANCE CONTRACT			-	-	900
DEPT	SCADA SYSTEM ANNUAL MAINTENANCE FEE			-	-	76,000
400-3020-535-4650	FLEET CHARGES	15,000	4,461	21,990	10,066	15,000
400-3020-535-4660	SMALL EQ REPAIR & MAINT	700	634	-	498	-
400-3020-535-4670	GENERATOR REPAIR & MAIN	7,800	7,603	10,000	3,346	14,000
400-3020-535-4700	PRINTING & BINDING	300	50	400	187	500
400-3020-535-4930	ADMIN SERV FEE ALLOCATION	490,527	490,527	610,325	457,744	466,426
Budget Detail						
Budget Code	Description			Units	Price	Amount
DEPT	ADMIN ALLOC - FINANCE, HR, IT, CM, COMMISSION			1	466,426	466,426

WATER AND SEWER OPERATING FUND

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-3020-535-4959	BAD DEBT EXPENSE	25,000	11,162	25,000	-	25,000
400-3020-535-5100	OFFICE SUPPLIES	1,500	1,377	400	924	450
400-3020-535-5201	OPERATING SUPPLIES	309,505	223,531	478,129	194,238	495,920
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BUILDING MATERIALS (REPAIR, PAINT, ETC.)			-	-	5,400
DEPT	DISTILLED WATER $1,300 $ 50%			-	-	750
DEPT	GRANULAR CHLORINE			-	-	3,000
DEPT	HARDY DIAGNOSTIC WATER			-	-	3,000
DEPT	LIQUID ALUMINUM SULFATE			-	-	64,500
DEPT	LIQUID CHLORINE @ 50%			-	-	83,000
DEPT	MICROC GLYCERIN			-	-	122,350
DEPT	MISC LABORATORY SUPPLIES			-	-	16,000
DEPT	MISC WWTP PROCESS CONTROL SUPPLIES			-	-	16,000
DEPT	POLYMER (D.A.F. UNIT)			-	-	45,580
DEPT	POLYMER (S.H.B. PRESSES) @ 50%			-	-	51,940
DEPT	SULFUR DIOXIDE			-	-	44,000
DEPT	SWR COLLECTIONS, PARTS, SAFETY GEAR, BOOTS			-	-	35,000
DEPT	WWTF SUPPLIES (BULBS, SOAP, MOPS, ETC.)			-	-	5,400
400-3020-535-5202	COMPUTERS	-	-	1,000	-	1,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	SCADA EQUIPMENT NOT COVERED BY DFS			-	-	1,500
400-3020-535-5204	SMALL TOOLS & EQUIPMENT	10,000	6,887	4,000	4,799	5,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	REPLACEMENT TOOLS: HAND, POWER, PNUEMATIC			-	-	5,500
400-3020-535-5210	SIGNS & MATERIALS	-	-	-	-	500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	RECLAIMED WATER SIGNS. ETC			-	-	500
400-3020-535-5219	UNIFORM EXPENSE	2,600	2,420	2,600	2,916	2,600
400-3020-535-5250	FUEL & OIL SUPPLIES	56,795	44,188	46,122	18,520	39,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ALL WWTF VEHICLES (LIFT STATIONS, GENERATORS)			-	-	39,500
400-3020-535-5264	MACH/EQUIP CAPITAL-LIKE	20,084	15,406	-	-	-

WATER AND SEWER OPERATING FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-3020-535-5400	BOOKS/PUBL/SUBSCR/MEMBERS	1,500	961	1,800	1,212	1,400
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	DEP OPERATOR CERTIFICATES			-	-	400
DEPT	FW & PCOA MEMBERSHIP 11 @ $36			-	-	300
DEPT	SUNSHINE STATE ONE CALL $2,054 @ 33%			-	-	700
400-3020-535-5501	TRAINING & EDUCATION COST	4,000	759	4,000	33	2,100
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FWRC CONFERENCE			-	-	600
DEPT	MISC TRAINING: SAFETY, COLLECTIONS, ETC.			-	-	1,000
DEPT	OPERATOR CERTIFICATION PROGRAMS			-	-	500
400-3060-536-5920	DEPRECIATION EXPENSE	-	1,600,973	-	-	-
400-3060-536-7320	AMORTIZATION EXPENS	-	-	-	-	-
400-8110-517-7140	PRINCIPAL PYMT VACUUM TRK	53,715	-	55,554	36,828	57,444
400-8110-517-7171	W&S SERIES 2012 BONDS	910,000	-	920,000	920,000	-
400-8110-517-7174	W&S SERIES 2005	90,000	-	95,000	95,000	95,000
400-8110-517-7175	W&S SERIES SRF 2005	36,497	-	37,275	37,275	38,070
400-8110-517-7176	W&S SERIES SRF 2007	281,573	-	287,716	143,082	293,993
400-8110-517-7177	2011 W&S R&R BOND	235,000	-	245,000	245,000	250,000
400-8110-517-7178	SERIES 2013 WTR MTR BOND	160,000	-	165,000	165,000	170,000
400-8110-517-7240	INTEREST VACUUM TRK	7,115	7,114	5,276	3,724	3,386
400-8110-517-7271	W&S SERIES 2012 BONDS	32,588	21,804	10,902	10,902	-
400-8110-517-7274	W&S SERIES 2005	18,784	15,299	15,299	15,299	11,619
400-8110-517-7275	W&S SERIES SRF 2005	4,273	3,918	3,495	3,495	2,701
400-8110-517-7276	W&S SERIES SRF 2007	47,690	47,435	41,546	21,549	35,269
400-8110-517-7277	2011 W&S R&R BOND	111,123	106,182	101,031	101,030	90,623
400-8110-517-7278	SERIES 2013 WTR MTR BOND	8,051	6,499	4,899	4,899	1,649
400-8110-580-1810	COMPENSATED LEAVE	-	(621)	-	-	-
400-8110-580-6300	INFRASTRUCTURE	6,189,048	-	6,152,352	137,527	-
400-8110-580-6400	MACHINERY & EQUIPMENT	91,798	10,992	40,000	-	-

WATER AND SEWER OPERATING FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
400-8110-581-0407	TRANSFER TO WATER & SEWER R&R	5,372,496	5,372,496	4,037,600	28,200	1,302,50(
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	Transfer to 407 fund for capital projects			1	1,302,500	1,302,50(
400-8110-581-1001	TRANSFER TO GENERAL FUND	283,535	283,535	218,922	164,192	273,09(
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FACILITIES, FLEET - WATER & SEWER			1	273,098	273,09(
400-8110-589-9910	CONTINGENCY	282,152	-	269,915	-	28,51(
400-8110-591-9300	INTEREST EXPENSE - LEASES	-	-	-	-	-
	TOTAL EXPENDITURES	**19,300,934**	**11,816,409**	**18,476,573**	**5,913,461**	**8,293,047**
	Fund: 400 - WATER & SEWER FUND Surplus (Deficit):	**-**	**(3,977,054)**	**-**	**(223,014)**	**-**

HOLLY HILL
FLORIDA

WATER/SEWER R&R FUND

REVENUE & EXPENDITURES

BUDGET WORKSHOP FY 2024

HOLLY HILL

Budget Worksheet
Holly Hill, FL

Account Summary
For Fiscal: 2023-2024

WATER & SEWER R&R FUND		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
REVENUE						
Fund: 407 - PROPRIETARY R&R FUND						
407-0000-331-5010	CDBG GRANT	172,175	150,119	-	-	-
407-0000-343-3100	WATER UTILITY R&R	-	3	-	-	-
407-0000-343-3101	INSIDE CITY LIMITS	291,700	291,176	290,000	203,757	290,000
407-0000-343-5150	SEWER UTILITY R&R	294,350	291,806	290,000	204,049	290,000
407-0000-361-1000	INTEREST & OTHER EARNINGS	-	469	-	10,340	2,500
407-0000-361-1500	INVESTMENT EARNINGS	6,335	25,532	7,400	134,819	50,000
407-0000-361-3010	INCR/DECR FAIR VAL-INVEST	-	(16,355)	-	-	-
407-0000-381-0400	TRANSFER FRM ENTERPRISE	5,372,496	5,372,496	4,037,600	28,200	1,302,500
407-0000-389-1000	PRIOR YEAR CARRYOVER	1,467,964	-	2,239,361	-	-
	TOTAL REVENUE	**7,605,020**	**6,115,245**	**6,864,361**	**581,166**	**1,935,000**

WATER & SEWER R&R FUND		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
EXPENDITURES						
407-3010-533-4959	BAD DEBT EXPENSE	2,033	2,032	-	-	-
407-3020-535-4959	OTHER CHARGES	2,033	2,032	-	-	-
407-8110-580-6300	INFRASTRUCTURE	7,500,417	350	6,525,411	1,189,727	1,762,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CLEARMWEEL PUMPS, PIPING AND VALVES			1	1,500,000	1,500,000
DEPT	LIFT STATION PUMP REPLCEMENTS			1	80,000	80,000
DEPT	NEW GOLF COURSE FLOW VALVE			1	100,000	100,000
DEPT	SMOKE TESTING OF SEWER LINES			1	62,000	62,000
DEPT	TANK CLEANINGS			1	10,000	10,000
DEPT	WELL CHECK VALVE REPLACEMENT			1	10,000	10,000
407-8110-580-6400	MACHINERY & EQUIPMENT	-	-	279,397	77,609	173,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FORD F-350 TRUCK UTILITY BOX AND HOIST			1	125,000	125,000
DEPT	NEW HIGH SERVICE PUMP MOTOR			1	18,000	18,000
DEPT	WELL FLOW METERS			1	30,000	30,000
407-8110-581-0400	TRANSFER TO W&S	-	398,120	-	-	-
407-8110-589-9910	CONTINGENCY	100,537	-	59,553	-	-
	TOTAL EXPENDITURES	**7,605,020**	**402,535**	**6,864,361**	**1,267,337**	**1,935,000**
	Fund: 407 - PROPRIETARY R&R FUND Surplus (Deficit):	**-**	**5,712,711**	**-**	**(686,171)**	**-**

HOLLY HILL
FLORIDA

STORMWATER FUND
REVENUE & EXPENDITURES

BUDGET WORKSHOP FY 2024

HOLLY HILL

Budget Worksheet
Holly Hill, FL

Account Summary
For Fiscal: 2023-2024

STORMWATER FUND

REVENUE
Fund: 460 - STORMWATER FUND

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
460-0000-325-2080	NON AD-VAL STRMWTR	1,140,000	1,153,186	1,167,285	1,069,438	1,056,391

Budget Detail Budget Code	Description	Units	Price	Amount
DEPT	NON ADVALOREM ERUS (95%) $96*.95 = 91.20	11,583	(91)	(1,056,391)

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
460-0000-325-2085	STORMWATER CHARGES	-	-	-	84,401	92,933

Budget Detail Budget Code	Description	Units	Price	Amount
DEPT	RESID CONDO COMPLEX, GOVT 95% (96.00*.95=91.20)	1,019	(91)	(92,933)

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
460-0000-325-2089	DELINQ NON AD-VAL STMWTR	-	-	-	767	-
460-0000-361-1000	INTEREST & OTHER EARNINGS	120	92	-	2,507	-
460-0000-361-1500	INVESTMENT EARNINGS	6,035	14,127	7,000	37,870	7,308
460-0000-361-3010	INCR/DECR FAIR VAL-INVEST	-	(8,164)	-	-	-
460-0000-381-0461	TRN FR STRM CAP PRJT	-	103,698	-	-	-
460-0000-389-1000	PRIOR YEAR CARRYOVER	1,769,885	-	35,717	-	200,000
	TOTAL REVENUE	**2,916,040**	**1,262,939**	**1,210,002**	**1,194,983**	**1,356,632**

EXPENDITURES

460-3080-538-1200	REGULAR SALARIES & WAGE	135,193	135,193	142,000	110,333	158,314
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	DEPUTY DIRECTOR OF PW / UTILITIES MANAGER (.35)			1	0	-
DEPT	EQUIPMENT OPERATOR / MAINT WORKER I			2	0	-
DEPT	LEAD EQUIPMENT OPERATOR / MAINT WORKER			1	0	-
DEPT	STORMWATER REGULAR SALARIES & WAGES TOTAL			1	158,314	158,314
460-3080-538-1400	OVERTIME	1,500	1,478	1,000	3,047	1,119
460-3080-538-1510	INCENTIVE PAY	300	211	300	83	210
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CELL PHONE ALLOWANCE - 1 STAFF			-	-	210
460-3080-538-1520	UNIFORM ALLOWANCE	100	70	100	70	70
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CLOTHING ALLOWANCE - Deputy Director			-	-	70
460-3080-538-1530	BOOT ALLOWANCE	500	402	500	882	402
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BOOT ALLOWANCE 3 STAFF			1	402	402
460-3080-538-2100	FICA/MEDICARE TAXES	10,634	10,634	11,000	8,663	12,270
460-3080-538-2200	RETIREMENT CONTRIBUTION	19,211	19,211	21,000	16,105	25,990
460-3080-538-2300	LIFE & HEALTH INSURANCE	32,500	32,057	40,000	29,340	33,470
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	HEALTH INSURANCE			3	9,820	32,900
DEPT	LIFE INSURANCE			-	-	570
460-3080-538-2400	WORKERS COMP INSURANCE	6,700	6,627	7,800	5,126	8,110
460-3080-538-3101	PROFESSIONAL SERVICES	52,062	37,898	12,000	10,000	12,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ERNIE PETERSON STORMWATER ASSESSMENT SERVICES			-	-	12,000
460-3080-538-3150	LEGAL/OFFICIAL ADVERTISNG	-	-	1,500	-	750
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	NEWSPAPER ADS, ETC.			-	-	750
460-3080-538-3400	OTHER SERVICES	73,930	36,339	60,380	38,634	66,000

Budget Detail Budget Code	Description			Units	Price	Amount
DEPT	RETENTION POND MAINTENANCE			-	-	12,000
DEPT	STREET SWEEPING CONTRACT			-	-	54,000
460-3080-538-3420	LANDSCAPING SERVICES	17,000	16,650	25,000	12,600	25,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	LANDSCAPING OF STORMWATER PROPERTIES			-	-	25,000
460-3080-538-4001	TRAVEL & PER DIEM	200	-	200	-	300
460-3080-538-4200	POSTAGE, FRT, EXPRESS	100	4	300	2	300
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	POSTAGE, FREIGHT & EXPRESS, NPDES INSERTS			-	-	300
460-3080-538-4301	UTILITY SERVICES	31,560	22,909	36,250	19,700	36,250
460-3080-538-4400	RENTALS & LEASES	3,450	1,469	700	266	700
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PW COPIER LEASE @ 25%			-	-	700
460-3080-538-4500	INSURANCE/NON-EMPLOYEE	18,261	18,246	22,827	17,090	31,575
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BROWN & BROWN PACKAGE POLICY			-	-	31,575
460-3080-538-4601	REPAIRS & MAINTENANCE	49,439	21,218	63,355	40,538	46,800
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BUCKET TRUCK ANNUAL CERTIFICATION @ 50%			-	-	800
DEPT	CATCH BASIN & STORMWATER MANHOLE REPAIRS			-	-	4,500
DEPT	DITCH CLEANING			-	-	15,000
DEPT	FEC BLANKET UTILITY CROSSING FEES			-	-	4,500
DEPT	FOUNTAIN PUMPS & CONTROLS			-	-	4,500
DEPT	GRATES, MANHOLE COVERS, PIPE			-	-	10,000
DEPT	SW PIPE REPAIR, LINING, REPLACEMENT			-	-	7,500
460-3080-538-4611	MAINTENANCE CONTRACTS	2,600	1,479	800	120	800
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	COPIER AND PRINTER MAINTENANCE			-	-	800
460-3080-538-4650	FLEET CHARGES	13,859	6,468	16,500	6,097	15,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	STORMWATER VEHICLES, HEAVY EQUIPMENT, PUMPS			-	-	15,000

460-3080-538-4660	SMALL EQ REPAIR & MAINT	6,341	6,341	12,000	10,257	10,000
460-3080-538-4700	PRINTING & BINDING	870	870	250	-	300
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	STORMWATER LITERATURE, NPDES BROCHURES, ETC			-	-	300
460-3080-538-4930	ADMIN SERV FEE ALLOCATION	192,752	192,752	233,042	174,782	185,226
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ADMIN ALLOC - FINANCE, HR, CM, COMMISSION, IT			1	185,226	185,226
460-3080-538-4959	BAD DEBT EXPENSE	-	(20,252)	-	-	-
460-3080-538-5100	OFFICE SUPPLIES	700	550	800	93	100
460-3080-538-5201	OPERATING SUPPLIES	7,000	5,872	8,000	3,930	1,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	CONES, BARRICADES, PPE, ETC			-	-	1,000
460-3080-538-5204	SMALL TOOLS & EQUIPMENT	1,000	815	3,000	2,109	3,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	MISC TOOLS			-	-	1,000
DEPT	REPLACEMENT WEED EATERS AND EDGERS			-	-	2,000
460-3080-538-5219	UNIFORM EXPENSE	1,300	1,276	1,200	976	1,200
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	UNIFORM REPAIRS (ESTIMATED)			-	-	300
DEPT	UNIFORMS - $200 EST X 11 EMPLOYEES X 50%			-	-	700
DEPT	UNIFORMS $130 EST X 1 EMPLOYEE X 10%			-	-	100
DEPT	UNIFORMS $250 EST X 1 EMPLOYEE X 33%			-	-	100
460-3080-538-5250	FUEL & OIL SUPPLIES	19,600	11,011	12,500	3,752	20,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	GASOLINE & DIESEL, MOTOR OIL, ETC.			-	-	20,000
460-3080-538-5264	MACH/EQUIP CAPITAL-LIKE	5,936	5,242	7,500	-	-
460-3080-538-5300	ROAD MATERIAL & SUPPLIES	2,000	1,092	3,000	1,232	5,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	SHELL, LIMEROCK, SAND, FILL DIRT, ETC			-	-	5,000

460-3080-538-5400	BOOKS/PUBL/SUBSCR/MEMBERS	1,300	502	1,500	465	1,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FL STORMWATER ASSOCIATION MEMBERSHIP			-	-	700
DEPT	FLORIDA SUNSHINE ONE CALL @ 33%			-	-	800
460-3080-538-5501	TRAINING & EDUCATION COST	1,500	570	1,500	33	2,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	MISC TRAINING COURSES: SAFETY, ETC.			-	-	2,000
460-3080-538-5920	DEPRECIATION EXPENSE	-	284,259	-	-	-
460-8110-517-7161	SRF 2003 PRINCIPAL	339,602	0	347,541	172,766	-
460-8110-517-7261	SRF 2003 INTEREST	14,016	12,371	6,077	4,042	-
460-8110-580-1810	COMPENSATED LEAVE	-	4,792	-	-	-
460-8110-581-0400	TRANSFER TO W&S	30,462	30,462	30,414	22,811	28,722
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	DEBT SERVICE VACCON TRUCK (1/2 ANNUAL COST P & I)			-	-	28,722
460-8110-581-0460	TRANS TO WATER & SEWER	-	-	10,000	-	-
460-8110-581-0461	TRANSFER TO STORMWATER CAPITAL PROJ	1,775,000	1,775,000	7,500	5,625	600,000
460-8110-581-1001	TRANSFER TO GENERAL FUND	23,400	23,400	23,400	17,550	23,154
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	FLEET VEHICLE REPAIR & MAINTENANCE			-	-	23,154
460-8110-589-9910	CONTINGENCY	24,162	-	37,266	-	-
	TOTAL EXPENDITURES	**2,916,040**	**2,705,486**	**1,210,002**	**739,121**	**1,356,632**
	Fund: 495 - SOLID WASTE ENTERPRISE Surplus (Deficit):	**-**	**(1,442,547)**	**-**	**455,863**	**-**

HOLLY HILL

Budget Worksheet
Holly Hill, FL

Account Summary
For Fiscal: 2023-2024

STORMWATER CAPITAL PROJECTS

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
REVENUE						
461-0000-361-1000	INTEREST & OTHER EARNINGS	-	190	-	6,564	-
461-0000-381-0460	TRANSFER FRM STORMWATER 460	1,775,000	1,775,000	17,500	5,625	600,000
461-0000-389-1000	PRIOR YEAR CARRYOVER	797,270	-	2,281,298	-	-
	TOTAL REVENUE	**2,572,270**	**1,775,000**	**2,298,798**	**5,625**	**600,000**
EXPENDITURES						
461-8110-538-6400	MACHINERY & EQUIPMENT	-	-	17,500	8,212	-
461-8110-580-6300	OTHER USES / INFRASTRUCTURE	2,572,270	40,000	2,281,298	16,193	600,000

Budget Detail

Budget Code	Description	Units	Price	Amount
DEPT	DUCKBILLS ALONG RIVERSIDE RD 22SW02	1	400,000	400,000
DEPT	PIPE LINING OF STORMWATER PIPES 22SW06	1	200,000	200,000

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
461-8110-581-0460	TRANSFER TO STORMWATER FUND	-	103,698	-	-	-
	TOTAL EXPENDITURES	**2,572,270**	**143,698**	**2,298,798**	**24,405**	**600,000**
	Fund: 495 - SOLID WASTE ENTERPRISE Surplus (Deficit):	**-**	**1,631,302**	**-**	**(18,780)**	**-**

HOLLY HILL
FLORIDA

SOLID WASTE FUND
REVENUE & EXPENDITURES

BUDGET WORKSHOP FY 2024

Budget Worksheet
Holly Hill, FL

Account Summary
For Fiscal: 2023-2024

SOLID WASTE FUND

REVENUE
Fund: 495 - SOLID WASTE ENTERPRISE

Account	Description	2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
495-0000-343-4040	REFUSE	2,559,139	2,532,028	2,679,139	1,898,379	2,760,000
495-0000-361-1000	INTEREST & OTHER EARNINGS	270	213	300	582	300
495-0000-361-1500	INVESTMENT EARNINGS	10,399	24,346	12,200	65,263	14,000
495-0000-361-3010	INCR/DECR FAIR VAL-INVEST	-	(14,069)	-	-	-
495-0000-381-1001	TRANSFER FROM GENERAL FUND	-	-	-	1,000,000	-
495-0000-389-1000	PRIOR YEAR CARRYOVER	1,878,432	-	2,353,497	-	332,085
	TOTAL REVENUE	**4,448,240**	**2,542,518**	**5,045,136**	**2,964,223**	**3,106,385**

SOLID WASTE FUND

		2021-2022 Revised Budget	2021-2022 Total Activity	2022-2023 Revised Budget	2022-2023 Total Activity	2023-2024 Total Proposed Budget
EXPENDITURES						
495-3040-534-3400	OTHER SERVICES	2,154,174	2,139,547	4,414,606	3,021,313	2,525,500
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	REDMAN CONSULTING CONTRACT			-	-	20,000
DEPT	TIPPING FEES DEBRIS			-	-	5,500
DEPT	WASTE PRO CONTRACT			-	-	2,500,000
495-3040-534-4500	INSURANCE/NON-EMPLOYEE	4,168	4,165	5,244	3,926	5,620
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	BROWN AND BROWN PACKAGE POLICY			-	-	5,620
495-3040-534-4930	ADMIN SERV FEE ALLOCATION	307,204	307,204	342,106	256,580	360,265
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	ADMIN ALLOC - FINANCE, HR, IT, CM, COMMISION			1	360,265	360,265
495-3040-534-4950	MOBILITY FEE EXPENSE	-	-	200,000	200,000	200,000
Budget Detail						
Budget Code	**Description**			**Units**	**Price**	**Amount**
DEPT	PAVING MOBILITY FEE			-	-	200,000
495-3040-534-4959	BAD DEBT EXPENSE	19,026	19,025	15,000	-	15,000
495-3040-534-5264	MACH/EQUIP CAPITAL LIKE	564	-	-	-	-
495-3040-534-5920	DEPRECIATION EXPENSE	554	553	-	-	-
495-8110-581-0301	TRANSFER TO CAPITAL PROJECTS 301	895,000	895,000	-	-	-
495-8110-581-1002	TRANSFER TO GENERAL FUND	200,000	200,000	-	-	-
495-8110-581-9102	TRANSFER TO 002	800,000	800,000	630	473	-
495-8110-589-9910	CONTINGENCY	67,550	-	67,550	-	-
	TOTAL EXPENDITURES	**4,448,240**	**4,365,495**	**5,045,136**	**3,482,291**	**3,106,385**
	Fund: 495 - SOLID WASTE ENTERPRISE Surplus (Deficit):	-	(1,822,977)	-	(518,068)	-

FY 2024 BUDGET WORKSHOP

WATER/SEWER, STORMWATER, SOLID WASTE FUNDS

July 11, 2023

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- Review proposed FY 2024 Enterprise Funds budget
  - Water & Sewer
  - Stormwater
  - Solid Waste
  - Upcoming FY 2024 Budget Calendar

- Revenue Notes:
- Proposed rate change of 5.5% on Water & Sewer rates effective October 1, 2023 (5th year of 5 year plan). The rate plan will be reviewed by a consultant in the coming year.
- No rate change proposed on Water & Sewer repair & replacement fees. Rates are $3 per month for water and $3 per month for sewer R&R.
- No rate change proposed from the current rate of $96 on Stormwater assessments.

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Expenditure Notes:

- Salary increases include $2.00 per hour (year 3 of 3 year union contract) increase of $102,029 or 6.59%
- FRS Retirement increases of $35,740 or 17.51%
- Total Benefit increases of $56,262 or 8.72%
- Material and Supply increases

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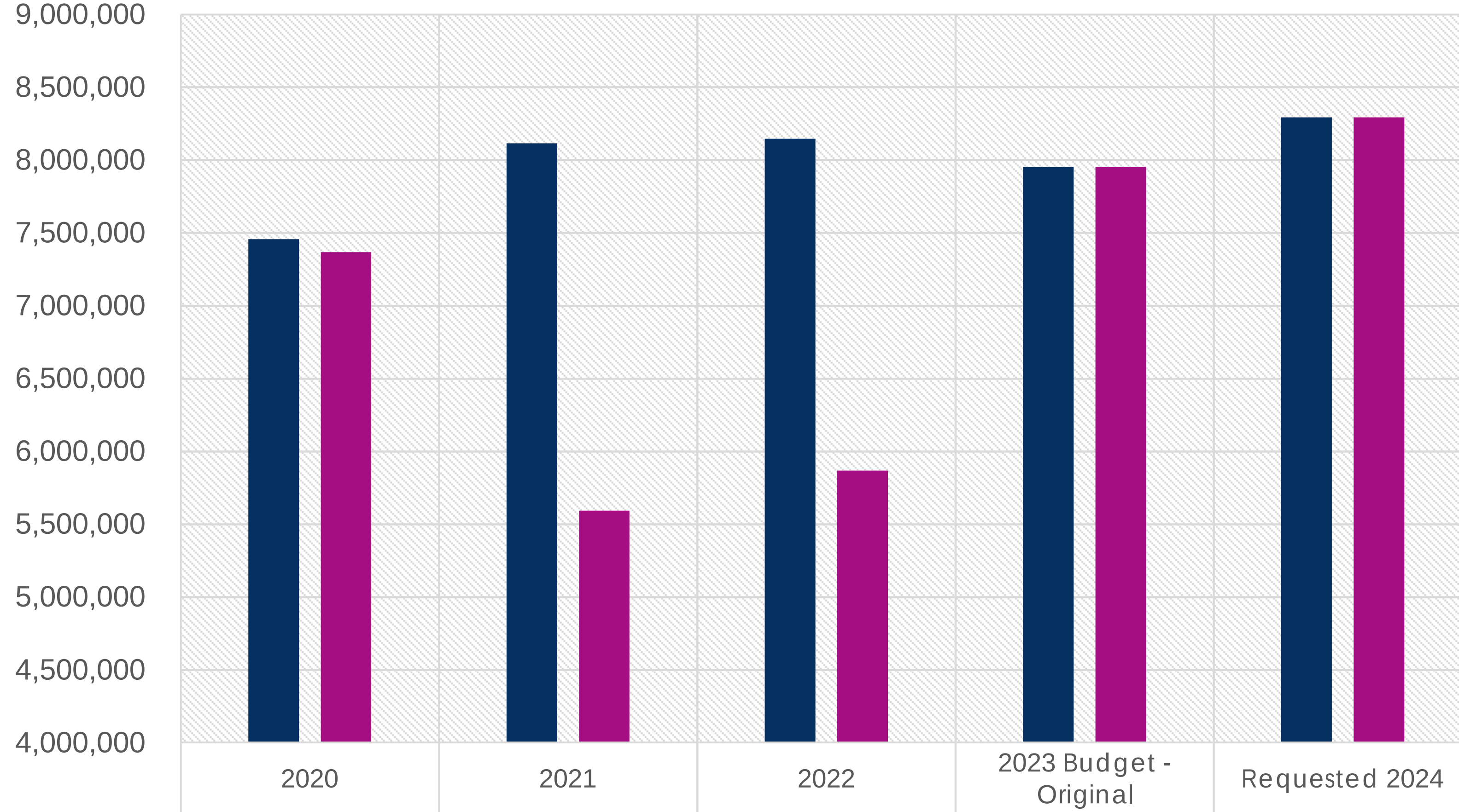
Water/Sewer Operating Fund
Revenue & Expense Fund 400



	2020	2021	2022	2023 Budget - Original	Requested 2024
Revenue	7,455,459	8,114,542	8,147,238	7,951,631	8,293,047
Expenditures	7,367,333	5,592,702	5,866,765	7,951,631	8,293,047

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WATER/SEWER OPERATING FUND REVENUE & EXPENDITURES FY2024 PROPOSED SUMMARY

FY 2023 BUDGET		FY 2024 REQUEST	
Revenue			
Water Revenue	$3,808,295	Water Revenue	$3,917,731
Sewer Revenue	$3,747,261	Sewer Revenue	$3,950,195
Internal charges	$87,401	Internal charges	$92,222
Lease	$34,980	Lease	$20,000
Interest	$18,280	Interest	$51,500
Penalties & Misc	$225,000	Penalties & Misc	$232,677
Transfers	$30,414	Transfers	$28,722
Total	**$7,951,631**	**Total**	**$8,293,047**
Expenditures			
Water & Sewer Admin	$250,915	Water & Sewer Admin	$263,492
Water Division	$2,422,314	Water Division	$2,455,110
Sewer Division	$2,993,887	Sewer Division	$2,920,577
Debt Service	$1,987,993	Debt Service	$1,049,754
Transfers	$256,522	Transfers	$273,098
Capital Outlay	$40,000	Transfer - Capital Proj	$1,302,500
Reserve	$0	Contingency	$28,516
Total	**$7,951,631**	**Total**	**$8,293,047**

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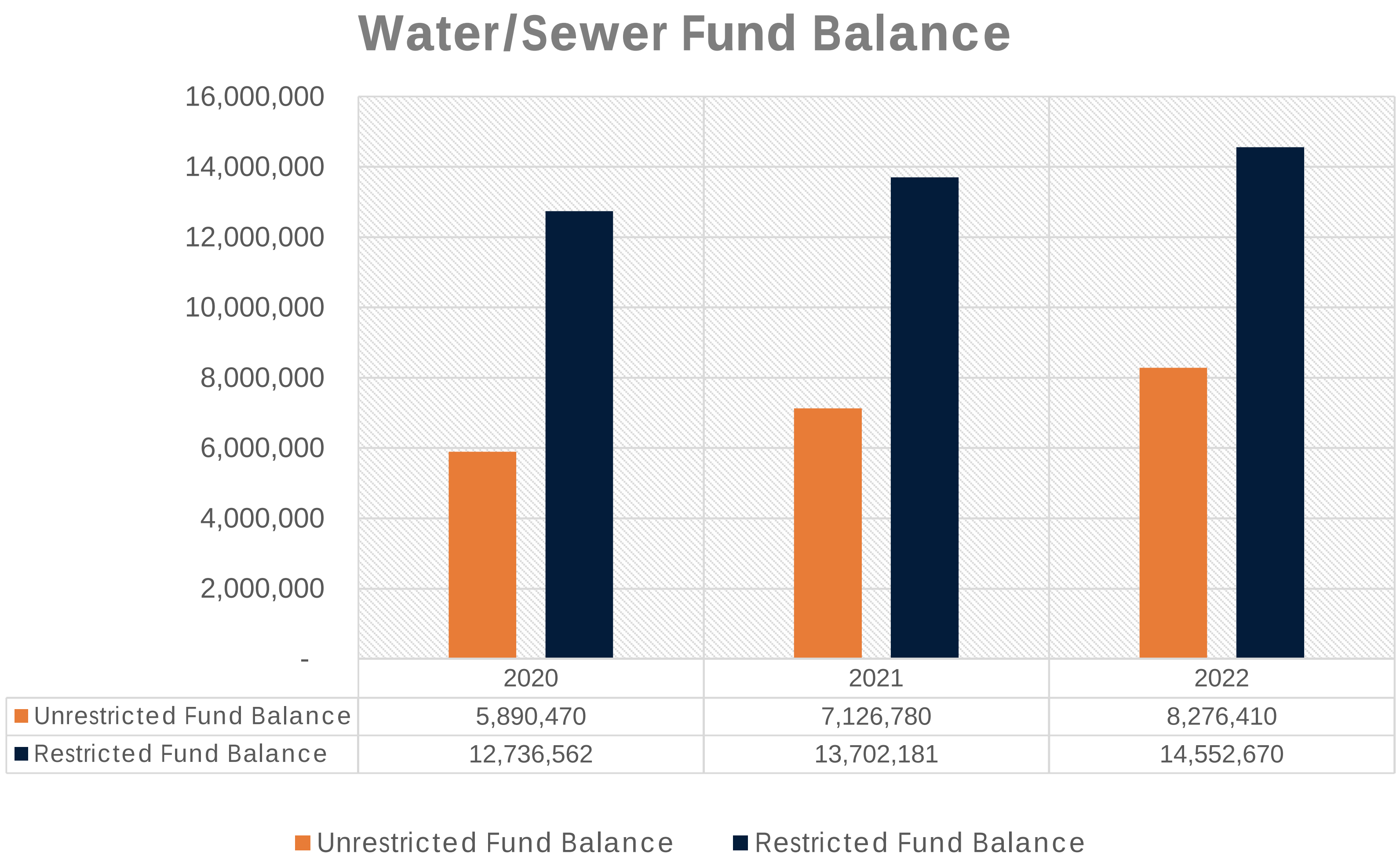

	2020	2021	2022
Unrestricted Fund Balance	5,890,470	7,126,780	8,276,410
Restricted Fund Balance	12,736,562	13,702,181	14,552,670

- The Government Finance Officers Association (GFOA) recommends at least 45 to 90 days of unrestricted fund balance as a reserve
- City Policy requires minimum of 20% unrestricted reserve or $1,182,455 for FY 2024

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FY 2024 PROPOSED WATER & SEWER R&R FUND 407 BUDGET

Renewal & Replacement			
FY 2023 Original Budget		FY 2024 Proposed Budget	
R&R Revenue	$586,050	R&R Revenue	$580,000
Transfers	$372,496	Transfers	$1,302,500
Grants & Investments	$106,454	Investments	$52,500
Total Revenue	**$1,065,000**	**Total Revenue**	**$1,935,000**
Expenditures		**Expenditures**	
Infrastructure	$1,065,000	Infrastructure	$1,935,000
Total Expenditures	**$1,065,000**	**Total Expenditures**	**$1,935,000**

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WATER & SEWER R&R FUND 407 PROJECTS

FUNDED		
Clearwell pumps, piping and valves	21WA06	$ 1,500,000.00
F-350 Ford Utility Box w/Hoist	New	$ 125,000.00
Lift Station Pump Replacements	New	$ 80,000.00
Well Flow Meters	New	$ 30,000.00
New High Service Pump Motor	New	$ 18,000.00
Well Check Valve Replacement	New	$ 10,000.00
Tank Cleanings	New	$ 10,000.00
New Golf Course Flow Valve	New	$ 100,000.00
Smoke Testing of Sewer Lines	New	$ 62,000.00
Total Funded		$ 1,935,000.00

UNFUNDED		
Midnight Flow Study *	New	$ 64,000.00
Resurface/Seal Walls of Manholes *	New	$ 150,000.00
Water Main Replacements 3rd Street/Cavanah/Florida	22WA03	$ 763,574.00
Total Unfunded		$ 977,574.00
* Recommend to fund project with reserves.	Total Projects	$ 2,912,574.00

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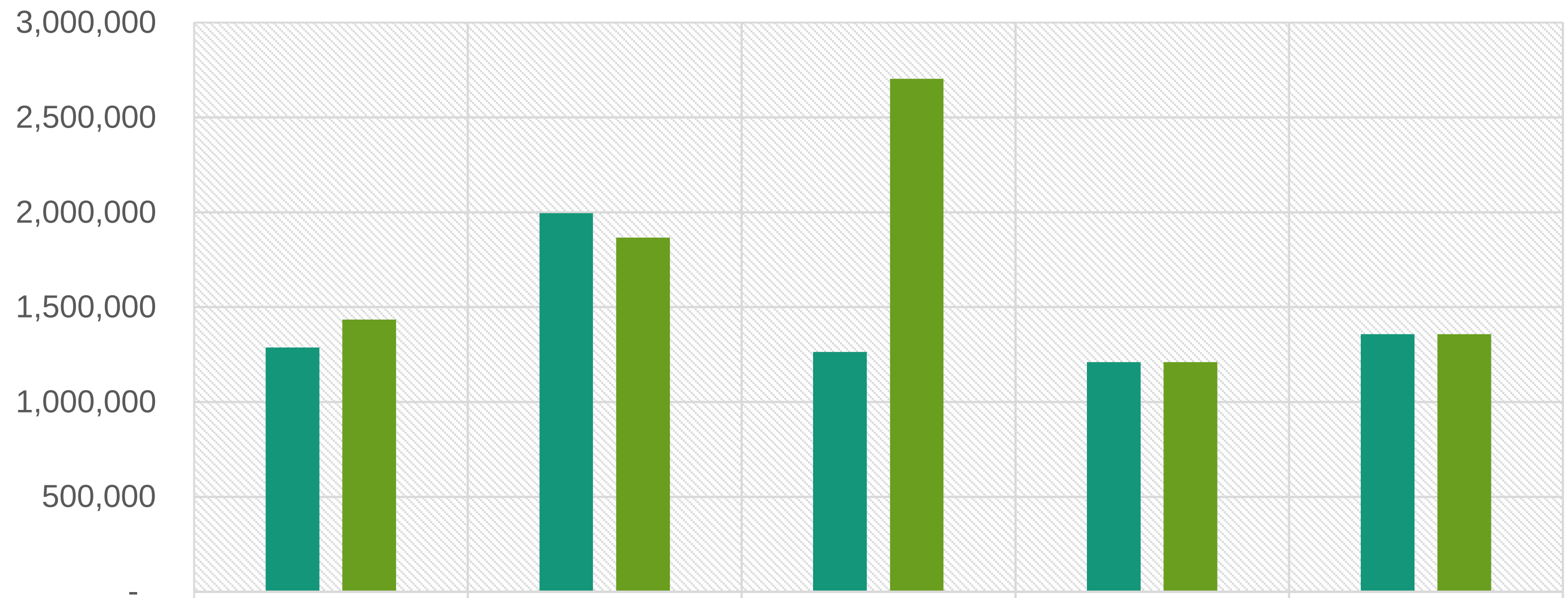
STORM WATER FUND 460

Storm Water



	2020	2021	2022	2023 Budget	Requested 2024
Revenue	1,285,823	1,993,883	1,262,939	1,210,002	1,356,632
Expenditures	1,433,119	1,864,943	2,703,016	1,210,002	1,356,632

Revenue Expenditures

2021 revenue includes $600,000 capital contribution Mirage pond. 2022 expenditures include $1,775,000 for capital projects. 2024 includes 200,000 reserves to fund capital projects.

STORM WATER FUND 460

FY 2023 Original Budget		FY 2024 Proposed Budget	
Non Ad Valorem Stormwater	$1,167,285	Non Ad Valorem Stormwater	$1,149,324
Investments	$7,000	Investments	$7,308
Prior Year Carryforward	$35,717	Prior Year Carryforward	$200,000
Total Revenue	**$1,210,002**	**Total Revenue**	**$1,356,632**
Expenditures		Expenditures	
Salary & Benefits	$223,700	Salary & Benefits	$239,955
Operating	$524,104	Operating	$464,801
Debt Service	$353,618	Debt Service	$28,722
Tranfers	$71,314	Tranfers to Fleet, Cap Projects	$623,154
Contingency	$37,266	Contingency	$0
Total Expenditures	**$1,210,002**	**Total Expenditures**	**$1,356,632**

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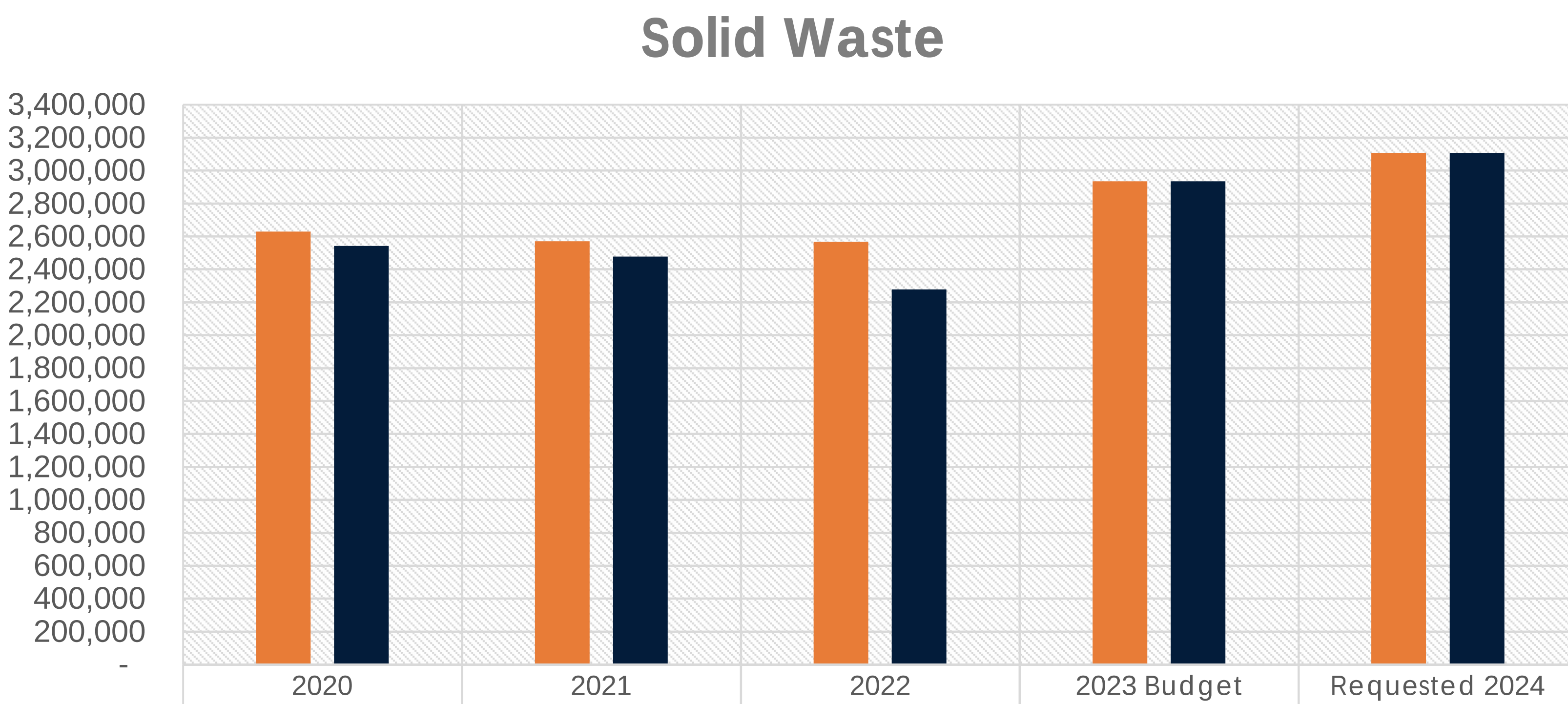
WATER & SEWER FUND 461 PROJECTS

FUNDED		
Duckbills Along Riverside Rd	22SW02	$ 400,000.00
Pipe Lining of Stormwater pipes *	22SW06	$ 200,000.00
Total Funded		$ 600,000.00
UNFUNDED		
Ford F-350 Mini Dump Gas	New	$ 74,000.00
Total Unfunded		$ 74,000.00
* funded with reserves		

SOLID WASTE FUND 495



	2020	2021	2022	2023 Budget	Requested 2024
Revenue	2,629,150	2,570,027	2,566,120	2,934,450	3,106,385
Expense	2,540,427	2,476,753	2,276,753	2,934,450	3,106,385

Revenue Expense

SOLID WASTE FUND 495

FY 2023 Original Budget		FY 2024 Proposed Budget	
Refuse	$2,679,139	Refuse	$2,760,000
Investments	$12,500	Investments	$14,300
Carryforward	$242,811	Carryforward	$332,085
Total Revenue	**$2,934,450**	**Total Revenue**	**$3,106,385**
Expenditures		Expenditures	
WastePro	$2,371,470	WastePro	$2,525,500
Other Operating	$362,980	Other Operating	$380,885
Mobility Fee	$200,000	Mobility Fee	$200,000
Total Expenditures	**$2,934,450**	**Total Expenditures**	**$3,106,385**

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FY 2024 BUDGET CALENDAR

„ 7/11/2023 Enterprise Funds Workshop @ 5pm

„ 7/25/2023 General & Special Revenue Funds @ 5pm

„ 7/25/2023 Establish maximum millage for FY2024@ 6pm Commission meeting

„ 9/11/2023 Adopt Tentative millage & budget @ 6pm Commission meeting (note meeting on Monday night)

„ 9/26/2023 Conduct Public Hearing to adopt final millage and budget @ 6pm Commission meeting

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