



CITY OF HOLLY HILL, FLORIDA

BOARD OF PLANNING AND APPEALS

MINUTES • JANUARY 6, 2020

City Commission Chamber

BOPA Regular Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Arthur J. Byrnes	Board Member	Present	
Mike Myer	Chairman	Present	
Robin D. Hanger	Board Member	Present	
Dennis Smith	Board Member	Present	
Tony Cassata	Board Member	Present	

2. INVOCATION

Invocation was given by Mike Myer.

3. PLEDGE OF ALLEGIANCE

Arthur Brynes led the Pledge of Allegiance.

4. APPOINT CHAIRMAN & VICE CHAIRMAN

Mike Myer was reappointed Chairman. Arthur Brynes was reappointed Vice Chairman by unanimous decision.

5. BOPA MINUTES APPROVAL

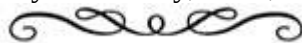
Chairman Mike Myer pointed out a correction that needed to be made to the minutes. Page 4, paragraph 4, third line **eight** needs to be changed to **eighty**. The amended minutes were unanimously approved.

1. Approve

(Requested by Brian Walker, City Planner)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robin D. Hanger, Board Member
SECONDER:	Arthur J. Byrnes, Board Member
AYES:	Byrnes, Myer, Hanger, Smith, Cassata

Enacted and approved this 6th day of January, 2020, in Holly Hill



6. AGENDA ITEM(S)

1. An Ordinance of the City of Holly Hill, Florida, Regulating Mobile Food Vehicles; Amending Section 114-904 of the City Code to Add Definitions; Update Permitting Requirements, Restrictions, Operating Requirements and Establish Enforcement Procedures; Providing for Codification; Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.

(Requested by Brian Walker, City Planner)

Brian Walker, Community Development Director summarized his staff report by stating that on October 25, 2016 the city adopted Ordinance 2981. That Ordinance created section 114-904 of the city code, to establish permitting and operating procedures for mobile food vending within the city. A review of the mobile food vending activity shows that since the adoption of Ordinance 2981, there have been 8 mobile food vendors that have registered with the city. Since mobile food vending has been permitted to operate in the city for approximately two years, we have had the opportunity to reflect on the activity's effect on the city and whether or not any updates to the current regulations would be appropriate. So far, there have been no known negative impacts on the city from mobile food vending. However, neither does it appear to be having a large effect in terms of increased human and economic activity. Based on comments from mobile food vendors, as well as property owners hosting such activity, the city may benefit from refining the current regulations. That is the purpose of this Ordinance. Current regulations state that "no site may host food trucks for more than one day per week" Some vendors have stated that not being able to be at one location for more than one day per week, make it very hard for their business to become known and establish a reliable client base. Research of municipalities around the county, shows the permitted number of days varies widely from one day per week to no limitation at all. This Ordinance proposes to extend the time permitted for a site to host a mobile food vendor, from one (1) day a week, to four (4) days within a calendar week, for a maximum of sixteen (16) days within a calendar month. The proposed Ordinance also defines the different types of food vending. Staff recommends approval of the Ordinance to the City Commission.

A lengthy discussion ensued as to the number of days in a week the Board would recommend. It ranged from 3 days to 6 days. Mr. Byrnes was in favor of 5 days. Mr. Hanger was in favor of 6 days total, but 3 days maximum for one (1) food truck. Mr. Hanger would also like to see the Ordinance restrict where the food trucks could be located. He would like to see them only in areas of like businesses to the food truck.

It was briefly discussed that a food truck cannot take any more than 20% of the parking requirements, which would limit many of the City's businesses to one (1) food truck at a time. A question was brought up about the minimum distance of two hundred feet (200') between mobile food vendors unless specifically permitted by the city to locate closer. A situation where food trucks might be able to locate closer would be where a business wants a food truck but their lot is narrow and it is next to another narrow lot that also would like a food truck.

RESULT:	RECOMMEND APPROVAL TO CITY COMMISSION [UNANIMOUS]
MOVER:	Dennis Smith, Board Member
SECONDER:	Arthur J. Byrnes, Board Member
AYES:	Byrnes, Myer, Hanger, Smith, Cassata



7. **OLD BUSINESS**

None

8. **BOARD/STAFF COMMUNICATIONS**

None

9. **ADJOURNMENT**

Adjourned at 6:55 PM