



CITY OF HOLLY HILL, FLORIDA

BOARD OF PLANNING AND APPEALS

MINUTES • OCTOBER 3, 2022

City Commission Chamber

BOPA Regular Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. **CALL TO ORDER**

2. **ROLL CALL**

Attendee Name	Title	Status	Arrived
Mike Myer	Chairman	Present	
Robin D. Hanger	Board Member	Present	
Dennis Smith	Board Member	Present	
Tony Cassata	Board Member	Present	
Loretta Arthur	Board Member	Absent	

3. **INVOCATION**

Invocation was led by Robin Hanger.

4. **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Tony Cassata.

5. **MINUTES**

1. Minutes - August 22, 2022 BOPA Meeting

(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robin D. Hanger, Board Member
SECONDER:	Dennis Smith, Board Member
AYES:	Myer, Hanger, Smith, Cassata
ABSENT:	Arthur

Enacted and approved this 3rd day of October, 2022, in Holly Hill



6. **AGENDA ITEM(S)**

1. Request for Accommodation - Request for Accommodation to Build a Deck with Handicapped Ramp to Extend 5 Feet into the Front Yard Setback at 328 Clifton Avenue.

(Requested by Brian Walker, Board of Planning and Appeals)

Brian Walker, City Planner/Community Development Director summarized his staff report.

Recommend approval with the conditions: If this property is sold the ramp must either be removed, or new property owner must apply for the continuation of the reasonable accommodation.

A second recommendation was made to allow administrative approval (City Manager/City Planner) for similar items. Motion by Robin Hanger and seconded by Dennis Smith.

Chairman Myer opened public participation. No one spoke.

RESULT:	RECOMMEND APPROVAL TO CITY COMMISSION [UNANIMOUS]
MOVER:	Robin D. Hanger, Board Member
SECONDER:	Tony Cassata, Board Member
AYES:	Myer, Hanger, Smith, Cassata

Enacted and approved this 3rd day of October, 2022, in Holly Hill



7. **OLD BUSINESS**

None.

8. **BOARD / STAFF COMMUNICATIONS**

None.

9. **ADJOURNMENT**

This meeting was adjourned at 6:21PM.

Eleni Deligianis

Eleni Deligianis, Assistant

10/3/2022

Mike Myer

Mike Myer, Chairman

10/3/2022