HOLLY HILL
FLORIDA

City Commission
Minutes • December 9, 2025

City Commission Chamber	**Regular City Commission Meeting**	**6:00 PM**

City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117
City Clerk's Office: (386) 248-9441 – Fax: (386) 248-9448

1. Call to Order

The meeting was called to order at approximately 6:00 PM.

A. Roll Call
Present:
City Commissioner Debra Snow
City Commissioner Penny Currie - **Acting Mayor**
City Commissioner Jeffrey DeLanoy
Absent: EXCUSED
Mayor John Penny
City Commissioner Roy Johnson

Commissioner Snow made a motion to ***EXCUSE Mayor Penny and City Commissioner Johnson for medical reasons, and they are in the hospital****, seconded by Commissioner DeLanoy.*

Acting Mayor Currie opened public participation. No one spoke.

PASSED: 3-0.

B. Invocation
Led by Acting Mayor Currie

C. Pledge of Allegiance
Led by Acting Mayor Currie

2. Presentations

1. Holly Hill Police Department - Swearing-In Officers Jeffrey Cox and James Marks

(Requested by Byron Williams, Police Chief)

Police Chief Williams introduced Officer James Marks and was sworn in as a new Holly Hill Police Officer. Officer Jeffrey Cox will be sworn in at a later time (waiting on uniform).

2. Holly Hill Police Department - Promotion of Sergeant Jason Weiss to Lieutenant

(Requested by Byron Williams, Police Chief)

Police Chief Williams stated that Sergeant Jason Weiss had been promoted to Lieutenant and congratulated him.

3. Public Comments

The following individual came forward to speak to the Mayor and City Commission:

Phil Wahby, Holly Hill.

4. Approval of Minutes

1. Minutes - November 11, 2025 Regular City Commission and CRA Meeting

(Requested by Valerie Manning, City Clerk)

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Debra Snow
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

5. Consent Agenda

Acting Mayor Currie asked if there was anyone in the audience that wished to speak on any item on the Consent Agenda or if any member of the Commission wished to pull an item for further discussion. There was no one.

1. 2025-R-100 - Owens Accreditation Services, LLC - Renewal Agreement for Professional Services with Holly Hill Police Department

(Requested by Byron Williams, Police Chief)

RESOLUTION 2025-R-100
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE RENEWAL OF THE PROFESSIONAL SERVICES AGREEMENT FOR ACCREDITATION FOR THE HOLLY HILL POLICE DEPARTMENT; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, The City of Holly Hill Police Department wishes to become an accredited agency; and
WHEREAS, the City of Holly Hill Police Department wishes to renew the professional services of the Service Provider Owens Accreditation Services, LLC; and
WHEREAS, the Service Provider has the knowledge, skill, and capability to perform such services for the City

of Holly Hill Police Department; and
WHEREAS, the Service Provider is hereby retained by the City of Holly Hill Police Department and agrees to provide the services attached; and
WHEREAS, this is identified in the FY 25-26 budget cycle; and
WHEREAS, the requested amount for monthly services shall be $1150.00 monthly.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
SECTION 1. That the City Commission of the City of Holly Hill approve the renewal of the Professional Services Agreement for accreditation.
SECTION 2. The City Commission directs the Police Chief to develop a plan for the implementation of accreditation, including but not limited to, monitoring and maintaining the services provided by the Service Provider, the selection of qualified officers, acquisition of necessary equipment, facilities, and training.
SECTION 3. Funding for the Professional Services Agreement shall be derived from existing law enforcement budgets, grants, community donations, or other appropriate sources as deemed necessary by the City of Holly Hill.
SECTION 4. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.
SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.
APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Jeffrey DeLanoy
Seconder:	City Commissioner Debra Snow
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

2. 2025-R-101 - FDOT Speed/Aggressive Driving Grant & Purchase of eight (8) stationary radars

(Requested by Byron Williams, Police Chief)

RESOLUTION 2025-R-101
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE AWARDED FLORIDA 2026 AGGRESSIVE DRIVING AND SPEEDING PROJECT – SUBGRANT FOR HIGHWAY TRAFFIC SAFETY FUNDS FDOT PROJECT NUMBER SC-2026-00320 FDOT CONTRACT NUMBER: G3L04, AND THE PURCHASE OF (8) SPEED MEASUREMENT DEVICES WITH FUNDS FROM THE FDOT GRANT; SETTING FORTH REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, The City of Holly Hill Police Department applied for and was awarded a grant from the Florida Department of Transportation (FDOT) in the amount of $60,000.00 to specifically address speeding and aggressive driving; and
WHEREAS, $30,000.00 of said funds are to go towards the purchase of speed measurement devices under $5,000 per unit; and
WHEREAS, this grant allows for targeted enforcement areas throughout the city as speeding complaints have not been isolated to just arterial roadways; and
WHEREAS, funding through this grant will expire on September 30, 2026; and
WHEREAS, this is a non-matching grant that will reimburse the city monthly for qualified overtime and equipment expenses; and
WHEREAS, the City of Holly Hill City Commission desires to set forth and appropriate certain revenues and expenses.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
SECTION 1. BUDGET AMENDMENT. The grant award funds are hereby appropriated as set forth in Composite Exhibit 'A' attached hereto, which reflects revenues and corresponding expenditures for the designated projects for fiscal year 2025-2026 budget.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or apart of this Resolution.

SECTION 3. EFFECTIVE DATE. The Budget item adopted in the preceding section shall govern the expenditures relating to operations and projects for the City during the current fiscal year effective October 1, 2025 through September 30, 2026. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Jeffrey DeLanoy
Seconder:	City Commissioner Debra Snow
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

6. Regular Agenda

1. 2025-R-102 - HMGP Bypass Pumps Construction Award

(Requested by Steven Juengst, Deputy Public Works Director)

RESOLUTION 2025-R-102

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING AN AGREEMENT WITH DANUS UTILITIES TO PROVIDE AND INSTALL BYPASS PUMPS AT LIFT STATION #14, LIFT STATION #16, AND LIFT STATION #7 AT A COST OF $525,390 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, the City received a Hazard Mitigation Grant Program (HMGP) agreement to fund up to $360,000 for the provision and installation of bypass pumps to serve lifts station #14, lift station #16, and lift station #7; and

WHEREAS, following the completion of design, the city broadcast an invitation for bid for this project on September 19, 2025, and opened four (4) proposals on October 20, 2025; and

WHEREAS, the low bidder for this project was Danus Utilities at a proposed cost of $524,310.00; and

WHEREAS, an oversight in a bid line item regarding the length of ductile iron affecting all bids submitted was discovered, which increased the cost of the Danus Utilities bid by $1,080 to a new total of $525,390; and

WHEREAS, $101,101 of carryover funds are available to be used in order to fully fund this project until grant reimbursement is received.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, Florida:

SECTION 1. That the City Commission of the City of Holly Hill approve an agreement with Danus Utilities to provide and install bypass pumps at lift station #14, lift station #16 and lift station #7 at a cost of $525,390 and authorize the City Manager to execute the same.

SECTION 2. Severability. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Acting Mayor Currie opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Debra Snow
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

2. 2025-R-103 - Riverside Drive Sidewalk Repair

(Requested by Steven Juengst, Deputy Public Works Director)

RESOLUTION 2025-R-103

A Resolution of the City of Holly Hill, Florida, approving THE Piggyback of Daytona Beach contract #22461-scc with Sanderson Concrete; approving an agreement with Sanderson Concrete in the amount of $105,262.30 for the repair/replacement of the riverside drive sidewalk, approve a budget amendment request in the amount of $90,000 to fully fund the project and Authorizing the City Manager to execute THE same; Providing for Severability; and Providing for an Effective Date.

WHEREAS, the Riverside Drive sidewalk has been identified as in need of repairs; and

WHEREAS, Sanderson Concrete has an active contract # 22461-SCC with the City of Daytona Beach to provide sidewalk repairs; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form inter-governmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts; and

WHEREAS, Sanderson Concrete has provided a proposal to remove, dispose and replace of 1,312 yards of 6" concrete sidewalk on Riverside Drive between 2nd Street and the northern city limit in the amount of $105,262.30; and

WHEREAS, adequate funds are in general ledger account 002-4141-541-4601 to pay for this project; and

WHEREAS, a budget amendment in the amount of $90,000 will be needed to transfer funds from the general sidewalk repair project 26ST02 into the project specific Riverside Drive sidewalk repair project 26ST03.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the Commission of the City of Holly Hill approve a piggyback of contract 22461-SC between the City of Daytona Beach and Sanderson Concrete with the same costs, terms and conditions.

SECTION 2. That the Commission of the City of Holly Hill approve an agreement with Sanderson Concrete in the amount of $105,262.30 to perform sidewalk repairs on Riverside Drive from 2nd Street to the northern city limit.

SECTION 3. That the Commission of the City of Holly Hill approve a budget mendment in the amount of $90,000 moving funds from sidewalk repair project 26ST02 into Riverside Drive sidewalk repair project 26ST03.

SECTION 4. SEVERABILITY. If any section or portion of an agreement with section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9^{h} day of DECEMBER 2025.

Acting Mayor Currie opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Debra Snow
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

3. 2025-R-104 - Street Sweeping Piggyback and Agreement Approval FY25-26

(Requested by Steven Juengst, Deputy Public Works Director)

RESOLUTION 2025-R-104

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACKING OF SOURCEWELL CONTRACT #062421, APPROVING AN AGREEMENT WITH USA SERVICES FOR THE PROVISION OF STREET SWEEPING FOR AN ANNUAL COST OF $51,600.36 AND AUTHORIZNG THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill is in need of continued street sweeping services in order to reduce flooding risks and promote City beautification; and

WHEREAS, USA Services has had a positive relationship with the City of Holly Hill since 2013; and

WHEREAS, USA Services has an active competitively bid Sourcewell Contract #062421 for the provision of street sweeping services; and

WHEREAS, in order to ensure that rates are competitive, USA Services has agreed to match the curb mile and hourly costs with an active contact between USA Services and the City of New Smyrna Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, Florida:

SECTION 1. That the City Commission does hereby approve the piggyback of contract 062421 between Sourcewell and USA Services.

SECTION 2. That the City Commission does hereby approve annual expenditures in the amount of $51,600.36 for street sweeping throughout the City of Holly Hill.

SECTION 3. Severability. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Acting Mayor Currie opened public participation.

Phil Wahby, Holly Hill.

Acting Mayor Currie closed public participation.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Jeffrey DeLanoy
Seconder:	City Commissioner Debra Snow
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

4. 2025-R-105 - 3rd Street Water Main Replacement Project Phase 2

(Requested by Steven Juengst, Deputy Public Works Director)

RESOLUTION 2025-R-105

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE TASK ORDER WITH BLACK SANDS DEVELOPMENT GROUP FOR PHASE 2 OF THE 3RD STREET WATER MAIN IMPROVEMENTS IN THE AMOUNT OF $524,620.10 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE PURCHASE FOR THE CONSTRUCTION SERVICES; PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, The City has identified the water distribution system nearing the end of its useful life; and

WHEREAS, The City has included funding to systematically replace galvanized iron pipe with new mains made of PVC and HDPE in in 4 phases; and

WHEREAS, Phase 2 will replace old galvanized iron pipe along Dubs Drive and Scotland Drive; and

WHEREAS, Mead and Hunt, Inc., has designed engineering plans for Phase 2 of the 3rd Street Water Main Improvement Project; and

WHEREAS, Black Sands Development Group has submitted an itemized task order to complete Phase 2 of the 3rd Street Water Main Improvement Project in the amount of $524,620.10.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
SECTION 1. Approve the task order submitted by Black Sands Development Group.
SECTION 2. Authorize the City Manager to execute the purchase for the construction services.
SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.
SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Commission.

APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Acting Mayor Currie opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Jeffrey DeLanoy
Seconder:	City Commissioner Debra Snow
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

5. 2025-R-106 - Ross Point Park Playground Equipment

(Requested by Steven Juengst, Deputy Public Works Director)

RESOLUTION 2025-R-106
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AWARDING A PLAYGROUND AT ROSS POINT PARK AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE AWARDED VENDOR; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, a new playground at Ross Point Park has been identified in the Fiscal Year 2025-2026 budget as desired; and
WHEREAS, the City of Holly Hill has received an award of $46,000 from the Daytona Racing and Recreational Fund towards this project; and
WHEREAS, twelve (12) proposals were received by the deadline of October 6, 2025 at 10:00 a.m.; and
WHEREAS, the City Commission met in a workshop on December 9, 2025 at 5:00 pm to discuss the proposals.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
SECTION 1. That the City Commission has selected the proposal from **360 Rec. Blue Imp** for a playground at Ross Point Park.
SECTION 2. That the City Commission authorizes the City Manager to execute an agreement with the awarded vendor.
SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.
SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.
APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Acting Mayor Currie opened public participation. No one spoke.

Also included in the motion is that the greenery that is shown in their proposal will be replaced with processed mulch and not to exceed the total amount of the bid submitted, which was $101,825 and to include the name of the bid award, 360 Rec. Blue Imp into the Resolution.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**

Mover:	City Commissioner Debra Snow
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

6. 2025-R-107 - Supplemental Appropriations for Hurricane Milton Resilience

(Requested by Steven Juengst, Deputy Public Works Director)

RESOLUTION 2025-R-107

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT TO ESTABLISH NEW WATER AND WASTEWATER SA-WHM PROJECTS TO FUND A TASK ORDER WITH MEAD AND HUNT, INC., FOR AN AMOUNT NOT TO EXCEED $48,000 FOR THE PREPARATION OF SRF LOAN APPLICATIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Utility, with the help of Mead and Hunt, Inc., applied for inclusion for Supplemental Application of Wildfire and Hurricane Milton (SA-WHM) State of Florida SRF Loans for water and wastewater system resilience improvements that qualify as non-reimbursement loans; and

WHEREAS, the Florida Department of Environmental Protection staff announced at a public meeting on November 17, 2025 that the City's SA-WHM requests for inclusion were eligible for funding for up to $2,856,873 for water and to $19,166,503 for wastewater improvements; and

WHEREAS, Water and wastewater loan applications need to be completed by a professional engineering firm on behalf of the city utility to access the SA-WHM funding; and

WHEREAS, the city approved A Professional Consultant Services Agreement for Engineering/CEI Services for utility improvement with Resolution 2022-R-23 with Mead and Hunt, Inc.; and

WHEREAS, the City of Holly Hill utility has a scope of services from Mead and Hunt, Inc., in the amount of $48,000.00 to complete the required application for the SA-WHM applications; and

WHEREAS, the new project requires a new capital budget code and funding to move forward with the loan application to access the SA-WHM funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to execute a budget amendment to establish SA-WHM water and wastewater improvement projects in the amount of $48,000.00 for the preparation of SRF loan applications seeking a total of $22,023,376 in funding.

SECTION 2. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to execute the scope of services with Mead and Hunt, Inc., to provide application assistance for the SA-WHM grant application in an amount not to exceed $48,0000.00.

SECTION 3. The City Manager is hereby authorized to submit the SA-WHM water and wastewater applications as prepared by Mead and Hunt, Inc.

SECTION 4. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025.

Acting Mayor Currie opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Jeffrey DeLanoy
Seconder:	City Commissioner Debra Snow
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

7. 2025-R-99 - Live Local Act

(Requested by Joseph Forte, City Manager)

RESOLUTION 2025-R-99

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, MAKING A FINDING PURSUANT TO SECTION 196.1978(3)(o), FLORIDA STATUTES, BASED UPON THE MOST RECENTLY ISSUED SHIMBERG CENTER FOR HOUSING STUDIES ANNUAL REPORT; ELECTING TO NOT EXEMPT CERTAIN PROPERTIES FROM AD VALOREM TAXATION UNDER THE LIVE LOCAL ACT SUBJECT TO THAT FINDING DEPENDING ON THE 2025 SHIMBERG CENTER HOUSING STUDIES ANNUAL REPORT; PROVIDING FOR THE PRESERVATION OF EXISTING EXEMPTIONS; AND EXPIRATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 196.1978(3)(o), Florida Statutes, authorizes a taxing authority, upon adoption of a resolution by a two-thirds vote of its governing body, to elect not to exempt property from ad valorem taxation under section 196.1978(3)(d)1.a., Florida Statutes, provided specific findings are made by the taxing authority and certain conditions are met; and

WHEREAS, Section 196.1978(3)(o) requires a taxing authority to make a finding in the resolution that the most recently published Shimberg Center for Housing Studies Annual Report, prepared pursuant to Section 420.6075, Florida Statutes, identifies that a county within the taxing authority's jurisdiction is part of a metropolitan statistical area or region where the number of affordable and available units exceeds the number of renter households in the category entitled "0-120 percent AMI"; and

WHEREAS, the 2024 Shimberg Center for Housing Studies Annual Report (2024 Report) found that in the Deltona-Daytona Beach-Ormond Beach, FL HMFA area, which includes the City of Holly Hill, there are 1917 affordable and available homes in excess of renter household and therefore the City of Holly Hill was eligible to opt out of the ad valorem tax exemption, which the City of Holly Hill did; and

WHEREAS, as of the date of adoption of this Resolution, the 2024 Report is the most recently published Annual Report for the City to base its decisions. If the 2025 Shimberg Center for Housing Studies Annual Report (2025 Report) is released prior to December 31, 2025, the results of 2025 Report will replace the 2024 Report. If the 2025 Report shows that the City of Holly Hill continues to have a surplus of affordable and available homes in excess renter households in the category entitled "0-120 percent AMI", this Resolution shall remain in effect. However, if the 2025 Report shows that the City of Holly Hill does not have a surplus of affordable and available homes in excess renter households in the category entitled "0-120 percent AMI", then this Resolution shall not become effective and shall be deemed void.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Recitals Incorporated. The foregoing WHEREAS recitals are true and correct and are incorporated herein by reference.

SECTION 2. Finding. The City Commission hereby makes a finding, pursuant to Section 196.1978(3)(o), Florida Statutes, that the Deltona-Daytona Beach-Ormond Beach, FL HMFA area, which includes the City of Holly Hill, has a surplus of affordable and available units for households in the "0-120 percent AMI" category relative to the number of renter households in the same category. This finding is based upon the data contained in the 2024 Report. If the 2025 Report shows that the City of Holly Hill continues to have a surplus of affordable and available homes in excess renter households in the category entitled "0-120 percent AMI", said findings shall be further support for the adoption of this Resolution.

SECTION 3. Election to Opt Out of the Live Local Property Tax Exemption. The City elects not to exempt properties eligible for the tax exemption under Section 196.1978(3)(d)1.a., Florida Statutes, and directs the Volusia County Property Appraiser not to grant such exemptions for the 2026 tax roll or for any subsequent tax year during which this Resolution remains in effect.

SECTION 4. Effective Date. This Resolution shall take effect on January 1, 2026. However, if the 2025 Report is released prior to January 1, 2026 and shows that the City of Holly Hill does not have a surplus of affordable and available homes in excess renter households in the category entitled "0-120 percent AMI", then this Resolution shall not become effective and shall be considered void.

SECTION 5. Duration and Renewal. This Resolution shall expire on January 1, 2027, unless renewed by the City Commission in accordance with Section 196.1978(3)(o), Florida Statutes.

SECTION 6. Advertising and Delivery to Property Appraiser. This Resolution has been duly advertised in accordance with Section 50.011(1), Florida Statutes. This Resolution shall be provided to the Volusia County Property Appraiser no later than January 1, 2026.

SECTION 7. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be

deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.
SECTION 8. That all resolutions made in conflict with this Resolution are hereby repealed.

Acting Mayor Currie opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Debra Snow
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

7. Public Hearings

1. SECOND READING - 2025-R-3093 - Proposed Charter Amendments

(Requested by Joseph Forte, City Manager)

ORDINANCE 3093
AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTED PURSUANT TO FLORIDA STATUTE SECTIONS 101.161 AND 166.031 SETTING FORTH A PROPOSED AMENDMENT TO THE CITY'S CHARTER TO BE SUBMITTED TO THE VOTERS OF THE CITY AT THE GENERAL ELECTION ON NOVEMBER 3, 2026; PROVIDING FOR THE BALLOT TITLE, TITLE FOR THE PROPOSED AMENDMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY, PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, the City Commission appointed a Charter Review Committee that reviewed the Charter and recommended three (3) charter amendments; and
WHEREAS, the Charter Review Committee has recommended that there be three (3) separate ballot questions, each addressing a separate proposed Charter amendment, one proposing changes to the process for filling vacancies in the office of Mayor and City Commission; one clarifying when the Charter Review Committee shall be appointed and the last one proposing changing to eliminate the requirement the City add fluoride in the City's public water supply.
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
SECTION 1. The City Commission of the City of Holly Hill hereby proposes the following proposed amendments to the City's Charter.
FILLING OF VACANCIES IN THE OFFICE OF MAYOR OR CITY COMMISSIONER
BALLOT SUMMARY
The City Charter currently provides a vacancy in elected office is filled at the next regularly scheduled election unless said election is more than one year in the future, in which case a special election is called to fill the vacancy. This amendment requires the City Commission to appoint a qualified resident within 30 days of such a vacancy to serve on a temporary basis until the next election.
BALLOT QUESTION
Shall the City Charter be amended to require the temporary filling of a vacancy in an elected office by appointment by the City Commission to serve on a temporary basis until the next election?
______ Yes. Approve amending the City Charter.
______ No. Reject amending the City Charter.
CHARTER REVIEW COMMITTEE
BALLOT SUMMARY
The City Charter only requires the City Commission to have a Charter Review Committee every ten (10) years. The proposed amendment requires the City Commission to create the Charter Review Committee by September 30th of the year before the 10-year anniversary for the Charter Review, requires Committee members to be registered voters of the City and the Mayor's appointment shall serve as Chairman of the Committee.
BALLOT QUESTION
Should the City Charter be amended to require the Charter Review Committee be created by September 30th of the year before the 10-year anniversary date for the Charter Review, require only registered voters

of the City be on the Committee and the Mayor's appointment shall serve as Chairman of the Committee?

______ Yes. Approve amending the City Charter.

______ No. Reject amending the City Charter

REMOVE REQUIREMENT TO ADD FLOURIDE TO THE CITY PUBLIC WATER SUPPLY

BALLOT SUMMARY

The City Charter requires fluoride to be added to the City's public water supply. State law was recently amended to not allow the city to add fluoride to the City's potable water supply. The proposed amendment removes the requirement that the city add fluoride to the City's potable water supply so that the City's Charter will be compliant with the current State law.

BALLOT QUESTION

Should the City's Charter be amended to remove the requirement that the city add fluoride to the city public water supply?

______ Yes. Approve amending the City Charter.

______ No. Reject amending the City Charter.

SECTION 2. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all ordinances made in conflict with this Ordinance are hereby repealed.

SECTION 4. That this Ordinance shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9th day of DECEMBER 2025 for second and final reading.

Acting Mayor Currie opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Jeffrey DeLanoy
Seconder:	City Commissioner Debra Snow
Ayes:	Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

2. FIRST READING - 2025-R-3094 - Supplemental Benefit Ordinance Amendment - Holly Hill Firefighters' Pension Plan

   (Requested by Joseph Forte, City Manager)

8. Communications

a. City Manager - Mr. Forte reminded everyone that the next meeting will be January 13, 2026; spoke about the Christmas parade and how pleased he was with it, everyone involved did a great job and was very happy that he was able to get the Christmas balloons in this year's parade because it has always been a dream of his to have that done before he retires and he is looking forward to having them again next year and year's to come.
b. City Attorney - Attorney Simpson wished everyone a Merry Christmas and Happy New Year.
c. City Commissioner Snow agreed with Mr. Forte in regards to the Christmas parade and enjoyed the tree lighting ceremony as well; thanked all of staff for their hard work. Commissioner Snow wished everyone a Happy Holiday.
d. City Commissioner DeLanoy enjoyed the Christmas parade and tree lighting ceremony and enjoyed the balloons in the parade and thought it was a great

addition and suggested that maybe in the future there can be judging of the entries.

e. Acting Mayor Currie thanked staff for all of their hard work planning and putting together the parade and tree lighting ceremony; enjoyed the balloons and thought it was a great addition to the parade; like the new parade route and heard nothing but good comments; enjoyed walking in the parade and being able to be more involved with the community by doing that; congratulated the officers that were sworn in tonight and the promotion. Reminded the Commissioners about the upcoming ribbon cuttings taking place: Dec. 11th at 4:00 PM at Sunrise Park, the Born Learning Trail; Dec. 16th at 4:00 PM the Dark Alchemy Coffee shop; Jan. 3rd at 12:00 Lil Mama's at Cricket Wireless and for those that will be attending the Volusia League of Cities dinner this month, it is Dec. 11th in Ponce Inlet. Acting Mayor Currie wished everyone a Happy Holiday and don't forget the "Holly Hill Kindness" project and to be kind.

9. Adjournment

The meeting adjourned at approximately 6:55 PM.