HOLLY HILL FLORIDA

City Commission
Minutes • October 28, 2025

City Commission Chamber	Regular City Commission Meeting	6:00 PM

City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117
City Clerk's Office: (386) 248-9441 – Fax: (386) 248-9448

1. Call to Order

The meeting was called to order at approximately 6:00 PM.
Present:
Mayor John Penny
City Commissioner Debra Snow
City Commissioner Penny Currie
City Commissioner Jeffrey DeLanoy
Vice Mayor/City Commissioner Roy Johnson
Absent: N/A

2. Presentations - None

3. Public Comments

None

4. Approval of Minutes

1. Minutes - October 14, 2025 Regular City Commission and CRA Meeting

   (Requested by Valerie Manning, City Clerk)

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Debra Snow
Seconder:	Vice Mayor/City Commissioner Roy Johnson
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy, Roy Johnson
Nays:	None

5. Consent Agenda

Mayor Penny asked if there was any member of the audience or any member of the

Commission who wished to pull an item on the Consent Agenda for further discussion. There was no one.

1. 2025-R-89 - Edward Bryrne Memorial Justice Assistance Grant (JAG) JG209 FY2024 Grant Award

   RESOLUTION 2025-R-89
   A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT (FDLE); AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2025-2026 TO RECOGNIZE GRANT REVENUE AND AUTHORIZE A BUDGET ADJUSTMENT FOR ADDITIONAL COSTS; AND PROVIDING FOR AN EFFECTIVE DATE
   WHEREAS, the Florida Department of Law Enforcement (FDLE) has awarded the City of Holly Hill Police Department $7,855.00 through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and
   WHEREAS, the awarded funds will be used to purchase updated investigative tools, including a Forensic Quick Response Solution, Trimble Forensics Reveal software subscription, and on-site training for three staff members to enhance traffic homicide investigations; and
   WHEREAS, due to changes in product availability and pricing since the time of the original quote in April 2025, the revised total cost for the equipment and training is $8,802.00, exceeding the grant amount by $947.00 to be funded by operating supply budget; and
   WHEREAS, this Resolution will amend the Fiscal Year 2025-2026 budget to recognize the $7,855.00 in grant revenue.
   NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
   SECTION 1. The City Commission of the City of Holly Hill hereby amends the Fiscal Year 2025-2026 budget by revising the budget in total pursuant to the itemizations contained in **Exhibit "A**", which is attached hereto and incorporated herein.
   SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.
   SECTION 3. Effective Date. This Resolution shall become effective immediately upon its adoption.

   APPROVED AND AUTHENTICATED on this 28th day of OCTOBER 2025.

John Penny, Mayor

Valerie Manning, City Clerk

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy, Roy Johnson
Nays:	None

2. 2025-2026 Victims of Crime Act (VOCA) Agreement

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy, Roy Johnson
Nays:	None

6. Regular Agenda

1. 2025-R-90 - Regional Drainage and Estuary Program Grant

RESOLUTION 2025-R-90
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ACCEPTING GRANT FUNDING AND AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2025–2026 TO REFLECT GRANT REVENUE FOR THE HOLLY HILL REGIONAL DRAINAGE AND ESTUARY PROGRAM; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED AGREEMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, the City of Holly Hill amends its annual budget as necessary throughout the fiscal year and has previously amended the current budget by Resolutions 2025-R-89; and
WHEREAS, the city has been awarded grant funding in the amount of $94,500 from the Florida Department of Environmental Protection (FDEP) to implement the Holly Hill – Regional Drainage and Estuary Program, a project designed to

address increased flood risks caused by storm surge and sea level rise affecting the LPGA Canal and surrounding areas; and

WHEREAS, the LPGA Canal conveys stormwater runoff from land west of U.S. Route 1 within the City of Holly Hill and is increasingly impacted by tidal rise and stormwater overflow, creating a need for targeted infrastructure planning and data collection to support future mitigation strategies; and

WHEREAS, this project includes preconstruction activities, contractor selection, project management, and construction services for the installation of up to five data collection devices to monitor stormwater discharge levels and tidal conditions; and

WHEREAS, THE City received a proposal from Zev Cohen & Associates to perform services for a total cost of $62,500 as part of the overall project implementation; and

WHEREAS, the total project, number 25SW05, cost of $126,000 will be funded by the $94,500. FDEP Grant and $31,500 in City matching funds; and

WHEREAS, the implementation of this project aligns with the City Commission's strategic goals of sustainable financial planning, enhanced stormwater and disaster preparedness systems, and strengthened regional collaboration through the use of innovative technology.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City Commission of the City of Holly Hill hereby accepts the FDEP grant in the amount of $94,500 for the Holly Hill – Regional Drainage and Estuary Program and authorizes the City Manager to execute the grant agreement, the proposal from Zev Cohen & Associates, Inc., and any other documents necessary to implement the project.

SECTION 2. The City Commission hereby amends the Fiscal Year 2025–2026 budget to reflect the receipt and allocation of the grant funds and matching funds, as itemized in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 3. SEVERABILITY. If any section, subsection, or provision of this Resolution is found to be invalid, unlawful, or unconstitutional, such finding shall not affect the validity or enforceability of the remaining provisions.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of OCTOBER 2025.

John Penny, Mayor

Valerie Manning

Valerie Manning, City Clerk

Mayor Penny opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie
Seconder:	City Commissioner Debra Snow
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy, Roy Johnson
Nays:	None

7. Public Hearings - None

8. Communications

a. City Manager — Mr. Forte stated that tomorrow morning himself and the mayor will be heading to DeLand for the Legislative Delegation County meeting for the two appropriations to present the two appropriations requests that will be coming up that Public Works submitted. One is for the next phase of the 3rd Street water main replacement. That's that galvanized pipe that's got to be replaced, and the other one is for the structure in The Mirage Pond that, hopefully, will give the city the ability to...it will raise up from the bottom. It will give us the ability to lower the volume of that pond, down. Hopefully, to create capacity for stormwater to help reduce or eliminate flooding in those communities. Mr. Forte mentioned he did go to Senator Wright's office today, and we talked with the representative from FEC (Florida East Coast Railway) regarding the canals. Mr. Forte stated he doesn't have a lot of hope as a result of that meeting, but we did at least meet with them and express our concerns about the conditions of the FEC canals again.

b. City Attorney — No comments

c. City Commission
Commissioners Snow, Currie, DeLanoy, Johnson and Mayor Penny enjoyed the car show and thought it was a great success, good turnout this year. As it pertains to next year's Car Show, which will be the 10th Annual Car Show, there was consensus to include Tony Cassata's name somehow into the title beginning in 2026 and forward.

Commissioner Currie made a motion to ***change the name of the Car Show in 2026 and, moving forward, to "Cruisin' on the Hill" event, to somehow include Tony Cassata's***

name, as he is the founder and has been running the event for the last nine (9) years, *seconded by Commissioner Snow.*

Mayor Penny opened public participation. No one spoke.
PASSED, 5-0.

Commissioner Snow mentioned she is now a board member of the YMCA; thanked former mayor Chris Via for his input during the Charter Review Committee meetings.

Commissioner Johnson spoke about the TPO (Transportation Planning Organization) meeting that was held last week. Mayor Penny mentioned former mayor Dick Kane of Daytona Beach funeral that he attended; spoke about Dr. Harold Kushner of Daytona Beach, a former U.S. Army flight surgeon who was a prisoner of war for 5 1/2 years during the Vietnam War and is so glad that the city has the memorial monument at City Hall to honor and recognize all those that have served.

9. Adjournment

The meeting adjourned at approximately 6:20 PM.